

MEMBERS PRESENT: BALDWIN, REYNOLDS, BRADLEY, KISH AND BRUCKNER
 MEMBERS ABSENT: CRAWFORD AND KELLY
 ALSO PRESENT: PAT SMITH, FIRE CHIEF
 BILL SHAGENA, ORDINANCE ENFORCEMENT OFFICER AND LISA SHAGENA, ASSESSOR

Motion by Bruckner, seconded by Kish, to approve the Minutes of the **REGULAR MEETING** of June 1st, 2016, as printed and posted. Vote, Unanimous. **MOTION PASSED.**

CITIZENS WISHING TO ADDRESS THE BOARD: * NONE

APPROVAL OF AGENDA:

Motion by Kish, seconded by Bradley, to approve the Agenda with the addition of Item #7, NEW BUSINESS: RESOLUTION OF 2016 POLICE FUND DEFICIT ELIMINATION PLAN. Vote, Unanimous. **MOTION PASSED. AGENDA APPROVED AS AMENDED.**

TREASURER'S REPORT:

GENERAL FUND	\$	<u>2,011,718.83</u>
FIRE DEPARTMENT FUND	\$	<u>542,143.14</u>
POLICE PROTECTION FUND	\$	<u>455,974.76</u>
TRASH / RECYCLING FUND	\$	<u>413,923.73</u>
BUILDING DEPARTMENT FUND	\$	<u>68,486.55</u>
UTILITY RECEIVING FUND	\$	<u>1,446,590.43</u>
TOTAL	\$	<u>4,938,837.44</u>
MISCELLANEOUS PROJECTS	\$	<u>1,223,958.49</u>
UTILITY BOND MONEY MARKET	\$	<u>42,810.63</u>
GRAND TOTAL	\$	<u>6,205,606.56</u>

Motion by Bradley, seconded by Bruckner, to receive the Treasurer's Report, as given. Roll Call Vote, 5/0. **MOTION PASSED. TOTAL TREASURER'S REPORT APPROVED IN THE AMOUNT OF \$ 6,205,606.56.**

BILLS PRESENTED FOR APPROVAL:

GENERAL FUND	\$	<u>27,478.96</u>
FIRE DEPARTMENT FUND	\$	<u>4,252.85</u>
POLICE PROTECTION FUND	\$	<u>58,512.16</u>
TRASH / RECYCLING FUND	\$	<u>47,355.69</u>
BUILDING DEPARTMENT FUND	\$	<u>45.00</u>
UTILITY RECEIVING FUND	\$	<u>4,735.55</u>
TOTAL	\$	<u>142,380.21</u>
MISCELLANEOUS PROJECTS (UTILITY MAINT. & IMP.)	\$	<u>1,384.50</u>
GRAND TOTAL	\$	<u>143,764.71</u>

Motion by Kish, seconded by Bruckner, to pay bills, as presented. Roll Call Vote, 5/0. **MOTION PASSED. BILLS APPROVED IN THE AMOUNT OF \$ 141,404.71.**

* According to Section 6 of the Charter Township of Fort Gratiot By-Laws adopted 02/20/2003.

SHERIFF DEPARTMENT REPORT: Given by representative of Sheriff Department: Captain Paulus

Total Calls for Service for the month of May, 2016, (340). Number of Patrol Hours, (930). 9 Animal Complaint; 1 Assault & Battery; 18 Assist Other Depts.; 49 Assist Public; 3 B&E/Building; 1 B&E/Vehicle; 25 B&E/Alarm; 2 Child Abuse/Neglect; 8 Disorderly Persons; 19 Domestic Assault; 10 Fraud; 8 Harassment & Threats; 5 Juvenile; 11 Larceny; 4 MDP; 2 PI Traffic Crash; 33 PD Traffic Crash; 17 Retail Fraud; 3 Sex Offense; 2 Stolen Vehicle; 27 Suspicious Incidents; 4 Trespasser; 79 Misc. Warrant Arrests/Follow-up/BOL, 911 Hang-ups, etc.; 114 Traffic Stops; 59 Tickets Issued.

CITIZENS WISHING TO ADDRESS THE SHERIFF: * NONE

FIRE DEPARTMENT REPORT: Total runs for the month of May, 2016, (128). Fort Gratiot Township: 82 Medical Emergencies; 3 Alarm/CO; 8 Alarm/Fire; 2 Wire Down/Arcing; 5 Fire/Misc.; 2 Fire/Structure; 4 PI Accidents; 3 Mutual Aid; 11 Overtime. Clyde Township: 5 Medical Emergencies; 1 Fire/Misc.; 2 PI Accidents. Total Personnel, 1,136. Total Cost, \$ 21,120.00.

BUILDING DEPARTMENT REPORT: Total permits issued for the month of May, 2016, (27). 2 New Homes (Val. 280,000); 9 Residential Addition/Alteration/Repair (Val. 72,606); 3 Residential Accessory Structure (Val. 6,041); 2 Deck/Porch (Val. 6,000); 2 Manufactured Mobile Homes (Val. 8,300); 1 Residential Demolition (Val. 6,000); 1 Commercial Addition/Alteration/Repair (Val. 100,900); 2 Signs (Val. 39,293); 1 Commercial Demolition (Val. 30,000). Total Valuation, \$ 549,140.00. Total Fees, \$ 5,752.25.

PLUMBING/MECHANICAL INSPECTOR'S REPORT: Total permits issued for the month of May, 2016, (19). 15 Mechanical (\$2,412.25); 4 Plumbing (\$679.00). Total Fees, \$ 3,091.25.

ELECTRICAL DEPARTMENT REPORT: Total permits issued for the month of May, 2016, (9). Total Fees, \$ 2,165.00.

ORDINANCE ENFORCEMENT OFFICER REPORT: Total complaints in the month of May, 2016, (20). 8 Blight; 2 RV Storage/Parking; 2 Unlicensed Vehicle; 8 Misc. Ordinance Violation.

CORRESPONDENCE:

1. FY 2016-17 Revenue Sharing
2. Notification from the State of Michigan Department of Licensing and Regulatory Affairs advising the Township that application has been made to the Liquor Control Commission for the Transfer of Ownership of 2016 SDD and SDM License to Hirschlitts, LLC for Mr. T's Party Store, located at 3742 North River Road, Fort Gratiot, MI 48059.
3. Dept. of the Army, Corps of Engineers - Detroit District re: Public Notices: 1) File Number: LRE-2008-00670-12
<http://www.lre.usace.army.mil/Missions/RegulatoryProgramandPermits/PublicNotices.as.px> 6648 & 6585 S. Channel Rd., St. Clair; and
2) File Number: LRE-2016-00042-12
1158 Circuit Dr., Harsons Island
4. Notification from Comcast regarding changes to channel line-up, effective June 21, 2016 & July 28, 2016.
5. Upcoming Classes / Seminars / Meetings / Workshops:

Motion by Bradley, seconded by Kish, to accept the reports and correspondence, as presented. Vote, Unanimous.
MOTION PASSED.

PUBLIC HEARING(S): NONE

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

1. Motion by Kish, seconded by Bruckner, to accept the 2015 Audit Report, as presented by the Township Auditor, Paul Bailey, of Stewart, Beauvais & Whipple, PC.

POINTS OF DISCUSSION: * Audited Financial Statements & Annual Financial Report
* Independent Auditor's Report of Internal Control
* Audit Communication Letter
* Police Fund Deficit Elimination Plan

Roll Call Vote, 5/0. **MOTION PASSED.**

NEW BUSINESS, CONTINUED:

2. Motion by Kish, seconded by Reynolds, to approve the 2016 Request for Local Millage Distribution from the St. Clair County Parks and Recreation Commission, in the amount of \$47,572.23; and authorize the Township Clerk to sign the Request for Distribution.

POINTS OF DISCUSSION: * Required to obtain Township's portion of funds collected by St. Clair County Parks and Recreation

Roll Call Vote, 5/0. **MOTION PASSED.**

3. Motion by Kish, seconded by Bradley, to approve increasing the hourly rate of pay for Tyler Peters, DPW Utilities Worker, from \$23.29 per hour to \$24.74 per hour, effective June 12th, 2016, for successfully passing his S2 Certification. (In accordance with the International Union of Operation Engineers Local 324 Contract).

POINTS OF DISCUSSION: * In accordance with the International Union of Operation Engineers Local 324 Contract
* Township now has four (4) S2 Certified Employees

Roll Call Vote, 5/0. **MOTION PASSED.**

4. Motion by Bruckner, seconded by Reynolds, to adopt the Resolution authorizing the collection of 0.6214 mills on the December, 2016 Property Tax Notice for the Blue Water Area Transportation Commission, as approved by the voters on May 3, 2016.

POINTS OF DISCUSSION: * Millage Renewal approved by voters on May 3, 2016

Roll Call Vote, 5/0. **MOTION PASSED.**

5. Motion by Bradley, seconded by Kish, to adopt the Resolution of Intent to Collect Summer Taxes for the Port Huron Area School District for the year 2016.

POINTS OF DISCUSSION: * School Operating Millage (Non-Homestead) - 18.0000 mills
Commercial Personal Property - 6.0000 mills
School Debt Millage (All Properties) - 2.5000 mills
State Education Millage (All Properties) - 6.0000 mills
* No Change from 2015

Roll Call Vote, 5/0. **MOTION PASSED.**

6. Motion by Kish, seconded by Bruckner, to adopt the Resolution of Intent to Collect December Taxes for the St. Clair County Community College for the year 2016, totaling 1.8891 mills.

POINTS OF DISCUSSION: * St. Clair County Community College Operating - 1.3940 mills
Extra Voted Millage - 0.4951 mills

Roll Call Vote, 5/0. **MOTION PASSED.**

7. Motion by Kish, seconded by Bradley, to adopt the Resolution of 2016 Police Fund Deficit Elimination Plan.

POINTS OF DISCUSSION: * Required by Act 275 of PA 1980 to be filed with the Michigan Department of Treasury by 06/30/2016.

Roll Call Vote, 5/0. **MOTION PASSED.**

BOARD DISCUSSION:

- Township has been approved to be a Passport Acceptance Agency; six (6) employees testing to qualify to be Acceptance Agents.
- Cruise Nite - Friday, June 24th, 2016
- Street Party- Saturday, June 25th, 2016, from 4:00 p.m. - 11:00 p.m. - Keewahdin Road West of 24th Avenue (between Cheap Charlies and Moran's) will be shut down and traffic will be re-routed through the Kohl's/Pet-Smart parking lot.
- Fireworks - Saturday, June 25th, 2016 - Meijer and Wal-Mart are providing additional parking
- Firehouse Subs will be occupying one space at the new building on 24th Avenue in front of Harbor Freight.
- Bill Shagena is now a Certified Fire Inspector
- Summer Tax Notices will be going out soon.

CITIZENS WISHING TO ADDRESS THE BOARD:

Rodney Lawrence, Bonisteel Road - Inquired if there are any plans to install Sewer on Bonisteel Road. Also, rented the Pointe and was curious about the refund.

Motion by Kish, seconded by Bradley, to adjourn. Time, 7:44 o'clock p.m. Vote, Unanimous. **MOTION PASSED. MEETING ADJOURNED.**



ROBERT C. CRAWFORD, CMMC
FORT GRATIOT CHARTER TOWNSHIP

JORJA BALDWIN, SUPERVISOR
FORT GRATIOT CHARTER TOWNSHIP

RCC/JB/v0