

MEMBERS PRESENT: BALDWIN, REYNOLDS, CRAWFORD, BRADLEY, KISH AND BRUCKNER
 MEMBERS ABSENT: KELLY
 ALSO PRESENT: GREG RANDALL, DPW SUPERINTENDENT
 PAT SMITH, FIRE CHIEF
 BILL SHAGENA, ORDINANCE ENFORCEMENT OFFICER AND LISA SHAGENA, ASSISTANT ASSESSOR

7:00 O'CLOCK P.M. - SUPERVISOR OPENS PUBLIC HEARING TO REVIEW AND HEAR COMMENTS, QUESTIONS AND/OR OBJECTIONS TO THE PROPOSED 2015 FIRE PROTECTION SPECIAL ASSESSMENT; AND THE PROPOSED 2016 ANNUAL BUDGET. Continued with Regular Agenda, at this time.

Motion by Reynolds, seconded by Kish, to approve the Minutes of the SPECIAL MEETING and REGULAR MEETING of November 4th, 2015, as printed and posted. MOTION PASSED.

CITIZENS WISHING TO ADDRESS THE BOARD: * NONE

APPROVAL OF AGENDA:

Motion by Bradley, seconded by Reynolds, to approve the Agenda, with the addition of Item #9, NEW BUSINESS: ESTIMATE, FROM AUSTIN CONSTRUCTION, FOR REPLACEMENT OF DOOR & ENTRY PAD FOR SUNSET MEMORIAL GARDENS CHAPEL. Vote, Unanimous. MOTION PASSED. AGENDA APPROVED, AS AMENDED.

TREASURER'S REPORT:

| | | |
|---------------------------|----|--------------|
| GENERAL FUND | \$ | 1,867,931.54 |
| FIRE DEPARTMENT FUND | \$ | 256,892.72 |
| POLICE PROTECTION FUND | \$ | 119,938.87 |
| TRASH/RECYCLING FUND | \$ | 179,581.87 |
| BUILDING DEPARTMENT FUND | \$ | 98,228.03 |
| UTILITY RECEIVING FUND | \$ | 1,111,634.77 |
| TOTAL | \$ | 3,634,207.80 |
| MISCELLANEOUS PROJECTS | \$ | 1,429,964.71 |
| GENERAL INVESTMENTS | \$ | 41,611.85 |
| PUBLIC IMPROVEMENT | \$ | 152,671.97 |
| UTILITY BOND MONEY MARKET | \$ | 42,798.00 |
| GRAND TOTAL | \$ | 5,301,254.33 |

Motion by Bruckner, seconded by Bradley, to receive the Treasurer's Report, as given. Roll Call Vote, 6/0. MOTION PASSED. TOTAL TREASURER'S REPORT APPROVED IN THE AMOUNT OF \$ 5,301,254.33.

BILLS PRESENTED FOR APPROVAL:

| | | |
|---|----|------------|
| GENERAL FUND | \$ | 21,589.61 |
| FIRE DEPARTMENT FUND | \$ | 2,880.76 |
| POLICE PROTECTION FUND | \$ | 56,441.02 |
| TRASH/RECYCLING FUND | \$ | 44,032.58 |
| BUILDING DEPARTMENT FUND | \$ | 0.00 |
| UTILITY RECEIVING FUND | \$ | 6,301.58 |
| TOTAL | \$ | 131,245.55 |
| MISCELLANEOUS PROJECTS (MUNICIPAL BLDG. CONST.) | \$ | 156,656.29 |
| GRAND TOTAL | \$ | 287,901.84 |

Motion by Kish, seconded by Reynolds, to pay bills, as presented. Roll Call Vote, 6/0. MOTION PASSED. BILLS APPROVED IN THE AMOUNT OF \$ 287,901.84.

* According to Section 6 of the Charter Township of Fort Gratiot By-Laws adopted 02/20/2003.

SHERIFF DEPARTMENT REPORT: Given by representative of Sheriff Department: Lieutenant Terpenning.

Total Calls for Service for the month of September, 2015, (408). Number of Patrol Hours, (955.5). 9 Animal Complaint; 1 Assault & Battery; 18 Assist Other Depts.; 65 Assist Public; 5 B&E/Building; 10 B&E/Vehicle; 29 B&E/Alarm; 1 Child Abuse/Neglect; 8 Disorderly Persons; 8 Domestic Assault; 8 Fraud; 14 Harassment & Threats; 7 Juvenile; 4 Larceny; 3 MDOP; 2 Narcotics; 4 PI Traffic Crash; 46 PD Traffic Crash; 14 Retail Fraud; 2 Sex Offense; 42 Suspicious Incidents; 2 Trespasser; 106 Misc. Warrant Arrests/Follow-up/BOL, 911 Hangups, etc...; 101 Traffic Stops; 64 Tickets Issued.

CITIZENS WISHING TO ADDRESS THE SHERIFF: * NONE

FIRE DEPARTMENT REPORT: Total runs for the month of September, 2015, (126). Fort Gratiot Township: 87 Medical Emergencies; 6 Alarm/Fire; 11 Fire/Misc.; 9 Personal Injury Accidents; 1 Mutual Aid; 5 Overtime. Clyde Township: 3 Medical Emergencies; 2 Fire/Misc.; 2 Personal Injury Accident. Total Personnel, 1,101. Total Cost, \$ 19,725.00.

Total runs for the month of October, 2015, (119). Fort Gratiot Township: 68 Medical Emergencies; 1 Fire/Structure; 8 Alarms/Fire; 4 Wires Down/Arcing; 10 Fire/Misc.; 5 Personal Injury Accidents; 1 Mutual Aid; 13 Overtime Calls. Clyde Township: 5 Medical Emergencies; 1 Alarm/Fire; 1 Wire Down/Arcing; 2 Personal Injury. Total Personnel, 1,047. Total Cost, \$ 17,572.50.

PLUMBING/MECHANICAL INSPECTOR'S REPORT: Total permits issued for the month of October, 2015, (16). 11 Mechanical; 5 Plumbing. Total Fees, \$ 2,587.00.

BUILDING DEPARTMENT REPORT: Total permits issued for the month of November, 2015, (36). 21 Residential Addition/Alteration/Repair (Val. 164,544); 4 Residential Accessory Structure (Val. 48,500); 2 Fence; 2 Deck/Porch (Val. 4,650); 1 Multiple Residential (Val. 2,125,000); 3 Commercial Addition/Alteration/Repair (Val. 19,700) 1 Sign (Val. 1,500). Total Valuation, \$ 2,374,044.00. Total Fees, \$ 12,039.00.

ELECTRICAL DEPARTMENT REPORT: Total permits issued for the month of November, 2015, (10). Total Fees, \$ 3,500.00.

ORDINANCE ENFORCEMENT OFFICER REPORT: Total complaints in the month of November, 2015, (16). 3 Blight; 3 High Grass/Noxious Weeds; 6 RV Storage/Parking; 2 Unlicensed Vehicles; 1 Misc. Ordinance Violation; 1 Misc. Code Violation.

CORRESPONDENCE:

- Letter to DPW Superintendent, from Susan Davies, commending Mark Smith for his assistance during a funeral at Sunset Memorial Gardens Cemetery in August, 2015.

Motion by Kish, seconded by Bradley, to accept report(s) and correspondence, as given. Vote, Unanimous.
MOTION PASSED.

PUBLIC HEARING, CONTINUED:

- PROPOSED 2015 FIRE PROTECTION SPECIAL ASSESSMENT:

| 2015 RATE PER \$1,000 TAXABLE | TOTAL TAXABLE VALUATION (REAL PROPERTY ONLY) | TOTAL |
|-------------------------------|--|--------------|
| 1.815 | 366,322,147 | \$664,874.70 |

POINTS OF DISCUSSION: * Same rate at 2014.

Supervisor Baldwin asked for citizen comments, questions and/or objections, at this time. Not one was heard.

Motion by Kish, seconded by Bruckner, to close the Public Hearing to review and hear citizen comments, questions and/or objections to the Proposed 2015 Fire Protection Special Assessment District. Time, 7:31 o'clock p.m. Vote, Unanimous. **MOTION PASSED. PUBLIC HEARING CLOSED.**

BOARD DISCUSSION: * Replacement of Aerial Ladder Truck 95; recent Grant Application rejected due to the fact that no hardship was shown. (i.e., Present Millage Request to voters)
 * Age of existing vehicles

Motion by Kish, seconded by Reynolds, to approve the Proposed 2015 Rate, in the amount of 1.815 mills per \$1,000 Taxable Value against all Real Property within Fort Gratiot Charter Township; and adopt the 2015 Resolution Confirming Special Assessment Roll for Fire Protection, in the amount of \$664,874.70. Roll Call Vote, 6/0.
MOTION PASSED.

PUBLIC HEARINGS, CONTINUED:

2. PROPOSED 2016 BUDGET:

| DEPARTMENT | PROPOSED 2016 BUDGET |
|---|----------------------|
| GENERAL FUND (DEPT. 101-000) | \$ 185,828 |
| TOWNSHIP BOARD (DEPT. 101-101) | \$ 29,735 |
| SUPERVISOR (DEPT. 101-171) | \$ 72,972 |
| CLERK (DEPT. 101-215) | \$ 240,519 |
| BOARD OF REVIEW (DEPT. 101- 247) | \$ 2,650 |
| TREASURER (DEPT. 101-253) | \$ 192,022 |
| ASSESSOR (DEPT. 101-257) | \$ 140,014 |
| ELECTIONS (DEPT. 101-262) | \$ 35,712 |
| GENERAL FUND OPERATIONS (DEPT. 101-265) | \$ 258,959 |
| ORDINANCE ENFORCEMENT (DEPT. 282) | \$ 16,627 |
| DRAINS AT LARGE (DEPT. 445) | \$ 52,130 |
| GENERAL FUND STREET LIGHTING (DEPT. 101-448) | \$ 125,889 |
| COMMUNITY PLANNING & ZONING DEPT. (DEPT. 101-721) | \$ 67,950 |
| ZONING BOARD OF APPEALS (DEPT. 101-722) | \$ 8,006 |
| PLANNING COMMISSION (DEPT. 101-723) | \$ 13,514 |
| PARKS & RECREATION (DEPT. 101-751) | \$ 19,964 |
| TOWNSHIP GROUNDS MAINTENANCE (DEPT. 101-756) | \$ 208,242 |
| COMMUNITY BUILDING (DEPT. 101-806) | \$ 6,647 |
| WATERSHED PLAN (DEPT. 101-960) | \$ 5,000 |
| FIRE DEPARTMENT FUND (DEPT. 206) | \$ 762,681 |
| POLICE FUND (DEPT. 207) | \$ 695,200 |
| PARKS MILLAGE FUND (DEPT. 208) | \$ 45,830 |
| TRASH FUND (DEPT. 226) | \$ 599,069 |
| BUILDING DEPARTMENT FUND (DEPT. 249) | \$ 148,228 |
| BWATC FUND (DEPT. 250) | \$ 242,199 |
| MUNICIPAL OFFICE BUILDING (DEPT. 470) | \$ 152,528 |
| WATER / SEWER FUND (DEPT. 592) | \$ 3,447,135 |
| MAINTENANCE & IMPROVEMENT (DEPT. 495) | \$ 113,000 |
| TOTAL | \$ 7,888,250 |

- POINTS OF DISCUSSION:
- * Municipal Office Building (DEPT. 470)
 - * COLA - 1.7%
 - * Parks & Recreation (DEPT. 101-751)

Supervisor Baldwin asked for citizen comments, questions and/or objections, at this time.

Mr. Levey suggested appointing a Commissioner at-large to work with the Parks Commission and Township Board.

After hearing no further citizen comments, questions and/or objections, a Motion was made by Kish, seconded by Bradley, to close the Public Hearing for the Proposed 2016 Budget. Time, 8:25 o'clock p.m. Vote, Unanimous. **MOTION PASSED. PUBLIC HEARING CLOSED.**

Motion by Reynolds, seconded by Kish, to adopt the 2016 Budget Resolution of the Fort Gratiot Charter Township, by Department Level, as noted above, totaling \$7,888,250. Roll Call Vote, 6/0. **MOTION PASSED. 2016 BUDGET APPROVED.**

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

1. Motion by Crawford, seconded by Bradley, to approve the Fire Chief's request to promote Patrick Bombard to Full Member Status on the Township Fire Department, effective immediately, at \$15.00 per call.

POINTS OF DISCUSSION: * Probationary requirements have been completed and EMT License obtained.
* On-Call Pay increases from \$7.50 per call to \$15.00 per call.

Roll Call Vote, 6/0. **MOTION PASSED.**

2. Motion by Kish, seconded by Reynolds, to approve sending Todd Thibodeau to the Michigan Rural Water Association's *Workplace Safety Conference*, December 8-9, 2015 in Bay City, at a cost of \$244.00, plus mileage and expenses. Roll Call Vote, 6/0. **MOTION PASSED.**

3. Motion by Kish, seconded by Reynolds, to adopt the *Resolution of Intent to Collect December Taxes for the St. Clair County Community College for the Year 2015*, totaling 1.8891 Mills per \$1,000 Taxable Value, as follows:

| | | |
|---------------------|---|--|
| OPERATING | - | 1.3940 Mills per \$1,000 Taxable Value |
| EXTRA VOTED MILLAGE | - | 0.4951 Mills per \$1,000 Taxable Value |

Roll Call Vote, 6/0. **MOTION PASSED.**

4. Motion by Kish, seconded by Bradley, to adopt the *PERFORMANCE RESOLUTION FOR GOVERNMENTAL BODIES*, as required by MDOT (noted above).

POINTS OF DISCUSSION: * Required by MDOT for purposes of issuing, to a municipal utility, an "Individual Permit for Use of State Trunkline Right of Way" (form 2205), or an "Annual Application and Permit for Miscellaneous Operations Within State Trunkline Right-of-Way (form 2205B).

Vote, Unanimous. **MOTION PASSED.**

5. Motion by Bruckner, seconded by Baldwin, to adopt the *RESOLUTION TO ESTABLISH 2016 TOWNSHIP TRUSTEE'S SALARY* as \$ 3,758.00, annually, effective January 1st, 2016.

POINTS OF DISCUSSION: * 2015 Salary was \$3,695.00
* 1.7% COLA Increase

Roll Call Vote, 6/0. **MOTION PASSED.**

6. Motion by Bruckner, seconded by Reynolds, to adopt the *RESOLUTION TO ESTABLISH 2016 TOWNSHIP SUPERVISOR'S SALARY* as \$57,970.00, effective January 1, 2016.

POINTS OF DISCUSSION: * No Change from 2015 Salary

Roll Call Vote, 6/0. **MOTION PASSED.**

7. Motion by Kish, seconded by Bradley, to adopt the *RESOLUTION TO ESTABLISH 2016 TOWNSHIP TREASURER'S SALARY* as \$45,000.00, effective January 1, 2016.

POINTS OF DISCUSSION: * No Change from 2015 Salary

Roll Call Vote, 6/0. **MOTION PASSED.**

8. Motion by Kish, seconded by Bruckner, to adopt the *RESOLUTION TO ESTABLISH 2016 TOWNSHIP CLERK'S SALARY* as \$54,781.00, effective January 1, 2016.

POINTS OF DISCUSSION: * No Change from 2015 Salary

Roll Call Vote, 6/0. **MOTION PASSED.**

NEW BUSINESS, CONTINUED:

9. Motion by Kish, seconded by Bradley, to approve the estimate, from Austin Construction, for the replacement of the Door & Entry Pad for Sunset Memorial Gardens Cemetery Chapel, at a cost of \$ 5,243.20. Roll Call Vote, 6/0. **MOTION PASSED.**

BOARD DISCUSSION:

- Little League re: possible lease of property.
- Future planning of Township Park property.

CITIZENS WISHING TO ADDRESS THE BOARD: NONE

Motion by Kish, seconded by Reynolds, to adjourn. Time, 8:50 o'clock p.m. Vote, Unanimous. **MOTION PASSED.**
MEETING ADJOURNED.



ROBERT C. CRAWFORD, CMMC
FORT GRATIOT CHARTER TOWNSHIP

RCC/JB/vo

JORJA BALDWIN, SUPERVISOR
FORT GRATIOT CHARTER TOWNSHIP