

MEMBERS PRESENT: BALDWIN, REYNOLDS, CRAWFORD, BRADLEY AND KISH
 MEMBERS ABSENT: BRUCKNER AND MONTGOMERY
 ALSO PRESENT: PAT SMITH, FIRE CHIEF
 LISA SHAGENA, ASSESSOR
 BILL SHAGENA, FIRE DEPARTMENT

Motion by Kish, seconded by Reynolds, to approve the Minutes of the REGULAR MEETING of March 21st, 2018, as printed and posted. Vote, Unanimous. **MOTION PASSED.**

CITIZENS WISHING TO ADDRESS THE BOARD: * NONE

APPROVAL OF AGENDA:

Motion by Kish, seconded by Bradley, to approve the Agenda, with the addition of Item #5, NEW BUSINESS: ACCEPTANCE OF BIDS. Vote, Unanimous. **MOTION PASSED. AGENDA APPROVED, AS AMENDED.**

TREASURER'S REPORT:

GENERAL FUND	\$	<u>1,730,685.73</u>
FIRE DEPARTMENT FUND	\$	<u>898,516.69</u>
FIRE CAPITAL IMPROVEMENT FUND	\$	<u>236,185.28</u>
POLICE PROTECTION FUND	\$	<u>638,266.49</u>
TRASH / RECYCLING FUND	\$	<u>459,869.77</u>
BUILDING DEPARTMENT FUND	\$	<u>57,341.38</u>
UTILITY RECEIVING FUND	\$	<u>1,834,169.22</u>
TOTAL	\$	<u>5,855,034.56</u>
MISCELLANEOUS PROJECTS	\$	<u>1,622,503.82</u>
UTILITY BOND MONEY MARKET	\$	<u>42,849.88</u>
GRAND TOTAL	\$	<u>7,520,388.26</u>

Motion by Bradley, seconded by Kish, to receive the Treasurer's Report, as given. Roll Call Vote, 5/0. **MOTION PASSED. TOTAL TREASURER'S REPORT APPROVED IN THE AMOUNT OF \$ 7,520,388.26.**

BILLS PRESENTED FOR APPROVAL:

GENERAL FUND	\$	<u>8,343.52</u>
FIRE DEPARTMENT FUND	\$	<u>1,150.23</u>
FIRE CAPITAL IMPROVEMENT FUND	\$	<u>0.00</u>
POLICE PROTECTION FUND	\$	<u>0.00</u>
TRASH / RECYCLING FUND	\$	<u>50,158.91</u>
BUILDING DEPARTMENT FUND	\$	<u>0.00</u>
UTILITY RECEIVING FUND	\$	<u>6,525.57</u>
TOTAL	\$	<u>66,178.23</u>
MISCELLANEOUS PROJECTS (MAINT. & IMP.)	\$	<u>1,549.17</u>
GRAND TOTAL	\$	<u>67,727.40</u>

Motion by Bradley, seconded by Reynolds, to pay bills, as presented. Roll Call Vote, 5/0. **MOTION PASSED. BILLS APPROVED IN THE AMOUNT OF \$ 67,727.40.**

CORRESPONDENCE: NONE

PUBLIC HEARING(S): NONE

UNFINISHED BUSINESS: NONE

* According to Section 6 of the Charter Township of Fort Gratiot By-Laws adopted 02/20/2003.

NEW BUSINESS:

1. Motion by Kish, seconded by Baldwin, to postpone the request from the Parks Commission to amend the Parks Commission Budget, by transferring \$7,200.00 from the Townships Fund Balance to the Parks Commission; and approve the proposal to appoint Commission Chairperson, Kim Kestner, to the position of Parks and Recreation Director for a six (6) month trial period, April 2018 thru September 2018, for 80-90 hours per month at a monthly stipend of \$1,200.00, in order to gather more data and allow further review.

POINTS OF DISCUSSION: * Parks Commissioners unanimously approved this recommendation at their meeting of March 19, 2018.
 * Funding for this position was not included in the 2018 Parks Commission Budget.
 * Kim Kestner was present to discuss the proposal and answer questions.
 * Amount of hours and stipend being proposed.
 * Supervisor Baldwin read into record an e-mail that was sent by Trustee Montgomery, due to the fact that he wasn't able to attend tonight's meeting, stating his concerns to the request.
 * The need for in-house staff to handle annual events, rather than an elected board.
 * Expenses being used from Fund Balance.
 * County Parks Millage
 * Volunteerism and participation from Parks Commission Members for current annual events.
 * Participation with Township Events Coordinator for existing MCACA Grant (Cultural Arts Grant); and future Grant Writing efforts.

Roll Call Vote, 4 /1, Crawford voting no. **MOTION PASSED.**

2. Motion by Bradley, seconded by Reynolds, to adopt the Resolution for Collection of Blue Water Area Transportation Commission Tax Levy (0.6203), on the December 1st, 2018 (WINTER) Property Tax Notice.

POINTS OF DISCUSSION: * 0.6203 Millage may be affected by Headlee Rollback if so determined by St. Clair County Treasurer in late May or early June, 2018.

Roll Call Vote, 5/0. **MOTION PASSED.**

3. Motion by Bradley, seconded by Kish, to approve the St. Clair County Road Commission Agreements for, as presented, at a total cost to the Township of \$39,456.17, as follows:

PROJECT	TOTAL COST	TOWNSHIP COST (50%)
Spread & Shape 21A Dolomite Limestone on various Township Gravel Roads 59 Loads, 3068 Tons	\$ 59,457.84	\$ 29,728.92
Spread & Shape 22A Limestone on Brace & Cole Roads (24 Loads, 1,248 Tons)	\$ 24,186.24	\$ 4,837.25 *
1 st Chloride of Gravel Roads estimated at 11.5 Miles (23,000 Gallons)	\$ 4,890.00	\$ 2,445.00
2 nd Chloride of Gravel Roads estimated at 11.5 miles (23,000 Gallons)	\$ 4,890.00	\$ 2,445.00
GRAND TOTAL	\$ 93,424.08	\$ 39,456.17

* 80/20 Cost Sharing Using Local Limestone Program Funds

POINTS OF DISCUSSION: * \$50,000.00 was budgeted for 2018 road work.

Roll Call Vote, 5/0. **MOTION PASSED.**

4. Motion by Kish, seconded by Reynold, to approve the Contract with Spicer Group fort the Conceptual Plan for the Sports Park Property, at a cost of \$5,000.00,; and authorize the Township Clerk to sign the Contract.

POINTS OF DISCUSSION: * Funds will be taken from the County Parks Millage.
 * Plans include utility location, entrance/exit planning
 * Township applied for, but was not awarded, a \$4,000 Grant from the St. Clair County Community Foundation.

Roll Call Vote, 5/0. **MOTION PASSED.**

5. Motion by Reynolds, seconded by Crawford, to accept bids received for "AS IS" equipment no longer being used by the DPW; and put the remaining items back out to bid for an additional period of time. Roll Call Vote, 5/0. **MOTION PASSED.**

BOARD DISCUSSION:

- Gardendale Marketplace and Community Garden - Desire to build an ADA accessible planting area.
- Fire Department Lieutenants Test given on Saturday, March 31st. - Four (4) Members took the test. Two (2) Members passed: David Clarkson and Travis Woolman. Congratulations was given by the Board.
- First audit/ review of our Passport Agency was a couple weeks ago. Received notification that our Agents scored 100%!!
- MTA Annual Meeting in two weeks.
- Michigan Department of Treasury Report regarding Post Retirement Benefits. The Township stands at 1.7%.
- Beginning with the July, 2018 Property Tax Notice, the bill will be changed from 8½"x11" to a large size postcard.
- Township is now using the new QVF Refresh version of election data. Some changes to card stock will also have to be upgraded.
- Supervisor is applying for a \$1,000 Grant to make changes and upgrades to our Township Website.

CITIZENS WISHING TO ADDRESS THE BOARD:

Mr. Marlar suggested that before the Parks Commission comes back to the Board regarding the Parks and Recreation Director proposal, they come up with a very thorough Job Description and consider issues that may come up with the Union.

Motion by Kish, seconded by Bradley, to adjourn. Time, 7:58 o'clock p.m. Vote, Unanimous. **MOTION PASSED.**
MEETING ADJOURNED.



ROBERT C. CRAWFORD, CMC/CMMC
FORT GRATIOT CHARTER TOWNSHIP

JORJA BALDWIN, SUPERVISOR
FORT GRATIOT CHARTER TOWNSHIP

RCC/JB/vo