

MEMBERS PRESENT: BALDWIN, REYNOLDS, CRAWFORD, BRADLEY, KISH, BRUCKNER AND KELLY
 MEMBERS ABSENT: NONE
 ALSO PRESENT: PAT SMITH, FIRE CHIEF
 BILL SHAGENA, ORDINANCE ENFORCEMENT OFFICER & LISA SHAGENA, ASSISTANT ASSESSOR

Motion by Bradley, seconded by Kelly, to approve the Minutes of the SPECIAL MEETING and REGULAR MEETING of November 20, 2013, as printed and posted. Vote, Unanimous. MOTION PASSED.

CITIZENS WISHING TO ADDRESS THE BOARD: * NONE

APPROVAL OF AGENDA:

Motion by Baldwin, seconded by Bruckner, to approve the Agenda, with the addition of Item #7, NEW BUSINESS: Fire Chief's request to send himself and Lt. Chris Kovach to Fire Investigator/Inspector Continuing Education Class on December 6th, at a total cost of \$40.00. Vote, Unanimous. MOTION PASSED. AGENDA APPROVED AS AMENDED.

TREASURER'S REPORT:

GENERAL FUND	\$	1,081,210.64
UTILITY RECEIVING FUND	\$	1,690,500.34
CEMETERY FUND	\$	10,931.54
FIRE DEPARTMENT FUND	\$	413,488.54
BUILDING DEPARTMENT FUND	\$	58,143.17
POLICE PROTECTION FUND	\$	290,191.40
TRASH FUND	\$	77,781.45
TOTAL	\$	3,622,247.08
MISCELLANEOUS PROJECTS	\$	3,072,521.84
GENERAL INVESTMENTS	\$	2,200,672.81
UTILITY RECEIVING INVESTMENTS	\$	171,811.63
UTILITY BOND INVESTMENTS	\$	42,749.90
GRAND TOTAL	\$	9,110,003.26

Motion by Bradley, seconded by Kish, to receive the Treasurer's Report, as given. Roll Call Vote, 7/0. MOTION PASSED. TOTAL TREASURER'S REPORT APPROVED IN THE AMOUNT OF \$ 9,110,003.26.

BILLS PRESENTED FOR APPROVAL:

GENERAL FUND	\$	22,843.34
UTILITY RECEIVING FUND	\$	16,023.91
CEMETERY FUND	\$	28.27
FIRE DEPARTMENT FUND	\$	2,200.65
BUILDING DEPARTMENT FUND	\$	190.64
POLICE PROTECTION FUND	\$	0.00
TRASH FUND	\$	36,633.55
TOTAL	\$	77,920.36
MISCELLANEOUS PROJECTS (UTILITY MAINT. & IMP.)	\$	5,376.25
GRAND TOTAL	\$	83,296.61

Motion by Kelly, seconded by Reynolds, to pay bills, as presented. Roll Call Vote, 7/0. MOTION PASSED. BILLS APPROVED IN THE AMOUNT OF \$ 83,296.61.

* According to Section 6 of the Charter Township of Fort Gratiot By-laws adopted 07/20/2003.

CORRESPONDENCE:

1. St. Clair County Board of Public Works and Board of County Road Commissioners Meeting Minutes of November 5, 2013.
2. Comcast notification of price changes, effective January 1, 2014.
3. Upcoming Meetings / Seminars / Workshops:
 - St. Clair County Office of Homeland Security/Emergency Managements *Public Officials Workshop*.

Motion by Baldwin, seconded by Reynolds, to accept report(s) and correspondence, as given. Vote, Unanimous.
MOTION PASSED.

PUBLIC HEARING(S): NONE

UNFINISHED BUSINESS:

1. Motion by Baldwin, seconded by Bradley, to adopt the amended Resolution No. 2, *Resolution of Intent to Create Special Assessment District*, setting the Public Hearing to review Plans and Cost Estimates on Wednesday, December 18th, 2013, beginning at 7:00 o'clock p.m. Vote, Unanimous. **MOTION PASSED.**
RESOLUTION #2, ADOPTED.

NEW BUSINESS:

1. Motion by Kish, seconded by Bruckner, to approve amending the 2013 Budget, by transferring \$500.00 from the General Fund Use of Fund Balance (101-000-697-000) to General Fund Water Shed (101-960-960-000). Roll Call Vote, 7/0. **MOTION PASSED.**
2. Motion by Kish, seconded by Kelly, to authorize the Clerks office to pay any 2013 bills, received prior to December 31, 2013, which are expenses not include in the Post Audit Resolution. Roll Call Vote, 7/0. **MOTION PASSED.**
3. Motion by Bradley, seconded by Reynolds, to adopt the *Resolution of Intent to Collect Summer Property Tax Levy for St. Clair County Regional Education Service Agency (RESA) for the year 2014*. Vote, Unanimous. **MOTION PASSED.**
4. Motion by Crawford, seconded by Kish, to renew the *Service Agreement* between Richard Brettin and the Charter Township of Fort Gratiot, for cutting and removing designated downed trees at 5085 Lakeshore Road (aka The Pointe Property), at no monetary cost to the Township. Vote, Unanimous. **MOTION PASSED.**
5. 2014 MEETING DATES AND TIMES:

<u>BOARD OF TRUSTEES:</u>	1st. & 3rd. Wednesday of each month at 7:00 p.m. at Township Hall.
<u>PLANNING COMMISSION:</u>	2nd Tuesday of each month as needed at 7:00 p.m. at Township Hall.
<u>ZONING BOARD OF APPEALS:</u>	3rd. Tuesday of each month as needed at 7:00 p.m. at Township Hall.
<u>PARKS & RECREATION COMMISSION:</u>	3rd. Monday of each month at 7:00 p.m. at Township Hall.

Motion by Reynolds, seconded by Crawford, to approve the 2014 Meeting Dates and Times, as presented. Vote, Unanimous. **MOTION PASSED.**

6. Motion by Kish, seconded by Reynolds, to adopt the 2014 Office Hours, as January 1st thru December 31st, 8:00 a.m. until 4:30 p.m., Monday through Friday. Vote, Unanimous.
7. Motion by Bradley, seconded by Kish, to approve the Fire Chief's request to send himself and Lt. Chris Kovach to Fire Investigator/Inspector Continuing Education Class in Rochester, on December 6th, at a total cost of \$40.00. Roll Call Vote, 7/0. **MOTION PASSED.**

CITIZENS WISHING TO ADDRESS THE BOARD: NONE

BOARD DISCUSSION:

- Presentation by Eric Ostling, Huron Consultants, outlining the Draft Site Plan that will be presented to the Township Planning Commission for the proposed new Township Hall/Fire Department.
- Demolition of small house and remaining buildings at 3700 Keewahdin Road.
- Trustee Bradley and Clerk Crawford will be selling papers for the Old Newsboys Friday morning (12/06/2013) from 7 am - 9 am at the Fort Gratiot Tim Hortons.

Motion by Kish, seconded by Reynolds, to adjourn. Time, 7:35 o'clock p.m. Vote, Unanimous. **MOTION PASSED.**
MEETING ADJOURNED.



ROBERT C. CRAWFORD, CLERK
CHARTER TOWNSHIP OF FORT GRATIOT

JORJA BALDWIN, SUPERVISOR
CHARTER TOWNSHIP OF FORT GRATIOT