

MEMBERS PRESENT: BALDWIN, REYNOLDS, CRAWFORD, BRADLEY, KISH AND BRUCKNER  
 MEMBERS ABSENT: KELLY  
 ALSO PRESENT: PAT SMITH, FIRE CHIEF  
 LISA SHAGENA, ASSESSOR AND BILL SHAGENA, ORDINANCE ENFORCEMENT OFFICER Lisa & Bill,  
 MARK SMITH, GROUNDS MAINTENANCE

**7:00 O'CLOCK P.M.** - SUPERVISOR OPENS PUBLIC HEARINGS TO REVIEW AND HEAR COMMENTS AND/OR OBJECTIONS TO THE VELMA DRIVE ANNUAL ROAD MAINTENANCE SPECIAL ASSESSMENT AND THE TOWNSHIP-WIDE RESIDENTIAL SOLID WASTE/YARD WASTE & CURBSIDE RECYCLING & DISPOSAL SERVICES ASSESSMENT ROLL FOR 2017 CONTRACT YEAR; and continued with the Regular Agenda, at this time.

Motion by Reynolds, seconded by Bruckner, to approve the Minutes of the **REGULAR MEETING** of October 5<sup>th</sup>, 2016, as printed and posted. Vote, Unanimous. **MOTION PASSED.**

**CITIZENS WISHING TO ADDRESS THE BOARD:** \* NONE

**APPROVAL OF AGENDA:**

Motion by Bradley, seconded by Kish, to approve the Agenda, with the addition of NEW BUSINESS: ITEM #4, SET PUBLIC HEARING FOR FIRE AND POLICE PROTECTION; AND ITEM #5, EXTEND SEASONAL WORKERS TIME TO DECEMBER 31<sup>ST</sup>, AS NEEDED. Vote, Unanimous. **MOTION PASSED. AGENDA APPROVED, AS AMENDED.**

**TREASURER'S REPORT:**

GENERAL FUND	\$	1,295,604.99
FIRE DEPARTMENT FUND	\$	369,716.60
POLICE PROTECTION FUND	\$	233,781.81
TRASH / RECYCLING FUND	\$	176,082.69
BUILDING DEPARTMENT FUND	\$	92,336.67
UTILITY RECEIVING FUND	\$	1,771,630.95
TOTAL	\$	3,939,153.71
MISCELLANEOUS PROJECTS	\$	1,214,201.00
UTILITY BOND MONEY MARKET	\$	42,817.79
GRAND TOTAL	\$	5,196,172.50

Motion by Kish, seconded by Bruckner, to receive the Treasurer's Report, as given. Roll Call Vote, 6/0. **MOTION PASSED. TOTAL TREASURER'S REPORT APPROVED IN THE AMOUNT OF \$ 5,196,172.50.**

**BILLS PRESENTED FOR APPROVAL:**

GENERAL FUND	\$	62,499.28
FIRE DEPARTMENT FUND	\$	2,905.88
POLICE PROTECTION FUND	\$	57,747.92
TRASH / RECYCLING FUND	\$	0.00
BUILDING DEPARTMENT FUND	\$	0.00
UTILITY RECEIVING FUND	\$	493,839.36
TOTAL	\$	616,992.44

Motion by Bradley, seconded by Kish, to pay bills, as presented. Roll Call Vote, 6/0. **MOTION PASSED. BILLS APPROVED IN THE AMOUNT OF \$ 616,992.44.**

\* According to Section 6 of the Charter Township of Fort Gratiot By-Laws adopted 02/20/2003.

**SHERIFF DEPARTMENT REPORT:** Given by representative of Sheriff Department: Capt. Paulus

Total Calls for Service for the month of September, 2016, (315). Number of Patrol Hours, (955.5). 21 Animal Complaint; 1 Assault & Battery; 20 Assist Other Depts.; 44 Assist Public; 2 B&E of Building/Vehicle; 21 B&E/Alarm; 2 Child Abuse/Neglect; 3 Disorderly Persons; 15 Domestic Assault; 7 Fraud; 7 Harassment & Threats; 3 Juvenile; 10 Larceny; 10 MDP; 7 Narcotics; 6 PI Traffic Crash; 37 PD Traffic Crash; 22 Retail Fraud; 31 Suspicious Incidents; 2 Trespasser; 44 Misc. Warrant Arrests/Follow-up/BOL, 911 Hang-ups, etc.; 122 Traffic Stops; 239 Tickets Issued.

**CITIZENS WISHING TO ADDRESS THE SHERIFF:** \* NONE

**FIRE DEPARTMENT REPORT:** Total runs for the month of September, 2016, (125). Fort Gratiot Township: 90 Medical Emergencies; 1 Alarm/CO; 9 Alarm/Fire; 7 Fire/Misc.; 9 PI Accidents; 1 Mutual Aid; 2 Overtime; 2 Wire Down/Arcing. Clyde Township: 2 Medical Emergencies; 1 Fire/Misc.; 1 PI Accidents. Total Personnel, 1,013. Total Cost, \$ 19,035.00.

**BUILDING DEPARTMENT REPORT:** Total permits issued for the month of September, 2016, (26). 10 Residential Addition/Alteration/Repair (Val. 57,203); 1 Residential Accessory Structure (Val. 0); 7 Fence; 2 Commercial Addition/Alteration/Repair (Val. 142,000); 6 Sign (Val. 108,300). Total Valuation, \$ 307,503.00. Total Fees, \$ 3,792.25.

**PLUMBING/MECHANICAL INSPECTOR'S REPORT:** Total permits issued for the month of September, 2016, (14). 9 Mechanical (\$1,325.00); 5 Plumbing (\$1,210.00). Total Fees, \$ 2,535.00.

**ELECTRICAL DEPARTMENT REPORT:** Total permits issued for the month of September, 2016, (17). Total Fees, \$ 6,278.00.

**ORDINANCE ENFORCEMENT OFFICER REPORT:** Total complaints in the month of September, 2016, (4). 1 Blight; 15 High Grass/Noxious Weeds; 1 Unlicensed Vehicle; 1 Misc. Ordinance Violation.

**CORRESPONDENCE:**

1. St. Clair County Parks and Recreation Commission's notification of approval of Fort Gratiot Township's request for Millage Distribution.
2. Upcoming Classes / Seminars / Meetings / Workshops:
  - St. Clair County EDA Town Hall Meeting on Local and Regional Economic Development Projects on October 19, 2016.

Motion by Kish, seconded by Bradley, to accept the reports and correspondence, as presented. Vote, Unanimous. **MOTION PASSED.**

**PUBLIC HEARING(S), CONTINUED:**

1. PROPOSED 2016 VELMA DRIVE ANNUAL ROAD MAINTENANCE SPECIAL ASSESSMENT DISTRICT (FOR 2017 SEASON):

COST ESTIMATE RECEIVED 09/30/2016 FROM ST. CLAIR COUNTY ROAD COMMISSION  
 GRADE 3 TIMES / APPLY 2 APPLICATIONS (1,000 GAL.) CHLORIDE = \$ 1,000.00

	WITHOUT GRAVEL 2016	
PRINCIPAL AMOUNT	40.00	PER PARCEL
INTEREST AMOUNT (2%)	0.80	IF PAID AFTER 10/31/2016
TOTAL AMOUNT DUE	40.80	BILLED ON WINTER TAX NOTICE (12/01/2016)

Supervisor Baldwin asked for citizen comments, questions and/or objections, at this time. Not one was heard.

Motion by Baldwin, seconded by Bradley, to close the Public Hearing to review and hear comments, questions and/or objections to the Proposed 2016 Velma Drive Annual Maintenance Special Assessment District (2017 Season). Vote, Unanimous. **MOTION PASSED. PUBLIC HEARING CLOSED.**

POINTS OF DISCUSSION: \* Special Assessment to upkeep Velma Drive  
 \* Fund Balance - \$868.80 - Suggested using the Fund Balance to lower the cost to residents this year.

Motion by Reynolds, seconded by Bradley, to accept the cost estimates provided by the St. Clair County Road Commission, in the amount of \$1,000.00; adopt the 2016 Resolution Confirming the Special Assessment Roll for Velma Drive Annual Road Maintenance, setting the rate at \$ 25.00 per parcel. Roll Call Vote, 6 /0. **MOTION PASSED.**

**PUBLIC HEARING(S), CONTINUED:**

2. PROPOSED RESIDENTIAL SOLID WASTE / YARD WASTE AND CURBSIDE RECYCLING COLLECTION AND DISPOSAL SPECIAL ASSESSMENT ROLL FOR THE 2017 CONTRACT YEAR:

- POINTS OF DISCUSSION:
- \* 2016 Rates - \$ 150.00 per unit assessed against all Single-Family Dwellings, Two (2) Single Family Dwellings; or a Two (2) Family Dwelling. Actual cost was \$161.00 per unit, allowing the Township to spend down the Fund Balance.
  - \* This year's cost will be \$ 163.56 per unit to the Township.
  - \* Gradual increase, using the Fund Balance - suggested \$ 155.00 per unit.
  - \* Weekly Recycling being used by more residents.

Supervisor Baldwin asked for citizen comments, questions and/or objections, at this time. Not one was heard.

Motion by Kish, seconded by Bruckner, to close the Public Hearing to review and hear citizen comments, questions and/or objections to the Proposed Residential Solid Waste / Yard Waste and Curbside Recycling Collection and Disposal Service Special Assessment Roll. Time, 7:32 o'clock p.m. Vote, Unanimous. **MOTION PASSED.**

BOARD DISCUSSION: \* Being conscious of cost to seniors and citizens living on a fixed income.

Motion by Kish, seconded by Reynolds, to adopt the Resolution Confirming Special Assessment Roll for 2017 Residential Solid Waste/Yard Waste and Curbside Recycling Collection and Disposal Services establishing the rate at \$155.00 per unit assessed against all Single-Family Dwellings, Two (2) Single Family Dwellings; or a Two (2) Family Dwelling; and to adopt the 2016 Resolution Confirming the Special Assessment Roll. Roll Call Vote, 6/0. **MOTION PASSED.**

**UNFINISHED BUSINESS:** NONE

**NEW BUSINESS:**

1. Motion by Kish, seconded by Bruckner, to approve the Fire Chief's request to authorize Capt. Shagena and Fire Fighter Bombard to attend the Michigan State Fireman's Association Fall Fire School at the Roscommon Fire Training Grounds, November 5<sup>th</sup> and 6<sup>th</sup>, 2016, at a cost of \$150.00 each, plus lodging, mileage and meals.

- POINTS OF DISCUSSION:
- \* Posted for two (2) months and discussed at Fire Meetings for Members wishing to attend.
  - \* Brief discussion regarding utilizing vacant homes for training.

Roll Call Vote, 6/0. **MOTION PASSED.**

2. Motion by Bradley, seconded by Bruckner, to approve the Fire Chief's request approve the Mutual Aid Box Alarm System (MABAS) Michigan; and after review & approval by township legal counsel, authorize the Township Supervisor or Clerk to sign the Agreement on behalf of the Township Board.

- POINTS OF DISCUSSION:
- \* Recommended by the State of Michigan Fire Marshall
  - \* Expands mutual aid throughout the State of Michigan, rather than just St. Clair County.

Roll Call Vote, 6/0. **MOTION PASSED.**

**NEW BUSINESS, CONTINUED:**

**3. PROPOSED 2016 BUDGET AMENDMENTS, AS FOLLOWS:**

Account	Description	Amount
101-000-999-470	Transfer to Municipal Building	61,607.72
101-101-831-000	Membership/Fees	6,500.00
101-257-702-000	Assessor's Salary	8,000.00
101-721-970-000	Capital Outlay=>\$1000	1,664.00
101-806-920-000	Utilities	2,200.00
101-806-933-000	Equipment Maintenance	1,280.00
101-000-390-000	Fund Balance	-81,251.72
101-753-803-000	Engineering Fees	4,050.00
101-753-805-000	Consultant Fees	2,100.00
101-753-900-000	Printing & Publishing	75.00
101-753-974-000	Site Improvement Parks	1,250.00
101-753-970-000	Capital expenditures	32,253.00
101-000-999-208	Transfer from Parks Fund	-40,000.00
208-000-970-000	Bike Path & Bridge	-40,000.00
208-000-999-101	Transfer to General Fund	40,000.00
249-000-481-000	Building Permits	-38,835.75
249-000-482-000	Electrical Permits	-10,740.00
249-000-483-000	Mechanical Permits	-5,339.25
249-000-484-000	Plumbing Permits	-3,968.00
249-000-487-000	Zoning compliance Permits	-725.00
249-000-617-000	Charges for Plan Review	-10,125.00
249-373-702-000	Electrical Inspector Salary	3,334.42
249-372-702-016	Plan Reviews	4,234.51
249-373-715-000	Social Security	693.27
249-374-702-000	Mech-Plumb Inspector Salary	2,852.49
249-374-702-016	Plan Reviews	4,197.33
249-374-715-000	Social Security	489.81
		-54,203.17

POINTS OF DISCUSSION: \* Balances line items within each Department to comply with State requirements.

Motion by Bruckner, seconded by Reynolds, to approve the 2016 Budget Amendments, as listed above, totaling \$54,203.17. Roll Call Vote, 6/0. **MOTION PASSED.**

4. Motion by Bradley, seconded by Reynolds, to set the Public Hearing for Fire Protection Special Assessment; and Police Protection Millage, on Wednesday, November 2<sup>nd</sup>, 2016, beginning at 7:00 o'clock p.m. Roll Call Vote, 6/0. **MOTION PASSED.**
5. Motion by Baldwin, seconded by Bruckner, to approve the request from the Grounds Maintenance Supervisor, to extend the *Seasonal Workers* time to from October 31<sup>st</sup> to December 31<sup>st</sup>, 2016, as needed.

POINTS OF DISCUSSION: \* Anticipated maintenance needs at the new dog park and vacation coverage.  
 \* Enough money in the budget to cover the additional expense.  
 \* Brief discussion about Mr. Smith splitting his time between Grounds Maintenance and DPW Utility Worker.  
 \* Upkeep of Parker Road Ball Park that will be installed by Little League.

Roll Call Vote, 6/0. **MOTION PASSED.**

**BOARD DISCUSSION:**

- Candidate Meet and Greet held here, hosted by Fort Gratiot Business Association, on October 18<sup>th</sup>
- Girl Scouts toured the Administration Offices and Fire Department the afternoon of October 18<sup>th</sup>
- Open House November 5<sup>th</sup>, from 1:00 p.m. until 4:00 p.m.
- Supervisor Baldwin will host Bi-Weekly radio spot with WGRT, beginning October 20<sup>th</sup>
- Dog Park opening on October 23<sup>rd</sup>, from 4:00 p.m. until 6:00 p.m.
- Healthcare increasing 6.4%; Life Insurance and Short Term Disability cost will remain the same in 2017 per thousand
- Budget Meeting Sessions

**CITIZENS WISHING TO ADDRESS THE BOARD:**

Mr. Marlar regarding Road Funding (Act 51)

Lisa Shagena complimented Mrs. Baldwin on her work with the Girl Scouts.

Motion by Bradley, seconded by Kish, to adjourn. Time, 8:29 o'clock p.m. Vote, Unanimous. **MOTION PASSED.**  
**MEETING ADJOURNED.**



ROBERT C. CRAWFORD, CMMC  
FORT GRATIOT CHARTER TOWNSHIP

JORJA BALDWIN, SUPERVISOR  
FORT GRATIOT CHARTER TOWNSHIP

RCC/JB/vo