

MEMBERS PRESENT: BALDWIN, REYNOLDS, CRAWFORD, KISH AND BRUCKNER
 MEMBERS ABSENT: KELLY AND BRADLEY
 ALSO PRESENT: PAT SMITH, FIRE CHIEF
 BILL SHAGENA, ORDINANCE ENFORCEMENT OFFICER & LISA SHAGENA, ASSISTANT ASSESSOR

Motion by Kish, seconded by Bruckner, to approve the Minutes of the SPECIAL MEETING and REGULAR MEETING of October 21st, 2015, as printed and posted. Vote, Unanimous. MOTION PASSED.

CITIZENS WISHING TO ADDRESS THE BOARD: * NONE

APPROVAL OF AGENDA:

Motion by Kish, seconded by Bruckner, to approve the Agenda, with addition of New Business, Item #4: Set Public Hearing Date for Proposed 2015 Special Assessment Roll for Fire Protection; and Item #5: Set Public Hearing Date for Proposed 2016 Annual Budget. Vote, Unanimous. MOTION PASSED. AGENDA APPROVED, AS AMENDED.

TREASURER'S REPORT:

GENERAL FUND	\$	<u>1,739,676.01</u>
FIRE DEPARTMENT FUND	\$	<u>296,225.33</u>
POLICE PROTECTION FUND	\$	<u>120,249.72</u>
TRASH/RECYCLING FUND	\$	<u>179,581.87</u>
BUILDING DEPARTMENT FUND	\$	<u>98,329.46</u>
UTILITY RECEIVING FUND	\$	<u>1,494,023.87</u>
TOTAL	\$	<u>3,928,086.26</u>
MISCELLANEOUS PROJECTS	\$	<u>1,312,957.77</u>
GENERAL INVESTMENTS	\$	<u>41,551.06</u>
PUBLIC IMPROVEMENT	\$	<u>152,538.36</u>
UTILITY BOND MONEY MARKET	\$	<u>42,792.86</u>
GRAND TOTAL	\$	<u>5,477,926.31</u>

Motion by Bruckner, seconded by Kish, to receive the Treasurer's Report, as given. Roll Call Vote, 5/0. MOTION PASSED. TOTAL TREASURER'S REPORT APPROVED IN THE AMOUNT OF \$

BILLS PRESENTED FOR APPROVAL:

GENERAL FUND	\$	<u>16,819.11</u>
FIRE DEPARTMENT FUND	\$	<u>2,051.63</u>
POLICE PROTECTION FUND	\$	<u>58.25</u>
TRASH/RECYCLING FUND	\$	<u>0.00</u>
BUILDING DEPARTMENT FUND	\$	<u>148.00</u>
UTILITY RECEIVING FUND	\$	<u>416,338.47</u>
TOTAL	\$	<u>435,415.46</u>
MISCELLANEOUS PROJECTS (MUNICIPAL BLDG. CONST.)	\$	<u>6,927.30</u>
GRAND TOTAL	\$	<u>442,342.76</u>

Motion by Reynolds, seconded by Kish, to pay bills, as presented. Roll Call Vote, 5/0. MOTION PASSED. BILLS APPROVED IN THE AMOUNT OF \$ 442,342.76.

* According to Section 6 of the Charter Township of Fort Gratiot By-Laws adopted 02/20/2003.

CORRESPONDENCE:

1. *The Senate* update from Sen. Phil Pavlov.
2. DEQ Public Notice re: removal and replacement of existing culvert on Abel Drive.
3. St. Clair County Road Commission's notification of approval for 2016 Local Road Funding Assistance Program.
4. St. Clair County Road Commission / Public Works invitation for Fort Gratiot to host a meeting of the County Road Commission and DPW for the 2016 Calendar Year.
5. St. Clair County Road Commission's *Township News Bulletin* (Autumn 2015)
6. Minutes of St. Clair County Road Commission's July 14, 2015 Meeting.
7. Comcast notification of changes in pricing for installations / activations.
8. Upcoming Seminars / Workshops:
 - Blue Water Transit Bus Center's *Grand Opening*, Friday, Nov. 6, 2015 at 11:00 a.m. at 720 McMorran Blvd., Port Huron.
 - MTA's *Writing, Adopting & Enforcing Ordinances Seminar* on December 15, 2015 in Frankenmuth. (\$101.00/person)

Trustee Bruckner, Township Representative on the BWATC, noted that the Blue Water Transit Bus Center's Grand Opening has been rescheduled to December 11th, 2015, due to construction delays.

Motion by Reynolds, seconded by Bruckner, to accept report(s) and correspondence, as given. Vote, Unanimous.
MOTION PASSED.

PUBLIC HEARING(S): NONE

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

1. Motion by Kish, seconded by Reynolds, to approve hiring Amanda Eisenhauer, of Fort Gratiot, to fill the Part-Time Assessor's Assistant position, at a pay rate of \$11.00 per hour, not to exceed 28 hours per week.

POINTS OF DISCUSSION: * Amanda Eisenhauer present.

Roll Call Vote, 5/0. **MOTION PASSED.**

2. Motion by Kish, seconded by Reynolds, to approve the DPW Superintendent's request to attend the American Water College's *Management & Supervisory Leadership Training Program*, December 1-3, 2015, in Grand Rapids, at a cost of \$499.00, plus lodging/mileage/expenses. Roll Call Vote, 5/0. **MOTION PASSED.**
3. Motion by Bruckner, seconded by Kish, to adopt the Resolution Adopting the Fort Gratiot Charter Township Governmental Non-ERISA Retirement Plan, as presented; and authorize the Township Clerk to sign the Execution Page on behalf of the Township.

POINTS OF DISCUSSION: * Updating our Plan with Burnham & Flower to meet current regulations.

Roll Call Vote, 5/0. **MOTION PASSED.**

4. Motion by Crawford, seconded by Bruckner, to set the Public Hearing date to review and hear citizen comments, questions and/or objections to the Proposed 2015 Special Assessment Roll for Fire Protection on Wednesday, November 18, 2015, beginning at 7:00 o'clock p.m.; and authorize the publication of the Public Hearing. Roll Call Vote, 5/0. **MOTION PASSED.**
5. Motion by Bruckner, seconded by Reynolds, to set the Public Hearing date to review and hear citizen comments, questions and/or objections to the Proposed 2016 Budget on Wednesday, November 18, 2015, beginning at 7:00 o'clock p.m.; and authorize the publication of the Public Hearing. Roll Call Vote, 5/0. **MOTION PASSED.**

BOARD DISCUSSION:

- Trustee Kelly will be absent from meetings for an undetermined amount of time; however, Mrs. Kelly has indicated that she has every intention of fulfilling her term of office. Her packets will continue to be delivered and she will stay in contact with the Township Administration on a regular basis.
- Positive feedback from citizens re: Township Municipal Building.
- SC4 Millage collection approval.
- Update on Township Skating Rink/Skating Path, located on Keewahdin Road across from Fort Gratiot Middle School.
- Budgets: DPW and, possibly, Parks to be discussed at next meeting workshop. (11/18/15 - 6 p.m.)
- Upcoming 2016 Elections

CITIZENS WISHING TO ADDRESS THE BOARD: NONE

Motion by Kish, seconded by Bruckner, to adjourn. Time, 7:26 o'clock p.m. Vote, Unanimous. **MOTION PASSED.**
MEETING ADJOURNED.



ROBERT C. CRAWFORD, CMMC
FORT GRATIOT CHARTER TOWNSHIP

RCC/JB/vo

JORJA BALDWIN, SUPERVISOR
FORT GRATIOT CHARTER TOWNSHIP