

MEMBERS PRESENT: BALDWIN, REYNOLDS, CRAWFORD, BRADLEY, KISH, BRUCKNER AND KELLY

MEMBERS ABSENT: NONE

ALSO PRESENT: PAT SMITH, FIRE CHIEF
 DAVE JEWELL, AP/AR/GL & PAYROLL CLERK
 GREG RANDALL, DPW SUPERINTENDENT
 BILL SHAGENA, ORDINANCE ENFORCEMENT OFFICER & LISA SHAGENA, ASSISTANT ASSESSOR

7:00 O'CLOCK P.M. - SUPERVISOR OPENS PUBLIC HEARING TO REVIEW AND HEAR COMMENTS, QUESTIONS AND/OR OBJECTIONS TO THE PROPOSED 2015 BUDGET. Continued with Regular Agenda, at this time.

Motion by Kish, seconded by Kelly, to approve the Minutes of the SPECIAL MEETING and REGULAR MEETING of December 3rd, 2014, as printed and posted. Vote, Unanimous. MOTION PASSED.

CITIZENS WISHING TO ADDRESS THE BOARD: * NONE

APPROVAL OF AGENDA:

Motion by Reynolds, seconded by Bradley, to approve the Agenda, as printed and posted. Vote, Unanimous. MOTION PASSED.

TREASURER'S REPORT:

GENERAL FUND	\$	951,417.71
FIRE DEPARTMENT FUND	\$	187,102.09
POLICE PROTECTION FUND	\$	153,993.59
TRASH/RECYCLING FUND	\$	60,049.49
BUILDING DEPARTMENT FUND	\$	91,083.75
UTILITY RECEIVING FUND	\$	1,201,223.58
TOTAL	\$	2,644,870.21
MISCELLANEOUS PROJECTS	\$	3,249,418.01
GENERAL INVESTMENTS	\$	304,612.15
PUBLIC IMPROVEMENT	\$	152,186.03
UTILITY RECEIVING MONEY MARKET	\$	172,183.87
UTILITY BOND MONEY MARKET	\$	42,772.94
GRAND TOTAL	\$	6,566,043.21

Motion by Bradley, seconded by Bruckner, to receive the Treasurer's Report, as given. Roll Call Vote, 7/0. MOTION PASSED. TOTAL TREASURER'S REPORT APPROVED IN THE AMOUNT OF \$ 6,566,043.21.

BILLS PRESENTED FOR APPROVAL:

GENERAL FUND	\$	73,780.08
FIRE DEPARTMENT FUND	\$	23,866.89
POLICE PROTECTION FUND	\$	60,051.31
TRASH/RECYCLING FUND	\$	0.00
BUILDING DEPARTMENT FUND	\$	0.00
UTILITY RECEIVING FUND	\$	38,824.35
TOTAL	\$	196,522.63
MISCELLANEOUS PROJECTS (MUNICIPAL BLDG. CONST.)	\$	209,877.19
(UTILITY MAINT. & IMP.)	\$	233,794.64
GRAND TOTAL	\$	640,194.46

Motion by Reynolds, seconded by Bradley, to pay bills, as presented. Roll Call Vote, 7/0. MOTION PASSED. BILLS APPROVED IN THE AMOUNT OF \$ 640,194.46.

* According to Section 6 of the Charter Township of Fort Gratiot By-Laws adopted 02/20/2003.

SHERIFF DEPARTMENT REPORT: Given by representative of Sheriff Department: Deputy Phil Pokriefka.

Total Calls for Service for the month of November, 2014, (408). Number of Patrol Hours, (900). 2 Animal Complaint; 8 Assault & Battery; 22 Assist Other Depts.; 54 Assist Public; 2 B&E/Building; 45 B&E/Alarm; 1 Child Abuse/Neglect; 8 Disorderly Persons; 14 Domestic Assault; 5 Fraud; 5 Harassment & Threats; 2 Juvenile; 8 Larceny; 2 MDOP; 4 PI Traffic Crash; 56 PD Traffic Crash; 17 Retail Fraud; 1 Sex Offense; 1 Stolen Vehicle; 26 Suspicious Incidents; 4 Trespasser; 119 Misc. Warrant Arrests/Follow-up/BOL, 911 Hangups, etc...; 136 Traffic Stops; 58 Tickets Issued; 6 Township Tickets Issued.

FIRE DEPARTMENT REPORT: Total runs for the month of November, 2014, (126). Fort Gratiot Township: 78 Medical Emergencies; 4 Alarm/Fire; 1 CO Alarm; 11 Wire Down/Arcing; 4 Fire/Misc.; 5 Personal Injury Accidents; 1 Mutual Aid; 11 Overtime Calls. Clyde Township: 5 Medical Emergencies; 1 Alarm/Fire; 1 Fire/Structure; 2 Wires Down/Arcing; 2 Personal Injury Accidents. Total Personnel, 1,261. Total Cost, \$ 23,250.00.

PLUMBING/MECHANICAL INSPECTOR'S REPORT: Total permits issued for the month of November, 2014, (7). 5 Mechanical; 2 Plumbing. Total Fees, \$ 1,079.00.

BUILDING DEPARTMENT REPORT: Total permits issued for the month of November, 2014, (24). 2 New Home (Val. \$300,000); 8 Residential Addition / Alteration/Repair (Val. \$31,620); 3 Residential Accessory Structure (Val. \$4,500); 1 Fence; 1 Deck/Porch; 1 Manufactured Mobile Homes; 1 Pool (Val. \$60,000); 1 Residential Demolition; 4 Commercial Addition/Alteration/Repair (Val. \$73,854); 3 Signs (Val. \$9,260). Total Valuation, \$ 479,234.00. Total Fees, \$ 5,107.50.

ELECTRICAL DEPARTMENT REPORT: Total permits issued for the month of November, 2014, (9). Total Fees, \$ 3,379.00.

ORDINANCE ENFORCEMENT OFFICER REPORT: Total complaints in the month of November, 2014, (17). 2 High Grass/Noxious Weeds; 7 RV Storage/Parking; 2 Unlicensed Vehicles; 5 Misc. Ordinance Violation; 1 Misc. Code Violation.

CORRESPONDENCE:

1. Comcast notification of changes to channel line-up, effective December 16, 2014 and January 16, 2015.

Motion by Bradley, seconded by Kelly, to accept report(s) and correspondence, as given. Vote, Unanimous.
MOTION PASSED.

PUBLIC HEARING, CONTINUED:

1. PROPOSED 2015 BUDGET:

DEPARTMENT	PROPOSED 2015 BUDGET
GENERAL FUND (DEPT. 101-000)	\$ 120,707
TOWNSHIP BOARD (DEPT. 101-101)	\$ 31,044
SUPERVISOR (DEPT. 101-171)	\$ 74,274
CLERK (DEPT. 101-215)	\$ 253,812
BOARD OF REVIEW (DEPT. 101- 247)	\$ 2,650
TREASURER (DEPT. 101-253)	\$ 195,217
ASSESSOR (DEPT. 101-257)	\$ 171,837
ELECTIONS (DEPT. 101-262)	\$ 6,500
GENERAL FUND OPERATIONS (DEPT. 101-265)	\$ 266,594
ORDINANCE ENFORCEMENT (DEPT. 282)	\$ 16,460
DRAINS AT LARGE (DEPT. 445)	\$ 55,448
GENERAL FUND STREET LIGHTING (DEPT. 101-448)	\$ 138,723
COMMUNITY PLANNING & ZONING DEPT (DEPT. 101-721)	\$ 75,161
ZONING BOARD OF APPEALS (DEPT. 101-722)	\$ 8,753
PLANNING COMMISSION (DEPT. 101-723)	\$ 26,611
PARKS & RECREATION (DEPT. 101-751)	\$ 29,155
TOWNSHIP GROUNDS MAINTENANCE (DEPT. 101-756)	\$ 216,462
COMMUNITY BUILDING (DEPT. 101-806)	\$ 6,061
WATERSHED PLAN (DEPT. 101-960)	\$ 15,000
FIRE DEPARTMENT FUND (DEPT. 206)	\$ 717,728
POLICE FUND (DEPT. 207)	\$ 672,261
PARKS MILLAGE FUND (DEPT. 208)	\$ 46,050
TRASH FUND (DEPT. 226)	\$ 603,782
BUILDING DEPARTMENT FUND (DEPT. 249)	\$ 136,507
BWATC FUND (DEPT. 250)	\$ 233,582
MUNICIPAL OFFICE BUILDING (DEPT. 470)	\$ 1,819,763
WATER / SEWER FUND (DEPT. 592)	\$ 3,408,340
MAINTENANCE & IMPROVEMENT (DEPT. 495)	\$ 553,500
TOTAL	\$ 9,901,982

- POINTS OF DISCUSSION: *
- * Only one Department has requested and increase to their budget: Parks and Recreation has requested a \$ 3,000.00 increase to their budget.
 - * Pass-through accounts that show up in Budget as expenditures

Supervisor Baldwin asked for citizen comments, questions and/or objections, at this time. Not one was heard.

After hearing no further citizen comments, questions and/or objections, a Motion was made by Kelly, seconded by Kish, to close the Public Hearing for the Proposed 2015 Budget. Time 7:09 o'clock p.m. Roll Call Vote, 7/0. **MOTION PASSED.**

Motion by Reynolds, seconded by Kelly, to adopt the 2015 Budget Resolution of the Fort Gratiot Charter Township, by **Department Level**, as noted above, totaling \$9,901,982.00.

- FURTHER DISCUSSION: *
- * Parks and Recreation's request for \$3,000 increase for beautification & equipment.
 - * Municipal Office construction.

Reynolds amended her original Motion to adopt the 2015 Budget Resolution of the Fort Gratiot Charter Township, by **Department Level**, as noted above with the reduction to the Parks and Recreation Commission's Budget from \$29,155.00 to \$26,155.00. Kelly supported the amended Motion, thereby making the total 2015 Budget \$9,898,982. Roll Call Vote, 7/0. **MOTION PASSED, AS AMENDED.**

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

1. Motion by Bradley, seconded by Kelly, to approve the Supervisor's request to change the status of Lisa Skotcher, Receptionist, from Part Time to Full Time, effective January 1st, 2015, at a pay rate of \$11.00 per hour, waiving the 90 day probationary period.

POINTS OF DISCUSSION: * Lisa Skotcher has been employed Part-Time with the Township since March of 2013.
* No changes to her existing Job Description.
* Budgeted amount for 2015.

Roll Call Vote, 7/0. **MOTION PASSED.**

2. Motion by Crawford, seconded by Baldwin, to adopt the *RESOLUTION TO ESTABLISH 2015 TOWNSHIP TRUSTEE'S SALARY* as \$ 3,695.00, annually, effective January 1st, 2015.

POINTS OF DISCUSSION: * 2014 Salary was \$3,633.00
* COLA - 1.7%

Roll Call Vote, 6/1, Bradley voting no. **MOTION PASSED.**

3. Motion by Reynolds, seconded by Kish, to adopt the *RESOLUTION TO ESTABLISH 2015 TOWNSHIP SUPERVISOR'S SALARY* as \$ 57,970.00, annually, effective January 1st, 2015.

POINTS OF DISCUSSION: * 2014 Salary was \$ 57,970.00 - NO CHANGE

Roll Call Vote, 7/0. **MOTION PASSED.**

4. Motion by Baldwin, seconded by Kelly, to adopt the *RESOLUTION TO ESTABLISH 2015 TOWNSHIP CLERK'S SALARY* as \$ 54,781.00, annually, effective January 1st, 2015.

POINTS OF DISCUSSION: * 2014 Salary was \$ 53,865.00
* COLA - 1.7%

Roll Call Vote, 7/0. **MOTION PASSED.**

5. Motion by Bradley, seconded by Kish, to adopt the *RESOLUTION TO ESTABLISH 2015 TOWNSHIP TREASURER'S SALARY* as \$ 45,000.00, annually, effective January 1st, 2015.

POINTS OF DISCUSSION: * 2014 Salary was \$ 45,000.00 - NO CHANGE

Roll Call Vote, 7/0. **MOTION PASSED.**

6. Motion by Kish, seconded by Bradley, to approve the DPW Superintendent's request to purchase 2014 F150 4x4 Super Cab from Bill McDonald Ford, St. Clair, at a cost of \$29,997.12.

POINTS OF DISCUSSION: * Attempted to purchase locally
* MIDeal
* Estimated Delivery and Vehicle Warranty

Roll Call Vote, 7/0. **MOTION PASSED.**

7. Motion by Kish, seconded by Reynolds, to approve the DPW Superintendent's request to purchase By-Pass Pumping System for all Sanitary Sewer Stations, from Kennedy Industries, at a cost not to exceed \$36,000.00.

POINTS OF DISCUSSION: * Meets Emissions Standards for 2014.
* Emissions Standards will be increased in 2015, thereby, increasing the cost.

Roll Call Vote, 7/0. **MOTION PASSED.**

NEW BUSINESS, CONTINUED:

8. Motion by Bradley, seconded by Bruckner, to approve the Supervisor's request to reappoint Wayne Bland and Randy Martinek to the Planning Commission, for a three (3) year term to expire December 31st, 2017.
Roll Call Vote, 7/0. **MOTION PASSED.**
9. Motion by Kish, seconded by Kelly, to approve the reappointment of Lori Arquette and Amanda Eisenhauer to the Zoning Board of Appeals, for a three (3) year term to expire December 31, 2017.
Roll Call Vote, 7/0. **MOTION PASSED.**

CITIZENS WISHING TO ADDRESS THE BOARD: NONE

BOARD DISCUSSION:

- End of the year bills
- Update of construction of Municipal Office building
 - Township Offices closed Dec. 18th & 19th for waterline construction. Fire Department & DPW employees working.
- Township has received an offer to lease the former Kettlewell property that the Township now owns for a future Sports Park.

Motion by Kish, seconded by Reynolds, to adjourn. Time, 7:29 o'clock p.m. Vote, Unanimous. **MOTION PASSED.**
MEETING ADJOURNED.


ROBERT C. CRAWFORD, CMMC
FORT GRATIOT CHARTER TOWNSHIP

JORJA BALDWIN, SUPERVISOR
FORT GRATIOT CHARTER TOWNSHIP