

MEMBERS PRESENT: BALDWIN, REYNOLDS, CRAWFORD, BRADLEY AND KISH
MEMBERS ABSENT: KELLY AND BRUCKNER
ALSO PRESENT: PAT SMITH, FIRE CHIEF
LISA SHAGENA, ASSESSOR AND BILL SHAGENA, ORDINANCE ENFORCEMENT OFFICER
AMANDA EISENHAUER, ASSESSING DEPARTMENT CLERK

Motion by Kish, seconded by Bradley, to approve the Minutes of the **REGULAR MEETING** of August 17th, 2016, and the **SPECIAL MEETING** of August 26, 2016, as printed and posted. Vote, Unanimous. **MOTION PASSED.**

CITIZENS WISHING TO ADDRESS THE BOARD: * NONE

APPROVAL OF AGENDA:

Motion by Bradley, seconded by Reynolds, to approve the Agenda, as printed and posted. Vote, Unanimous. **MOTION PASSED.**

TREASURER'S REPORT:

GENERAL FUND	\$	1,491,528.25
FIRE DEPARTMENT FUND	\$	437,103.60
POLICE PROTECTION FUND	\$	349,647.10
TRASH / RECYCLING FUND	\$	271,355.59
BUILDING DEPARTMENT FUND	\$	80,708.57
UTILITY RECEIVING FUND	\$	1,582,234.99
TOTAL	\$	4,212,578.10
MISCELLANEOUS PROJECTS	\$	1,171,819.55
UTILITY BOND MONEY MARKET	\$	42,810.63
GRAND TOTAL	\$	5,427,208.28

Motion by Crawford, seconded by Kish, to receive the Treasurer's Report, as given. Roll Call Vote, 5/0. **MOTION PASSED. TOTAL TREASURER'S REPORT APPROVED IN THE AMOUNT OF \$ 5,427,208.28.**

BILLS PRESENTED FOR APPROVAL:

GENERAL FUND	\$	459,082.22
FIRE DEPARTMENT FUND	\$	2,634.95
POLICE PROTECTION FUND	\$	58,048.28
TRASH / RECYCLING FUND	\$	47,901.60
BUILDING DEPARTMENT FUND	\$	0.00
UTILITY RECEIVING FUND	\$	16,435.16
TOTAL	\$	584,102.21

Motion by Bradley, seconded by Reynolds, to pay bills, as presented. Roll Call Vote, 5/0. **MOTION PASSED. BILLS APPROVED IN THE AMOUNT OF \$ 584,102.21.**

CORRESPONDENCE:

1. Michigan Association of Municipal Clerks announcement that Clerk, Robert Crawford, has met the program criteria and has recertified his CMMC Certification.
2. Upcoming Meetings / Seminars / Workshops / Events:
 - 2016 10th Anniversary Shining Light Regional Cooperation Awards, October 6, 2016 at the Ford Conference & Event Center in Dearborn.

Motion by Reynolds, seconded by Kish, to accept correspondence, as given. Vote, Unanimous. **MOTION PASSED.**

* According to Section 6 of the Charter Township of Fort Gratiot By-Laws adopted 02/20/2003.

PUBLIC HEARING: NONE

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

1. ST. CLAIR COUNTY ROAD COMMISSION AGREEMENT:

PROJECT	TOTAL COST
STATE ROAD - Remove & Replace One (1) 60"x66' poly coat cmp. Cross Road Culvert.	\$ 18,000.00

POINTS OF DISCUSSION: * Funds to be used from the County Allocated Drain Fund.

Motion by Kish, seconded by Reynolds, to approve the St. Clair County Road Commission Agreement to Remove & replace one (1) 60"x66' poly coat cmp. Cross Road Culvert on State Road, of to the Township, to be paid out of the St. Clair County Allocated Drain Fund. Roll Call Vote, 5/0. **MOTION PASSED.**

2. Motion by Kish, seconded by Bradley, to approve the DPW Superintendent's request to allow Jordan Kerr, DPW Utilities Worker, to attend the Michigan Rural Water Association's Water Certification Review Course in Novi on October 19th & 20th, at a cost of \$255.00, plus expenses. Roll Call Vote, 5/0. **MOTION PASSED.**
3. Motion by Kish, seconded by Bradley, to approve the Audit of Minimum Assessing Requirements (AMAR) Corrective Action Plan to the Department of Treasury and the State of Michigan.

POINTS OF DISCUSSION: * No overrides

Roll Call Vote, 5/0. **MOTION PASSED.**

4. **NO ACTION TAKEN** on the Assessor's request to promote Amanda Eisenhauer from Assessing Department Clerk to Assistant Assessor; and to increase her hourly pay rate from \$11.00 per hour to \$12.00 per hour.
5. Motion by Kish, seconded by Reynold, to approve Job Description for Assessing Department Clerk, as presented in the Board packet; and the Assessor's request to begin the application process to hire an Assessing Department Clerk, not to exceed 28 hours per week, at a pay rate of \$11.00 per hour.

POINTS OF DISCUSSION: * Should possess MCAO(2) and have a minimum of two (2) years' experience in assessing field.
 * Will help us to obtain our 20% inspection for this year and help catch us up so we are able to comply with the AMAR.
 * This is a budgeted position.

Roll Call Vote, 5/0. **MOTION PASSED.**

6. Motion by Bradley, seconded by Reynolds, to adopt the Resolution to Make Application to the St. Clair County Road Commission for 2017 Local Road Funding Assistance, as presented.

POINTS OF DISCUSSION: * Fort Gratiot has identified a need to repave Parker Road between Pine Grove Road (M-136) and Dykeman Road
 * Using the Local Road System Funding Assistance Program offsets the cost by half.
 * This approval is just for submitting the Application; final Board approval will be required if the Grant is approved.

Roll Call Vote, 5/0. **MOTION PASSED.**

BOARD DISCUSSION:

- North River Road to two travel lanes, one turn lane and two bike lanes - Resolution needed from Fort Gratiot Township
- Supervisor met with Kevin Hirt, Regional Director for US Senator, Gary Peters regarding various Grant possibilities.
- Volunteers needed for Scarecrow Saturday, September 24th, 2016.
- Fort Gratiot Township has been declared a SAWs Grant Recipient in which up to \$827,675 available and the Township would be required to match up to 10% of that to clean & camera inspect 152,000' of sewer line, GSI mapping of the system and make any necessary repairs.
- Committee to study sale of vacant Township land.

CITIZENS WISHING TO ADDRESS THE BOARD:

Mr. Marlar asked if there are plans to fix the "bottomless pit" on 24th Avenue in front of Dunkin Donuts.

Clerk Crawford referred to an e-mail he received from the County Road Commission indicating that the State advised the County not to make the repair... it is the Contractor's responsibility to fix it. The County, then, contacted the Contractor who indicated they will be sending a repair crew within the next five (5) days.

Mr. Marlar also noted that this Sunday, September 11th, at 9:00 a.m. at the Blue Water Bridge Flag Plaza will be the 9-11 Memorial Service.

The Township met with the EDA today regarding retaining existing businesses and attracting new ones.

Motion by Kish, seconded by Crawford, to adjourn. Time, 7:58 o'clock p.m. Vote, Unanimous. **MOTION PASSED. MEETING ADJOURNED.**



ROBERT C. CRAWFORD, CMMC
FORT GRATIOT CHARTER TOWNSHIP

JORJA BALDWIN, SUPERVISOR
FORT GRATIOT CHARTER TOWNSHIP

RCC/JB/vo