

MEMBERS PRESENT: BALDWIN, REYNOLDS, CRAWFORD, BRADLEY, KISH AND BRUCKNER

MEMBERS ABSENT: KELLY

ALSO PRESENT: PAT SMITH, FIRE CHIEF  
 LISA SHAGENA, ASSESSOR AND BILL SHAGENA, ORDINANCE ENFORCEMENT OFFICER  
 GREG RANDALL, DPW SUPERINTENDENT  
 ELISHA A. MESSINA

7:00 O'CLOCK P.M. - Supervisor opens Public Hearing to review and hear comments, questions and/or objections to the 2016 Tax Rate for Police Protection Services; and 2016 Special Assessment for Fire Protection; and continued with the Regular Agenda, at this time.

Motion by Kish, seconded by Bruckner, to approve the Minutes of the REGULAR MEETING of October 19<sup>th</sup>, 2016, as printed and posted. Vote, Unanimous. MOTION PASSED.

CITIZENS WISHING TO ADDRESS THE BOARD: \* NONE

**APPROVAL OF AGENDA:**

Motion by Bradley, seconded by Kish, to approve the Agenda, as printed and posted. Vote, Unanimous. MOTION PASSED.

**TREASURER'S REPORT:**

|                           |    |                     |
|---------------------------|----|---------------------|
| GENERAL FUND              | \$ | <u>1,210,203.34</u> |
| FIRE DEPARTMENT FUND      | \$ | <u>347,256.97</u>   |
| POLICE PROTECTION FUND    | \$ | <u>176,033.89</u>   |
| TRASH / RECYCLING FUND    | \$ | <u>176,082.69</u>   |
| BUILDING DEPARTMENT FUND  | \$ | <u>99,308.50</u>    |
| UTILITY RECEIVING FUND    | \$ | <u>1,341,758.22</u> |
| TOTAL                     | \$ | <u>3,350,643.61</u> |
| MISCELLANEOUS PROJECTS    | \$ | <u>1,233,179.58</u> |
| UTILITY BOND MONEY MARKET | \$ | <u>42,817.79</u>    |
| GRAND TOTAL               | \$ | <u>4,626,640.98</u> |

Motion by Bruckner, seconded by Kish, to receive the Treasurer's Report, as given. Roll Call Vote, 6/0. MOTION PASSED. TOTAL TREASURER'S REPORT APPROVED IN THE AMOUNT OF \$ 4,626,640.98.

**BILLS PRESENTED FOR APPROVAL:**

|   |    |                  |
|---|----|------------------|
| GENERAL FUND                                    | \$ | <u>66,936.39</u> |
| FIRE DEPARTMENT FUND                            | \$ | <u>964.19</u>    |
| POLICE PROTECTION FUND                          | \$ | <u>60.02</u>     |
| TRASH / RECYCLING FUND                          | \$ | <u>0.00</u>      |
| BUILDING DEPARTMENT FUND                        | \$ | <u>20.00</u>     |
| UTILITY RECEIVING FUND                          | \$ | <u>16,344.91</u> |
| TOTAL   | \$ | <u>84,325.51</u> |
| MISCELLANEOUS PROJECTS (MUNICIPAL BLDG. CONST.) | \$ | <u>187.50</u>    |
| GRAND TOTAL                                     | \$ | <u>84,513.01</u> |

Motion by Bradley, seconded by Kish, to pay bills, as presented. Roll Call Vote, 6 /0. MOTION PASSED. BILLS APPROVED IN THE AMOUNT OF \$ 84,513.01.

\* According to Section 6 of the Charter Township of Fort Gratiot By-Laws adopted 02/20/2003.

**CORRESPONDENCE:**

1. Letter, from Michigan Department of Treasury, accepting Township's plan to correct deficiencies noted in 2015 AMAR Review.
2. St. Clair County Road Commission's notification of approval for 2017 Local Road Funding Assistance Program. Paving of Parker Road, from Pine Grove Road (M-136) to Dykeman Road, at a total cost of \$110,000.00; Road Commission will cover \$55,000.00.
3. Township Roads and Bridges Advisory Committee Meeting Minutes of July 12, 2016.
4. St. Clair County Road Commission Department of Public Works Memorandum re: *Primary Bridges - 10 Year Estimate of Need.*
5. St. Clair County Road Commission's *Township News Bulletin* (Autumn 2016)
6. Comcast notification of changes to channel line-up, effective on or about November 17, 2016.

Motion by Kish, seconded by Bradley, to accept correspondence, as given. Vote, Unanimous. **MOTION PASSED.**

**PUBLIC HEARING(S), CONTINUED:**

1. 2016 MILLAGE RATE (PER \$1,000 TV) ON TOTAL REAL AND PERSONAL PROPERTY FOR CONTRACTING FOR POLICE PROTECTION SERVICES AS APPROVED BY ELECTORS OF THE TOWNSHIP ON NOVEMBER 3, 2015 FOR PERIOD OF JANUARY 1, 2016 THROUGH DECEMBER 31, 2019:

| 2016 RATE PER \$1,000 TAXABLE | TOTAL TAXABLE VALUATION (REAL & PERSONAL PROPERTY) | TOTAL        |
|-------------------------------|--|--------------|
| 2.0000                        | 398,320,483  | \$796,640.97 |

Supervisor Baldwin asked for citizen comments, questions and/or objections, at this time. Not one was heard.

- BOARD DISCUSSION:
- \* 2.0000 mills was the maximum millage rate approved by voters. In 2015, the Board only levied a rate of 1.900 mills.
  - \* A Law Enforcement Millage Breakdown Report was presented and the Fund Balance was discussed.
  - \* Possibility of contracting another 12 hour car.

Motion by Crawford, seconded by Bradley, to close the Public Hearing to review the 2016 Millage Rate of 2.0000 Mills per \$1,000/TV against all Real and Personal Property, as approved by the Electors of the Township of November 3, 2015. Time, 7:19 o'clock p.m. Vote, Unanimous. **MOTION PASSED. PUBLIC HEARING CLOSED.**

Motion by Reynolds, seconded by Bruckner, to adopt the 2016 Resolution Confirming Police Protection Millage Levy in the amount of 1.850000 Mills per \$1,000 TV against all Real and Personal Property, as approved by the Electors of the Township on November 3, 2015. Roll Call Vote, 6/0. **MOTION PASSED.**

2. 2016 RATE FOR FIRE PROTECTION SPECIAL ASSESSMENT ROLL PROPOSED IN THE AMOUNT OF 1.9965 MILLS PER \$1,000/TV AGAINST ALL REAL PROPERTY:

| 2016 RATE PER \$1,000 TAXABLE | TOTAL TAXABLE VALUATION (REAL PROPERTY ONLY) | TOTAL        |
|-------------------------------|--|--------------|
| 1.9965                        | 373,062,504                                  | \$744,819.29 |

Chief Smith explained the requested Special Assessment rate and current Fund Balance and explained that the need to begin looking at vehicles that need to be replaced in the very near future.

Supervisor Baldwin asked for citizen comments, questions and/or objections, at this time. Not one was heard.

- BOARD DISCUSSION:
- \* Discussion of available Grants
  - \* Possibility of going to a voted millage, rather than a Special Assessment, which would allow the levy against Real and Personal Property. Currently, the Special Assessment can only be levied against Real property.

Motion by Reynolds, seconded by Bruckner, to close the Public Hearing to review the Proposed 2016 Special Assessment Roll (1.9965 Mills per \$1,000/TV against all Real Property). Time, 7:36 o'clock p.m. Vote, Unanimous. **MOTION PASSED. PUBLIC HEARING CLOSED.**

Motion by Kish, seconded by Bradley, to adopt the 2016 Resolution Confirming the 2016 Special Assessment Roll in the amount of 1.9965 Mills per \$1,000 TV against all Real. Roll Call Vote, 6/0. **MOTION PASSED.**

**UNFINISHED BUSINESS:** NONE

**NEW BUSINESS:**

1. Motion by Kish, seconded by Bruckner, to approve the request to hire Elisha Messina, of Wales, MI, to fill the position of Assessing Department Clerk, at a pay rate of \$11.00 per hour, not to be less than 22 hours per week and not to exceed 28 hours per week, beginning as early as November 3<sup>rd</sup>, 2016, from 11 am - 3 p.m.

POINTS OF DISCUSSION: \* Includes training to retain current level of Certification.

Roll Call Vote, 6/0. **MOTION PASSED.**

2. **NO ACTION TAKEN** on the request from Mark Smith, Township Grounds Maintenance Foreman, to purchase a 2016 Zero Turn 60" cut Diesel Mower, (Transferring Funds from line: 101-756-971-000 to line: 101-956-970-000), from Jones Equipment Rental Sales & Service in the amount of \$12,450.00.

3. Motion by Baldwin, seconded by Bruckner, to approve the St. Clair County Road Commission 2017 Local Road Funding Assistance Program Agreement to repave Parker Road, from Pine Grove Road (M-136) to Dykeman Road with a 1" overlay including wedge, 1" aggregate shoulder & pavement marking, at a cost of \$55,000.00 to the Township. Roll Call Vote, 6/0. **MOTION PASSED.**

4. Motion by Kish, seconded by Bruckner, to accept approve the 2016 Budget, in the amount of \$0.33, as follows:

| Account         | Description               | Amount |
|-----------------|---------------------------|--------|
| 101-445-936-000 | Drains At Large           | 0.33   |
| 101-000-402-000 | Current Property Tax Levy | -0.33  |

Roll Call Vote, 6/0. **MOTION PASSED.**

5. Motion by Baldwin, seconded by Reynolds, to adopt the 2016 Resolution of Intent to Collect Winter Taxes for the Port Huron Area School District for the year 2016 in the amount of 1.74 Mills per \$1,000 TV against all Real and Personal Property.

POINTS OF DISCUSSION: \* Voter approved millage (August 2, 2016) at a rate of 1.74 mills per \$1,000 of taxable value. Collected on real and personal property.

Roll Call Vote, 5/1, Kish voting no. **MOTION PASSED.**

**BOARD DISCUSSION:**

- Dog Park
- Open House on Saturday, November 5<sup>th</sup>, 2016 from 1 p.m. - 4 p.m.
- Forest and Manor roads and Fire Chief's request for no parking/private roads.

**CITIZENS WISHING TO ADDRESS THE BOARD:** NONE

Motion by Bradley, seconded by Reynolds, to adjourn. Time, 8:20 o'clock p.m. Vote, Unanimous. **MOTION PASSED.**  
**MEETING ADJOURNED.**

  
ROBERT C. CRAWFORD, CMMC  
FORT GRATIOT CHARTER TOWNSHIP

JORJA BALDWIN, SUPERVISOR  
FORT GRATIOT CHARTER TOWNSHIP

RCC/JB/vo