

MEMBERS PRESENT: BALDWIN, REYNOLDS, MONTGOMERY, KISH AND BRUCKNER
 MEMBERS ABSENT: CRAWFORD AND BRADLEY
 ALSO PRESENT: PAT SMITH, FIRE CHIEF
 LISA SHAGENA, ASSESSOR

Motion by Kish, seconded by Bruckner, to approve the Minutes of the REGULAR MEETING of December 7th, 2016, as printed and posted. Vote, Unanimous. MOTION PASSED.

CITIZENS WISHING TO ADDRESS THE BOARD: * NONE

APPROVAL OF AGENDA:

Motion by Montgomery, seconded by Kish, to approve the Agenda, with the corrections included on the Addendum; and the addition of Item #7, NEW BUSINESS: St. Clair County Fire Paging System Upgrade. Vote, Unanimous. MOTION PASSED. AMENDED AGENDA, APPROVED.

TREASURER'S REPORT:

| | | |
|---------------------------|----|---------------------|
| GENERAL FUND | \$ | <u>1,434,799.83</u> |
| FIRE DEPARTMENT FUND | \$ | <u>256,969.20</u> |
| POLICE PROTECTION FUND | \$ | <u>118,334.41</u> |
| TRASH/RECYCLING FUND | \$ | <u>128,582.06</u> |
| BUILDING DEPARTMENT FUND | \$ | <u>30,814.39</u> |
| UTILITY RECEIVING FUND | \$ | <u>1,615,379.17</u> |
| TOTAL | \$ | <u>3,584,879.06</u> |
| MISCELLANEOUS PROJECTS | \$ | <u>1,057,216.32</u> |
| UTILITY BOND MONEY MARKET | \$ | <u>42,821.37</u> |
| GRAND TOTAL | \$ | <u>4,684,916.75</u> |

Motion by Bruckner, seconded by Kish, to receive the Treasurer's Report, as given. Roll Call Vote, 5/0. MOTION PASSED. TOTAL TREASURER'S REPORT APPROVED IN THE AMOUNT OF \$ 4,684,916.75.

BILLS PRESENTED FOR APPROVAL:

| | | |
|--------------------------|----|-------------------|
| GENERAL FUND | \$ | <u>92,945.13</u> |
| FIRE DEPARTMENT FUND | \$ | <u>54,996.36</u> |
| POLICE PROTECTION FUND | \$ | <u>57,747.92</u> |
| TRASH/RECYCLING FUND | \$ | <u>48,063.85</u> |
| BUILDING DEPARTMENT FUND | \$ | <u>1,526.55</u> |
| UTILITY RECEIVING FUND | \$ | <u>45,177.93</u> |
| GRAND TOTAL | \$ | <u>300,457.74</u> |

Motion by Kish, seconded by Bruckner, to pay bills, as presented. Roll Call Vote, 5/0. MOTION PASSED. BILLS APPROVED IN THE AMOUNT OF \$ 300,457.74.

SHERIFF DEPARTMENT REPORT: Given by representative of Sheriff Department: Captain Paulus

Total Calls for Service for the month of November, 2016, (322). Number of Patrol Hours, (920). 9 Animal Complaint; 4 Assault & Battery; 22 Assist Other Depts.; 56 Assist Public; 3 B&E of Building/Vehicle; 29 B&E/Alarm; 3 Child Abuse/Neglect; 9 Disorderly Persons; 11 Domestic Assault; 10 Fraud; 3 Harassment & Threats; 3 Juvenile; 11 Larceny; 3 MDP; 1 Narcotics; 2 PI Traffic Crash; 48 PD Traffic Crash; 15 Retail Fraud; 2 Sex Offense; 38 Suspicious Incidents; 1 Trespasser; 39 Misc. Warrant Arrests/Follow-up/BOL, 911 Hang-ups, etc.; 97 Traffic Stops; 50 Tickets Issued.

* According to Section 6 of the Charter Township of Fort Gratiot By-Laws adopted 02/20/2003.

CITIZENS WISHING TO ADDRESS THE SHERIFF: * NONE

FIRE DEPARTMENT REPORT: Total runs for the month of November, 2016, (130). Fort Gratiot Township: 95 Medical Emergencies; 13 Alarm/Fire; 1 CO Alarm; 9 Fire/Misc.; 2 PI Accidents; 1 Mutual Aid; 3 Overtime. Clyde Township: 5 Medical Emergencies; 1 Alarm/Misc. Total Personnel, 1,061. Total Cost, \$ 20,257.50.

BUILDING DEPARTMENT REPORT: Total permits issued for the month of November, 2016, (20). 1 New Home (Val. 125,000); 6 Residential Addition/Alteration/Repair (Val. 48,799); 3 Residential Accessory Structure (Val. 27,000); 3 Fence; 1 Deck/Porch (Val. 4,500); 1 Residential Demolition (Val. 4,000); 1 Commercial Addition/Alteration/Repair (Val. 75,000); 2 Signs (Val. 5,250); 1 Commercial Demolition (Val. 60,000). Total Valuation, \$ 349,549.00. Total Fees, \$ 3,707.00.

PLUMBING/MECHANICAL INSPECTOR'S REPORT: Total permits issued for the month of November, 2016, (14). 11 Mechanical (\$ 1,950.00); 3 Plumbing (\$ 535.00). Total Fees, \$ 2,485.00.

ELECTRICAL DEPARTMENT REPORT: Total permits issued for the month of November, 2016, (15). Total Fees, \$ 3,081.00.

ORDINANCE ENFORCEMENT OFFICER REPORT: Total complaints in the month of November, 2016, (8). 3 Graffiti; 1 RV Storage/Parking; 4 Unlicensed Vehicle.

CORRESPONDENCE: NONE

Motion by Kish, seconded by Reynolds, to accept the reports, as presented. Vote, Unanimous. **MOTION PASSED.**

PUBLIC HEARING: NONE

UNFINISHED BUSINESS:

1. Motion by Kish, seconded by Bruckner, to adopt Ordinance 215, AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP OF FORT GRATIOT CHARTER TOWNSHIP, to reflect the rezoning of two (2) vacant parcels on Meadowlawn Drive (74-20-105-0013-000 & 74-20-105-0014-000) from R1A-Single Family Residential to C2-General Business.

- POINTS OF DISCUSSION: *
- * Rezoning two (2) vacant parcels (74-20-105-0013-000 & 74-20-105-0014-000) on Meadowlawn Drive from R1A-Single Family Residential to C2-General Business.
 - * Planning Commission Public Hearing held on 10/11/2016 - RECOMMENDED APPROVAL
 - * St. Clair Metropolitan Planning Commission hearing held 11/16/2016 - RECOMMENDED APPROVAL
 - * Township Board accepted recommendation and Introduction of Ordinance No. 215.

Roll Call Vote, 5/0. **MOTION PASSED. ORDINANCE NO. 215, ADOPTED.**

NEW BUSINESS:

1. Motion by Kish, seconded by Montgomery, to appoint Jodi Smith and Robert Buechler to the Board of Review for a two (2) year term to expire January 1st, 2019.

- POINTS OF DISCUSSION: *
- * Both are, currently, Board of Review Members. Their terms expire 01/01/2017.
 - * Board of Review still in need of a third and alternate Member.

Roll Call Vote, 5/0. **MOTION PASSED.**

NEW BUSINESS, CONTINUED:

2. Motion by Bruckner, seconded by Reynolds, to approve the listed 2016 Budget Amendments, as follows:

| Account | Description | Amount |
|-----------------|-----------------------------------|------------|
| 101-000-999-208 | Transfer to Parks Fund | 39728.00 |
| 101-000-699-208 | Transfer from Parks Fund | -81526.68 |
| 101-283-728-000 | Office Supplies | 387.00 |
| 101-283-730-000 | Postage | 60.00 |
| 101-283-860-000 | Mileage | 7.00 |
| 101-753-702-003 | Salary Grounds Maintenance Salary | 800.00 |
| 101-753-805-000 | Consultant Fees | 4950.00 |
| 101-753-900-000 | Printing & Publishing | 28.43 |
| 101-753-934-000 | Grounds Maintenance | 667.87 |
| 101-753-943-000 | Portable Toilet Rental | 290.00 |
| 101-753-970-000 | Capital Outlay=>\$1000 | 35062.38 |
| 208-000-390-000 | Use of Fund Balance | 40960.86 |
| 208-000-999-001 | Transfer to General Fund | -42252.68 |
| 208-000-970-000 | Bike Path & Bridge | 837.82 |
| 249-373-702-000 | Electrical Inspector Salary | 10143.00 |
| 249-373-702-016 | Plan Reviews | 5450.00 |
| 249-373-715-000 | Social Security | 869.00 |
| 249-000-482-000 | Electrical Permits | -16462.00 |
| 249-374-702-000 | Mech.-Plumb. Inspector Salary | 11445.00 |
| 249-374-702-016 | Plan Reviews | 1900.00 |
| 249-374-715-000 | Social Security | 1022.00 |
| 249-000-483-000 | Mechanical Permits | -13424.00 |
| 249-000-484-000 | Plumbing Permits | -943.00 |
| 495-000-390-000 | Use of Fund Balance | -26200.00 |
| 495-000-970-000 | Capital Outlay | 23000.00 |
| 495-000-970-008 | Township Sewer Upgrades | 200.00 |
| 495-000-971-000 | Pump Station Replacement | 3000.00 |
| 592-000-910-000 | Insurance | 15100.00 |
| 592-000-954-000 | Sewer & Water Repair | 52100.00 |
| 592-000-697-001 | Use of Retained Earnings | -231885.00 |
| 592-000-742-000 | Bulk Water Purchases | 76500.00 |
| 592-000-744-000 | Sewage Treatment | 97300.00 |
| 592-000-697-000 | Use of Fund Balance | -9115.00 |
| 101-282-850-000 | Telephone | 240.00 |
| 101-282-900-000 | Printing & Publishing | 704.00 |
| 101-446-900-000 | Printing & Publishing | 351.00 |
| 101-446-965-211 | Road Expense | 695.00 |
| 101-000-390-000 | Use of Fund Balance | -1990.00 |
| | | 0.00 |

Roll Call Vote, 5/0. **MOTION PASSED.**

3. Motion by Kish, seconded by Montgomery, to approve the annual salary increase for Greg Randall, DPW Superintendent, from \$61,527.00 to \$65,500.00, to reflect an increase in duties, effective January 1st, 2017. Roll Call Vote, 5/0. **MOTION PASSED.**

4. Motion by Kish, seconded by Reynolds, to approve the change in pay for Maurice Road, DPW Assistant Superintendent, from \$24.01 per hour plus overtime, to \$56,000.00 annually, with no overtime eligibility, effective January 1st, 2017. Roll Call Vote, 5/0. **MOTION PASSED.**

5. Motion by Kish, seconded by Montgomery, to approve the pay increase for Amanda Eisenhauer, Assistant Assessor, from \$12.00 per hour to \$13.00 per hour, effective January 1st, 2017. Roll Call Vote, 5/0. **MOTION PASSED.**

NEW BUSINESS, CONTINUED:

6. Motion by Kish, seconded by Montgomery, to authorize Supervisor Baldwin or Treasurer Reynolds, to approve any needed budget amendments at the end of the year (12/31/2016), on behalf of the Township Board, with a list of Budget Amendments provided to Board Members in January. Roll Call Vote, 5/0. **MOTION PASSED.**
7. Motion by Kish, seconded by Montgomery, to approve the Agreement with St. Clair County to pay the cost of \$250.66 per pager (27 pagers) within three (3) years. Roll Call Vote, 5/0. **MOTION PASSED.**

BOARD DISCUSSION:

- MTA the Week of April 10th, 2017 in Lansing.

CITIZENS WISHING TO ADDRESS THE BOARD: NONE

Motion by Kish, seconded by Bruckner, to adjourn. Time, 7:39 o'clock p.m. Vote, Unanimous. **MOTION PASSED.**
MEETING ADJOURNED.

ROBERT C. CRAWFORD, CMMC
FORT GRATIOT CHARTER TOWNSHIP

JORJA BALDWIN, SUPERVISOR
FORT GRATIOT CHARTER TOWNSHIP

RCC/JB/vo