

MEMBERS PRESENT: BALDWIN, REYNOLDS, CRAWFORD, BRADLEY, KISH, BRUCKNER AND KELLY
 MEMBERS ABSENT: NONE

7:00 O'CLOCK P.M. - SUPERVISOR OPENS PUBLIC HEARING TO REVIEW THE PROPOSED SPECIAL ASSESSMENT ROLL FOR JANICE AVENUE LIGHTING ASSESSMENT DISTRICT. Continued with Regular Agenda, at this time.

Motion by Kelly, seconded by Reynolds, to approve the Minutes of the REGULAR MEETING of May 6th, 2015, as printed and posted. Vote, Unanimous. MOTION PASSED.

CITIZENS WISHING TO ADDRESS THE BOARD: *

Tony Castillo, 3577 Keewahdin Road - Regarding the Keewahdin Road Sanitary Sewer Extension Fee In-Lieu of Assessment and charges to tap-in.

APPROVAL OF AGENDA:

Motion by Kish, seconded by Kelly, to approve the Agenda, with the addition of Item #5, NEW BUSINESS: 2015 Request for County Park Millage. Vote, Unanimous. MOTION PASSED. AGENDA APPROVED, AS AMENDED.

TREASURER'S REPORT:

GENERAL FUND	\$	1,383,961.02
FIRE DEPARTMENT FUND	\$	575,464.94
POLICE PROTECTION FUND	\$	449,959.67
TRASH/RECYCLING FUND	\$	401,728.02
BUILDING DEPARTMENT FUND	\$	78,889.56
UTILITY RECEIVING FUND	\$	1,162,438.05
TOTAL	\$	4,052,441.26
MISCELLANEOUS PROJECTS	\$	1,949,070.99
GENERAL INVESTMENTS	\$	304,891.68
PUBLIC IMPROVEMENT	\$	152,404.87
UTILITY BOND MONEY MARKET	\$	42,787.26
GRAND TOTAL	\$	6,501,596.06

Motion by Bradley, seconded by Kish, to receive the Treasurer's Report, as given. Roll Call Vote, 7/0. MOTION PASSED. TOTAL TREASURER'S REPORT APPROVED IN THE AMOUNT OF \$ 6,501,596.06.

BILLS PRESENTED FOR APPROVAL:

GENERAL FUND	\$	13,205.82
FIRE DEPARTMENT FUND	\$	1,208.13
POLICE PROTECTION FUND	\$	56,188.42
TRASH/RECYCLING FUND	\$	0.00
BUILDING DEPARTMENT FUND	\$	142.20
UTILITY RECEIVING FUND	\$	14,394.63
TOTAL	\$	85,139.20
MISCELLANEOUS PROJECTS (MUNICIPAL BLDG. CONST.)	\$	31,848.22
GRAND TOTAL	\$	116,987.42

Motion by Bradley, seconded by Kelly, to pay bills, as presented. Roll Call Vote, 7/0. MOTION PASSED. BILLS APPROVED IN THE AMOUNT OF \$ 116,987.42.

* According to Section 6 of the Charter Township of Fort Gratiot By-Laws adopted 02/20/2003.

SHERIFF DEPARTMENT REPORT:

Total Calls for Service for the month of April, 2014, (350). Number of Patrol Hours, (934.5). 14 Animal Complaint; 1 Assault & Battery; 28 Assist Other Depts.; 49 Assist Public; 3 B&E/Building; 3 B&E/Vehicle; 26 B&E/Alarm; 4 Child Abuse/Neglect; 7 Disorderly Persons; 11 Domestic Assault; 12 Fraud; 12 Harassment & Threats; 3 Juvenile; 3 Larceny; 3 MDOP; 2 Narcotics; 3 PI Traffic Crash; 32 PD Traffic Crash; 19 Retail Fraud; 3 Sex Offense; 21 Suspicious Incidents; 1 Trespasser; 90 Misc. Warrant Arrests/Follow-up/BOL, 911 Hangups, etc...; 150 Traffic Stops; 78 Tickets Issued.

FIRE DEPARTMENT REPORT: Total runs for the month of April, 2015, (116). Fort Gratiot Township: 72 Medical Emergencies; 4 Alarm/Fire; 2 CO Alarm; 1 Wire Down/Arcing; 12 Fire/Misc.; 3 Personal Injury Accidents; 1 Mutual Aid; 8 Overtime. Clyde Township: 9 Medical Emergencies; 1 Fire/Structure; 1 Alarm/Fire; 2 Personal Injury Accidents. Total Personnel, 116. Total Cost, \$ 19,672.50.

PLUMBING/MECHANICAL INSPECTOR'S REPORT: Total permits issued for the month of April, 2015, (14). 9 Mechanical; 5 Plumbing. Total Fees, \$ 2,182.00.

BUILDING DEPARTMENT REPORT: Total permits issued for the month of April, 2015, (23). 1 New Home (Val. \$188,000); 17 Residential Addition / Alteration/Repair (Val. \$164,352); 1 Fence; 2 Pools (Val. \$72,000); 1 Commercial Zoning Compliance Permit. Total Valuation, \$ 448,352.00. Total Fees, \$ 4,954.50.

ELECTRICAL DEPARTMENT REPORT: Total permits issued for the month of April, 2015, (5). Total Fees, \$ 1,356.00.

ORDINANCE ENFORCEMENT OFFICER REPORT: Total complaints in the month of April, 2015, (14). 7 Blight; 3 RV Storage/Parking; 2 Unlicensed Vehicles; 2 Misc. Ordinance Violations.

CORRESPONDENCE:

1. Upcoming Meetings / Seminars / Workshops / Events:
 - MTA County Chapter, May 21st, 2015 at 11:30 a.m. at Grant Township.

Motion by Reynolds, seconded by Kish, to accept report(s) and correspondence, as given. Vote, Unanimous.
MOTION PASSED.

PUBLIC HEARING, CONTINUED:

1. REVIEW OF PROPOSED SPECIAL ASSESSMENT ROLL FOR JANICE AVENUE LIGHTING ASSESSMENT DISTRICT:

TOTAL COST TO CONSTRUCT: \$ 9,658.73 DIVIDED BY 44 LOTS AND SPREAD OVER A THREE (3) YEAR SPECIAL ASSESSMENT AT 3% INTEREST ON PRINCIPAL BALANCE:

CONSTRUCTION ASSESSMENT:

	01/2015	02/2016	03/2017
UNPAID PRINCIPAL BALANCE	219.52	146.34	73.17
PRINCIPAL INSTALLMENT	73.18	73.17	73.17
INTEREST (3%) *	6.59	4.39	2.20
TOTAL PAYMENT DUE	79.77	77.56	75.37

* **NO INTEREST WILL BE CHARGED IF UNPAID PRINCIPAL BALANCE OF \$219.52 IS PAID IN FULL BY OCTOBER 1, 2015.**

IN ADDITION TO THE CONSTRUCTION SPECIAL ASSESSMENT, THE ESTIMATED ANNUAL COST TO OPERATE IS \$3,168.09, DIVIDED BY 44 LOTS WILL BE \$72.00 PER LOT.

ESTIMATED AMOUNT TO BE BILLED ON DECEMBER 2015 PROPERTY TAX NOTICE:

1 ST INSTALLMENT ON CONSTRUCTION ASSESSMENT (2015)	\$	79.77
ESTIMATED ANNUAL OPERATING COST	\$	72.00
TOTAL BILLED ON DECEMBER 2015 (WINTER) PROPERTY TAX NOTICE	\$	151.77

PUBLIC HEARING, ITEM #1, CONTINUED:

Supervisor Baldwin asked for citizen comments, questions and/or objections, at this time. Not one was heard.

Motion by Bradley, seconded by Kelly, to close the Public Hearing to review the proposed Special Assessment Roll for the Janice Avenue Lighting Assessment District. Time, 7:05 o'clock p.m. Vote, Unanimous.

MOTION PASSED. PUBLIC HEARING CLOSED.

After hearing no comments, questions and/or objections, a Motion was made by Baldwin, seconded by Bruckner, to adopt Resolution No. 5, *Resolution Confirming Special Assessment Roll*, for the Janice Avenue Lighting Assessment District, as presented; and authorize the Township Clerk to sign the *Master Agreement for Municipal Street Lighting* with DTE Energy. Roll Call Vote, 7/0. **MOTION PASSED.**

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

1. PROPOSED ST. CLAIR COUNTY ROAD COMMISSION AGREEMENT:

DESCRIPTION	AMOUNT	TOWNSHIP COST (50%)
Enclose Ditch on West side of Parker Road (Between M-136 & Orvall Drive)	\$ 8,000.00	\$ 4,000.00
	\$ 8,000.00	\$ 4,000.00

POINTS OF DISCUSSION: * 360' X 15' of ASTM dual wall drainage pipe with 4-tees and grates.
 * The actual project cost is \$18,000.00; the Road Commission is contributing an additional \$10,000.00.

Motion by Kish, seconded by Kelly, to approve the St. Clair County Road Commission Agreement to Enclose the ditch on the West side of Parker Road (Between M-136 and Orvall Drive), noted above, at a total cost to the Township of \$4,000.00; and authorize the Township Supervisor and Clerk to sign the Agreements. Roll Call Vote, 7/0.

MOTION PASSED.

2. Motion by Bradley, seconded by Kish, to accept the resignation of Maurice Roe from the Fort Gratiot Fire Department, effective May 1, 2015.

POINTS OF DISCUSSION: * 29 Years of Service
 * Mr. Roe will continue his employment with the Department of Public Works.

Roll Call Vote, 7/0. **MOTION PASSED.**

3. PROPOSED RESOLUTION CREATING FEE IN-LIEU OF SPECIAL SEWER ASSESSMENT FOR THE KEEWAHDIN ROAD SANITARY SEWER EXTENSION:

Supervisor Baldwin explained the notices that were sent to residents within the Keewahdin Road Sanitary Sewer Extension area, which included a *Cost Breakdown for Keewahdin Sewer Project*. She explained that residents are not being required to hook-up. The option to hook-up is available in the event of septic failure or if a resident chooses to hook-up. In the event a resident chooses to hook-up, they will be charged the Fee In-Lieu of Assessment, at that time. She reiterated that what residents received in the mail is not a bill and they do not have to hook-up.

Mr. Castillo, Keewahdin Road, stated that residents were told, originally, that they would not be charged for it. They got the impression, at a previous meeting, that Fort Gratiot Township already had the money for this project and it would not cost the residents other than the hook-up fee.

NEW BUSINESS, ITEM #3, CONTINUED:

Treasurer Reynolds explained that the previous meeting outlined a couple different options for the Board to discuss. One of the options was to run the sewer line for the Municipal Office Center, only, and not allow residents to hook-up. That would cost residents nothing. But the Board decided to put in leads because it is cheaper to do it now, while the sewer line is being constructed, rather than, down the road, residents petition the Township for Sanitary Sewer. The Township is picking up the larger portion of the project costs; it was never said that residents would not have to pay anything if they chose to hook-up. She explained that on a typical sewer project, this would have been a bill and residents, whether they choose to hook-up or not, would start paying the annual Assessment toward the project.

Clerk Crawford explained that any resident that has the ability to hook-up to the sewer system has received the same notification. The Township is not requiring residents to hook-up to the sewer, but they are being made aware that it is available if they choose to hook-up. If a resident has a failed septic system, the Health Department may force a home owner to hook-up to the sewer system rather than repair or replace their septic.

Trustee Kish stated when a sewer system is mandated, there is a time limit requiring home owners to hook-up. This system was not set up like that.

Treasurer Reynolds stated, had residents petitioned for this sewer project, under those circumstances a resident would have eighteen (18) months to tap-in to the system. Residents didn't ask or petition for it; the Township was putting it and when residents decide they need it, they can use it. The Township is allowing the Fee In-Lieu of Assessment to be paid over twenty-five (25) years to make it easier to pay.

Supervisor Baldwin stated that because the Township initiated this project, the Township is taking on the bulk of the cost. Had this been a petitioned project, residents cost would have been closer to \$22,000 over ten (10) years. She reiterate that a resident doesn't have to hook-up and will not start paying the Fee In-Lieu of Assessment until they hook-up.

Treasurer Reynolds also noted that interest does not start accruing until such time a resident hooks-up. The interest will be one (1%) percent because the Township did not have to Bond this project. Typically, the Township would charge an interest rate one (1%) percent over what the Bonding Company is charging.

Mrs. Castillo asked how they will be billed for usage once a resident decides to connect.

It was explained that the sewer usage would be charged quarterly, on the water/sewer bill. Sewage rates are based on water usage. A resident can expect to see their bill increase by approximately 40% with sewer.

After hearing no further questions, a Motion was made by Kish, seconded by Kelly, to adopt the *Resolution Creating Fee In-Lieu of Special Sewer Assessment for the Keewahdin Road Sanitary Sewer Extension*, establishing the Fee In-Lieu of Special Sewer Assessment at \$15,000.00 per sewer lead connection, plus \$975.00 Access Fee and \$25.00 Inspection Fee. The Fee In-Lieu of Assessment will be spread over Twenty Five (25) Years at an interest rate of one (1%) percent annually. Roll Call Vote, 7/0. **MOTION PASSED.**

Sergeant Jones, representing the St. Clair County Sheriff's Department, was given the opportunity, at this time, to discuss the Sheriff's Department Report due to late arrival. He noted that the March number under "Assist Other Depts." incorrectly indicated 144 when it should be 44, making the year to date total 125 rather than 225; and changing the "Total Calls for Service" from 567 to 467.

A brief discussion was held regarding the updated decals on the new Sheriff's vehicles; and the "Click It or Ticket" Program.

NEW BUSINESS, CONTINUED:

4. Motion by Bradley, seconded by Kelly, to adopt the Resolution to Amend Fee Schedules for the Sunset Memorial Gardens Cemetery and Columbarium, as presented.

POINTS OF DISCUSSION: * CEMETERY MARKERS - Single Marker (4"x12"x24") from \$15.00 to \$43.00
Double Marker (4"x12"x36") from \$30.00 to \$64.00
Triple Marker (4"x14"x46") from \$60.00 to \$96.00
Military Bronze (4"x12"x24") from \$00.00 to \$53.00
Non-Standard Marker \$ 0.15 per square inch
of surface area
Waive Setting Fee for a Military Marker of Veteran who
died while in Active Military Duty.
* Original costs haven't been updated in many years. Current fees do not cover the costs
that it takes to set the marker.
* Township's supplementing expense of running the Sunset Memorial Gardens Cemetery.
* Perpetual Care Fund
* Fewer burials due to families keeping cremains

Roll Call Vote, 7/0. **MOTION PASSED.**

5. Motion by Bruckner, seconded by Reynolds, to submit the 2015 Request for Local Millage Distribution; and authorize the Township Clerk to sign the request. Roll Call Vote, 7/0. **MOTION PASSED.**

CITIZENS WISHING TO ADDRESS THE BOARD: NONE

BOARD DISCUSSION:

- Lisa Shagena passed her last Prerequisite Class and will be moving on to take the entrance exam for her Level III Assessor's Certification.
- Dog Park voting. Allowed to vote each day from each e-mail address you have; and an additional vote if you have a Facebook Page:
Website: <http://www.petsafe.net/barkforyourpark/city/23834/fort-gratiot-mi/>
Facebook: <https://www.facebook.com/PetSafeBrand>
- * Update on Municipal Office Center

Motion by Kish, seconded by Bradley, to adjourn. Time, 7:49 o'clock p.m. Vote, Unanimous. **MOTION PASSED. MEETING ADJOURNED.**


ROBERT C. CRAWFORD, CMMC
FORT GRATIOT CHARTER TOWNSHIP

JORJA BALDWIN, SUPERVISOR
FORT GRATIOT CHARTER TOWNSHIP