

MEMBERS PRESENT: BALDWIN, REYNOLDS, CRAWFORD, BRADLEY, KELLY AND BRUCKNER  
MEMBERS ABSENT: KISH  
ALSO PRESENT: PAT SMITH, FIRE CHIEF  
LISA SHAGENA, ASSESSOR'S ASSISTANT

Motion by Kelly, seconded by Bradley, to approve the Minutes of the **REGULAR MEETING** of April 3<sup>rd</sup>, 2013, as printed and posted. Vote, Unanimous. **MOTION PASSED.**

CITIZENS WISHING TO ADDRESS THE BOARD: \* NONE

**APPROVAL OF AGENDA:**

Motion by Crawford, seconded by Bradley, to approve the Agenda, with the addition of Item #7: NEW BUSINESS: Request to remove trees at the end of Grace Road; and to include a secondary CITIZENS WISHING TO ADDRESS THE BOARD prior to Board Discussion. Vote, Unanimous. **MOTION PASSED. AGENDA APPROVED, AS AMENDED.**

**TREASURER'S REPORT:**

GENERAL FUND	\$	1,170,500.27
UTILITY RECEIVING FUND	\$	1,711,914.89
CEMETERY FUND	\$	11,291.94
FIRE DEPARTMENT FUND	\$	125,948.72
BUILDING DEPARTMENT FUND	\$	39,275.50
POLICE PROTECTION FUND	\$	698,067.23
TRASH FUND	\$	41,492.65
TOTAL	\$	3,798,491.20
MISCELLANEOUS PROJECTS	\$	2,881,110.06
GENERAL INVESTMENTS	\$	2,198,064.18
UTILITY RECEIVING INVESTMENTS	\$	171,610.30
UTILITY BOND INVESTMENTS	\$	42,737.25
GRAND TOTAL	\$	9,092,012.99

Motion by Bradley, seconded by Kelly, to receive the Treasurer's Report, as given. Roll Call Vote, 6/0. **MOTION PASSED. TOTAL TREASURER'S REPORT APPROVED IN THE AMOUNT OF \$ 9,092,012.99.**

**BILLS PRESENTED FOR APPROVAL:**

GENERAL FUND	\$	17,039.87
UTILITY RECEIVING FUND	\$	246,168.90
CEMETERY FUND	\$	17.00
FIRE DEPARTMENT FUND	\$	4,053.53
BUILDING DEPARTMENT FUND	\$	50.00
POLICE PROTECTION FUND	\$	504.39
TRASH FUND	\$	36,777.30
TOTAL	\$	304,610.99

Motion by Reynolds, seconded by Kelly, to pay bills, as presented. Roll Call Vote, 6/0. **MOTION PASSED. BILLS APPROVED IN THE AMOUNT OF \$ 304,610.99.**

\* According to Section 6 of the Charter Township of Fort Gratiot By-Laws adopted 02/20/2003.

**SHERIFF DEPARTMENT REPORT:** Given by representative of Sheriff Department: Sergeant Jones.

Total Calls for Service for the month of March, 2013, (244). Number of Patrol Hours, (512.5). 5 Animal Complaint; 1 Assault & Battery; 14 Assist Other Depts.; 18 Assist Public; 7 B&E/Building; 1 B&E/Vehicle; 18 B&E/Alarm; 2 Child Abuse; 3 Disorderly Persons; 7 Domestic Assault; 5 Fraud; 5 Harassment & Threats; 3 Juvenile; 6 Larceny; 2 MDOP; 3 PI Traffic Crash; 15 PD Traffic Crash; 13 Retail Fraud; 25 Suspicious Incidents; 4 Trespasser; 87 Misc. Warrant Arrests/Follow-up/BOL, 911 Hangups, etc...; 35 Traffic Stops; 22 Tickets Issued; 23 Township Tickets Issued; 52 Orig. Complaints.

**FIRE DEPARTMENT REPORT:** Total runs for the month of March, 2013, (99). Fort Gratiot Township: 71 Medical Emergencies; 2 Fire/Structure; 4 Fire/Misc.; 5 Alarm/Fire; 6 Personal Injury Accidents; 4 Mutual Aid. Clyde Township: 4 Medical Emergencies; 1 Alarm/Fire; 1 Fire/Misc.; 1 Personal Injury Accident. Total Personnel, 826. Total Cost, \$ 17,257.50.

**PLUMBING/MECHANICAL INSPECTOR'S REPORT:** Total permits issued for the month of March, 2013, (10). 8 Mechanical; 2 Plumbing. Total Fees, \$ 2,785.75.

**BUILDING DEPARTMENT REPORT:** Total permits issued for the month of March, 2013, (9). 8 Residential Addition/Alteration/Repair (Val. \$68,126); 1 Commercial Addition/Alteration/Repair (Val. \$180,000). Total Valuation, \$ 248,126.00. Total Fees, \$ 2,406.00.

**ELECTRICAL DEPARTMENT REPORT:** Total permits issued for the month of March, 2013, (2). Total Fees, \$ 2,476.00.

**ORDINANCE ENFORCEMENT OFFICER REPORT:** 1 Graffiti; 1 High Grass/Noxious Weeds; 3 Unlicensed Vehicles; 2 Misc. Ordinance Violations.

**CORRESPONDENCE:**

1. St. Clair County Board of Road Commissioner's and Board of Public Works Meeting Minutes of March 19, 2013.
2. Upcoming Classes / Seminars / Workshops / Meetings:
  - \* Mayor's Prayer Breakfast, in honor of *National Day of Prayer* - Thursday, May 2, 2013 at McMorran Lounge at 7:00 a.m.
  - \* Clerks' Professional Development Retreat, May 22-23, 2013 on Mackinac Island.
  - \* Traffic Safety Training for Elected/Appointed Officials in various Michigan locations throughout the month of May, 2013.
  - \* Michigan Association of Municipal Clerk's Annual Conference 2013 - June 18-21, 2013 in Frankenmuth.

Motion by Kelly, seconded by Bradley, to accept report(s) reports and correspondence, as given. Vote, Unanimous.  
**MOTION PASSED.**

**PUBLIC HEARING(S):** NONE

**UNFINISHED BUSINESS:** NONE

**NEW BUSINESS:**

1. FIRE CHIEF'S REQUEST FOR APPROVAL TO REPLACE 25 TO 30 SECTIONS OF OUTDATED FIRE HOSE, AT A COST OF UP TO \$5,000.00:

POINTS OF DISCUSSION: \*

- \* This was not a Budgeted Item. Money will be taken from Fund Balance, if needed, at the end of the year if the Department is over budget.
- \* NFPA Standards changed - "Any hose older than March 1987 needs to be removed from service"
- \* Approximately 60 lengths, in total, of hose are older than 1987. Replacing half this year and the remaining hoses next year.

Motion by Crawford, seconded by Bradley, to approve the Fire Chief's request to approve the purchase of 25 to 30 sections of fire hose, at a cost of up to \$5,000.00. Roll Call Vote, 6/0. **MOTION PASSED.**

Sergeant Jones, of the St. Clair County Sheriff's Department, arrived and went over the Sheriffs' Department Report at this time. A brief discussion regarding the availability of a Gator for use on the bike trails and Sheriff Bike Patrols.

**NEW BUSINESS, CONTINUED:**

2. ST. CLAIR COUNTY ROAD COMMISSION AGREEMENT, AS FOLLOWS:

PROJECT	TOTAL COST	TOWNSHIP COST
SPREAD & SHAPE 22A ON TICE ROAD (2 LOADS /104 TONS)	\$ 1,669.20	\$ 1,669.20
LIMESTONE HAUL ON VARIOUS GRAVEL ROADS (65 LOADS/3,380 TONS)	\$ 54,249.00	\$ 27,124.50
CARRIGAN ROAD - DITCH WEST END OF CARRIGAN, SOUTH SIDE OF ROAD (APPROX. 1,400')	\$ 5,000.00	\$ 2,500.00
TOTAL	\$ 60,918.20	\$ 31,293.70

- POINTS OF DISCUSSION:
- \* Tice Road is owned by the Township - 100% of the cost is from the Township General Fund All other Agreements are a 50% cost share to the Township.
  - \* Hitchings Road improvements and Bridge Replacement on Carrigan Road, previously approved.
  - \* Serious need of road work on Bedford and Devonshire Roads, if any match money funds are remaining, will be brought back to the Board for approval.
  - \* Bill Dieter, Grant Township Supervisor, will be on the Senate floor in Washington DC, to make a plea for more road and bridge money
  - \* Bridge Funding offered to St. Clair County

Motion by Bruckner, seconded by Kelly, to approve the St. Clair County Road Commission Agreement, as noted above, at a total cost to the Township of \$ 31,293.70. Roll Call Vote, 6/0. **MOTION PASSED.**

3. Motion by Reynolds, seconded by Bruckner, to approve the Clerk's request to attend the *Township Clerks' Professional Development Retreat*, May 22-23, 2013 on Mackinac Island, at a cost of \$299.00, plus expenses including lodging, mileage, parking and ferry fee. Roll Call Vote, 6/0. **MOTION PASSED.**

4. PROPOSED BUDGET AMENDMENT, IN THE AMOUNT OF \$265,700.07, AS FOLLOWS:

FROM (FUND)	AMOUNT	APPROPRIATIONS ACCT.	TO (FUND)
GENERAL FUND (USE OF FUND BALANCE)	\$ ( 265,700.07 )	101-000-697-000	
	\$ 40,000.00	101-265-970-002	LAND PREPARATION
	\$ 120,000.00	101-265-970-004	ARCHITECTURAL PLANNING
	\$ 105,700.07	101-265-970-005	LAND PURCHASE

- POINTS OF DISCUSSION:
- \* Makes funds available for possible expenses to be brought to the Board for approval
  - \* Architectural Services and Proposals for presentation to Township Board

Motion by Bradley, seconded by Baldwin, to approve the Proposed Budget Amendments, in the amount of \$265,700.07, as listed above. Roll Call Vote, 6/0. **MOTION PASSED.**

5. LETTER OF AUTHORIZATION, FOR BMJ ENGINEERS AND SURVEYORS, INC., TO PERFORM ENGINEERING TO INVESTIGATE THE POSSIBLE OPTIONS FOR SEWER SERVICE TO THE PROPOSED TOWNSHIP OFFICE, AT A COST OF \$1,650.00:

- POINTS OF DISCUSSION:
- \* Options are a Forced Main or Septic Service
  - \* Possibility of offering Sewer Service to homes, in the area of a Forced Main, subject to Fee-in-Lieu of Assessment (yet to be determined).

Motion by Baldwin, seconded by Bruckner, to approve the *Letter of Authorization to Perform Engineering Assignment (#01)*, with BMJ Engineers and Surveyors, Inc., to investigate the possible options for sewer service to the proposed Township Office, at a cost of \$1,650.00. Roll Call Vote, 6/0. **MOTION PASSED.**

6. ATLAS SURVEYING, PLLC's PROPOSAL & AGREEMENT FOR PROFESSIONAL LAND SURVEYING SERVICES ON PROPERTIES LOCATED AT 3700/3704 KEEWAHDIN ROAD AND 3720 KEEWAHDIN ROAD, AT A COST OF \$1,870.00:

Motion by Baldwin, seconded by Kelly, to approve the *Proposal & Agreement for Professional Land Surveying Services* on properties located at 3700 & 3704 Keewahdin Road (74-20-768-0056-000); and 3720 Keewahdin Road (74-20-768-0055-000), at a cost of \$1,870.00. Roll Call Vote, 6/0. **MOTION PASSED.**

**NEW BUSINESS, CONTINUED:**

7. LETTER, FROM MRS. MCQUISTON, OF GRACE ROAD, REQUESTING APPROVAL TO REMOVE APPROXIMATELY 5 TO 7 TREES WITHIN 25' OF HER YARD ON TOWNSHIP PROPERTY LOCATED AT THE END OF GRACE ROAD, AT HER EXPENSE:

Motion by Baldwin, seconded by Kelly, to approve Mrs. McQuiston's request to remove approximately 5 to 7 trees, within 25' of her yard, on Township property located at the end of Grace Road, at her expense. A Service Agreement holding the Township "Harmless", will be provided for Mrs. McQuiston prior to removal of the trees. Roll Call Vote, 6/0. **MOTION PASSED.**

**CITIZENS WISHING TO ADDRESS THE BOARD:**

- \* Pat Smith regarding improvements to Hitchings Road
- \* Dick Edie, regarding the proposed new Township Hall and suggested the Township seriously consider a drive-thru window.

**BOARD DISCUSSION:**

- Recycling service
- Proposal to begin meeting at 6:30 p.m., before regular meeting evenings, to begin discussions and work sessions with regard to the construction of a new Township Hall.

Motion by Crawford, seconded by Bruckner to adjourn. Time, 7:51 o'clock p.m. Vote, Unanimous. **MOTION PASSED. MEETING ADJOURNED.**



ROBERT C. CRAWFORD, CLERK  
CHARTER TOWNSHIP OF FORT GRATIOT

JORJA BALDWIN, SUPERVISOR  
CHARTER TOWNSHIP OF FORT GRATIOT