

MEMBERS PRESENT: CRAWFORD, REYNOLDS, BRADLEY AND MONTGOMERY  
 MEMBERS ABSENT: BALDWIN, BRUCKNER AND KISH  
 ALSO PRESENT: PAT SMITH, FIRE CHIEF  
 LISA SHAGENA, ASSESSOR  
 BILL SHAGENA, ORDINANCE ENFORCEMENT OFFICER

Motion by Reynolds, seconded by Bradley, to appoint Crawford as Acting Chairperson in the absence of Supervisor Baldwin. Vote, Unanimous. **MOTION PASSED.**

After opening the meeting, Clerk Crawford thanked Mr. Marlara for volunteering to man our emergency shelter during the power outage.

Motion by Montgomery, seconded by Reynolds, to approve the Minutes of the REGULAR MEETING of March 22<sup>nd</sup>, 2017, as printed and posted. Vote, Unanimous. **MOTION PASSED.**

**CITIZENS WISHING TO ADDRESS THE BOARD:** \* NONE

**APPROVAL OF AGENDA:**

Motion by Reynolds, seconded by Bradley, to approve the Agenda, as printed and posted. Vote, Unanimous. **MOTION PASSED.**

**TREASURER'S REPORT:**

GENERAL FUND	\$	<u>1,683,457.14</u>
FIRE DEPARTMENT FUND	\$	<u>33,051.92</u>
POLICE PROTECTION FUND	\$	<u>594,479.06</u>
TRASH/RECYCLING FUND	\$	<u>110,841.19</u>
BUILDING DEPARTMENT FUND	\$	<u>10,961.10</u>
UTILITY RECEIVING FUND	\$	<u>1,717,936.54</u>
TOTAL	\$	<u>4,150,726.95</u>
MISCELLANEOUS PROJECTS	\$	<u>1,034,733.68</u>
UTILITY BOND MONEY MARKET	\$	<u>42,821.37</u>
GRAND TOTAL	\$	<u>5,228,282.00</u>

Motion by Bradley, seconded by Montgomery, to receive the Treasurer's Report, as given. Roll Call Vote, 4/0. **TOTAL TREASURER'S REPORT APPROVED IN THE AMOUNT OF \$ 5,228,282.00.**

**BILLS PRESENTED FOR APPROVAL:**

GENERAL FUND	\$	<u>13,484.70</u>
FIRE DEPARTMENT FUND	\$	<u>4,944.82</u>
POLICE PROTECTION FUND	\$	<u>0.00</u>
TRASH/RECYCLING FUND	\$	<u>0.00</u>
BUILDING DEPARTMENT FUND	\$	<u>135.00</u>
UTILITY RECEIVING FUND	\$	<u>4,503.42</u>
TOTAL	\$	<u>23,067.94</u>
MISCELLANEOUS PROJECTS (UTILITY MAINT. & IMP.)	\$	<u>14,443.49</u>
GRAND TOTAL	\$	<u>37,511.43</u>

Motion by Montgomery, seconded by Reynolds, to pay bills, as presented. Roll Call Vote, 4/0. **MOTION PASSED. BILLS APPROVED IN THE AMOUNT OF \$ 37,511.43.**

**CORRESPONDENCE:**

1. Upcoming Meetings / Seminars / Workshops / Events:
  - St. Clair County Office of Homeland Security-Emergency Management Twenty-Second Annual Emergency Services Breakfast on May 5, 2017 at the Alexander's Premier Banquet Facility in Marysville at 7:30 a.m. (RSVP required).

Motion by Bradley, seconded by Reynolds, to accept correspondence, as given. Vote, Unanimous. **MOTION PASSED.**

\* According to Section 6 of the Charter Township of Fort Gratiot By-Laws adopted 02/20/2003.

**PUBLIC HEARING(S):** NONE

**UNFINISHED BUSINESS:** NONE

**NEW BUSINESS:**

1. Motion by Reynolds, seconded by Montgomery, to approve the Budget Amendment to transfer \$200,649.00 from Revenue from Drain Assessment Fund (101-000-405-000) to Use of Fund Balance (101-000-697-000), as recommended by the Township Auditor. Roll Call Vote, 4/0. **MOTION PASSED.**
2. Motion by Bradley, seconded by Reynolds, to approve the Treasurer's request to hire Amanda Eisenhower to the Part-Time position of Treasurer's Account Clerk, at a pay rate of \$ 13.50 per hour, not to exceed 28 hours per week on average. Roll Call Vote, 4/0. **MOTION PASSED.**
3. Motion by Crawford, seconded by Bradley, to approve the Assessor's request to promote Elisha Messina, from Assessing Clerk to Assistant Assessor, at a pay rate of \$12.22 per hour, not to exceed 28 hours per week on average.

POINTS OF DISCUSSION: \* Received MAAO (Level 3) Certification on March 29, 2017.  
\* Assistant Assessor Job Description approved by Board on 09/08/2016.

Roll Call Vote, 4/0. **MOTION PASSED.**

4. Motion by Crawford, seconded by Montgomery, to approve the Assessor's request to post and possibly publish the position for Seasonal Part-Time Assessing Department Clerk, at a pay rate of \$10.00 to \$11.00 per hour, depending upon experience level and not to exceed 28 hours per week.

POINTS OF DISCUSSION: \* MCAT Certification (or willing to get MCAT within 3 months of hire, depending on offering of class).  
\* State expects twenty (20%) percent inspection rate.  
\* Job Description for Assessing Department Clerk approved by Board on 09/08/2016.

Roll Call Vote, 4/0. **MOTION PASSED.**

5. Motion by Crawford, seconded by Reynolds, to approve the Supervisor's request to contract with St. Clair County Metropolitan Planning to update the Township's Master Plan and Recreation Plan, into one (1) combined document, at an estimated cost not to exceed \$15,110.00. Roll Call Vote, 4/0. **MOTION PASSED.**

**BOARD DISCUSSION:**

- Public Notice posted for Annual Local Road Review with County Road Commission (road trip) on Tuesday, April 18<sup>th</sup>, 2017 at 9:00 a.m.

**CITIZENS WISHING TO ADDRESS THE BOARD:** NONE

Motion by Bradley, seconded by Reynolds, to adjourn. Time, 7:20 o'clock p.m. Vote, Unanimous. **MOTION PASSED.**  
**MEETING ADJOURNED.**

  
ROBERT C. CRAWFORD, CMMC  
FORT GRATIOT CHARTER TOWNSHIP

JORJA BALDWIN, SUPERVISOR  
FORT GRATIOT CHARTER TOWNSHIP

RCC/JB/vo

The Charter Township of Fort Gratiot complies with the "Americans with Disabilities Act" and if auxiliary aids or services are required at the meeting for individuals with disabilities, please contact Clerk, Robert C. Crawford, 3720 Keewahdin Road, Fort Gratiot MI 48059, (810)385.4489, three days prior to said meeting.