

MEMBERS PRESENT: BALDWIN, REYNOLDS, CRAWFORD, BRADLEY, KISH, BRUCKNER AND MONTGOMERY

MEMBERS ABSENT: NONE

ALSO PRESENT: PAT SMITH, FIRE CHIEF
 LISA SHAGENA, ASSESSOR AND BILL SHAGENA, FIRE DEPARTMENT

Motion by Kish, seconded by Bruckner, to approve the Minutes of the REGULAR MEETING of January 17th, 2018, as printed and posted. Vote, Unanimous. **MOTION PASSED.**

CITIZENS WISHING TO ADDRESS THE BOARD: * NONE

APPROVAL OF AGENDA:

Motion by Bradley, seconded by Montgomery, to approve the Agenda, as printed and posted. Vote, Unanimous. **MOTION PASSED.**

TREASURER'S REPORT:

GENERAL FUND	\$	<u>1,351,588.02</u>
FIRE DEPARTMENT FUND	\$	<u>281,494.67</u>
POLICE PROTECTION FUND	\$	<u>297,543.32</u>
TRASH / RECYCLING FUND	\$	<u>262,272.97</u>
BUILDING DEPARTMENT FUND	\$	<u>4,613.26</u>
UTILITY RECEIVING FUND	\$	<u>1,643,886.63</u>
TOTAL	\$	<u>3,841,398.87</u>
MISCELLANEOUS PROJECTS	\$	<u>1,576,953.97</u>
UTILITY BOND MONEY MARKET	\$	<u>42,846.42</u>
GRAND TOTAL	\$	<u>5,461,199.26</u>

Motion by Kish, seconded by Bradley, to receive the Treasurer's Report, as given. Roll Call Vote, 7/0. **MOTION PASSED. TOTAL TREASURER'S REPORT APPROVED IN THE AMOUNT OF \$ 5,461,199.26.**

BILLS PRESENTED FOR APPROVAL:

GENERAL FUND	\$	<u>32,456.42</u>
FIRE DEPARTMENT FUND	\$	<u>8,475.79</u>
POLICE PROTECTION FUND	\$	<u>257.60</u>
TRASH / RECYCLING FUND	\$	<u>51,304.62</u>
BUILDING DEPARTMENT FUND	\$	<u>20.00</u>
UTILITY RECEIVING FUND	\$	<u>8,368.68</u>
TOTAL	\$	<u>100,883.11</u>
MISCELLANEOUS PROJECTS (UTILITY BOND)	\$	<u>24,376.32</u>
GRAND TOTAL	\$	<u>125,259.43</u>

Motion by Reynolds, seconded by Bruckner, to pay bills, as presented. Roll Call Vote, 7/0. **MOTION PASSED. BILLS APPROVED IN THE AMOUNT OF \$ 125,259.43.**

CORRESPONDENCE:

1. Township Roads and Bridges Advisory Committee of St. Clair County Road Commission's October 10, 2017 Meeting Minutes.

Motion by Montgomery, seconded by Bradley, to accept correspondence, as presented. Vote, Unanimous. **MOTION PASSED.**

* According to Section 6 of the Charter Township of Fort Gratiot By-Laws adopted 02/20/2003.

PUBLIC HEARING(S): NONE

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

1. Motion by Montgomery, seconded by Bruckner, to approve the appointment of Heather Kraus to the Zoning Board of Appeals, for a term to expire December 31, 2020, at a rate of \$50.00 per attended meeting.

POINTS OF DISCUSSION: * Only *Letter of Interest* received from Heather Kraus.

Roll Call Vote, 7/0. **MOTION PASSED.**

2. Motion by Kish, seconded by Bradley, to approve the Supervisors Appointment of Anne Hilton and Shannon Muir, to fill two (2) vacancies on the Planning Commission, for a term to expire December 31, 2020, at a rate of \$50.00 per attended meeting.

POINTS OF DISCUSSION: * Five (5) *Letters of Interest* received: Wayne Bland, Randy Martinek, Tom Francis, Anne Hilton and Shannon Muir.

Roll Call Vote, 7/0. **MOTION PASSED.**

3. Motion by Bradley, seconded by Kish, to accept the Bid from Murray Underground Systems, Inc., in the amount of \$11,000.00, for the demolition of Residential Building, Outbuilding and Shed, located at 3680 Keewahdin Road.

POINTS OF DISCUSSION: * Bids received from:

Murray Underground Systems, Inc.	-	\$ 11,000.00
S.A. Torello, Inc.	-	\$ 13,699.00
Hammar's Contracting, LLC	-	\$ 14,450.00

Roll Call Vote, 7/0. **MOTION PASSED.**

4. Motion by Kish, seconded by Reynolds, to approve the Fire Chiefs request to purchase *Fire/EMS Reporting Software* from Emergency Reporting, at a total initial cost of \$ 5,295.60.

POINTS OF DISCUSSION: * Current "Crossfire" Program no longer being serviced by company.
* Allows combining of both, fire and medical, fire inspections and preplans, inventory, tracking of apparatus & building maintenance, personnel expenses, personnel training & certification and tracking of adherence to NFPA 1720 & 1710. Integrates with mandatory reporting to State of Michigan on EMS reports, along with required NFRS reports.
* Tablets and Data Plan(s) for users

Roll Call Vote, 7/0. **MOTION PASSED.**

5. Motion by Bradley, seconded by Montgomery, to accept the Proposal from T.G. Priehs, of Imlay City, for Pointe Community Center Parking Lot Overlay, at an estimated cost of \$17,200.00.

POINTS OF DISCUSSION: * 2018 Paving Season
* Only contractor that showed up to give a bid.

Roll Call Vote, 7/0. **MOTION PASSED.**

6. Motion by Bruckner, seconded by Reynolds, to accept the Proposal from T.G. Priehs, of Imlay City, for Cemetery Paving & Walking Path Repairs, at an estimated cost of \$52,250.00.

POINTS OF DISCUSSION: * 2018 Paving Season
* Repairs and overlay to existing surface
* Costs to be shared with DPW and Parks Department

Roll Call Vote, 7/0. **MOTION PASSED.**

BOARD DISCUSSION:

- St. Clair County MTA Annual Dinner RSVP's.
- Confirmation of 2018 Annual Township Meeting between Fort Gratiot and St. Clair County Road Commission on Tuesday, February 27, 2018, from 1 p.m. - 3 p.m. at the Road Commissions Central Service Center, 21 Airport Drive, St. Clair. George Kish, Rob Montgomery and Rob Crawford will be attending.
- Effective April 2nd, 2018 - Execution Fee for acceptance of Passport Applications will be increased from \$25 to \$35 per Application, as ordered by the US Department of State.
- Stop Sign at Simpson and Loton has been hit and displaced. Also, the Stop Sign at Lancaster & Janice. Supervisor will contact Road Commission on Thursday regarding the signs and also clearing of side and subdivision roads. Downed signs can also be reported to St. Clair County Sheriff's Department.
- Reflectors at Pointe Community Center
- Vacant commercial building in front of Harbor Freight

CITIZENS WISHING TO ADDRESS THE BOARD: NONE

Motion by Crawford, seconded by Kish, to adjourn. Time, 7:47 o'clock p.m. Vote, Unanimous.
MOTION PASSED. MEETING ADJOURNED.



ROBERT C. CRAWFORD, CMC/CMMC
FORT GRATIOT CHARTER TOWNSHIP

JORJA BALDWIN, SUPERVISOR
FORT GRATIOT CHARTER TOWNSHIP

RCC/JB/vo