

MEMBERS PRESENT: BALDWIN, REYNOLDS, CRAWFORD, BRADLEY AND KISH
MEMBERS ABSENT: KELLY AND BRUCKNER
ALSO PRESENT: PAT SMITH, FIRE CHIEF
BILL SHAGENA, ORDINANCE ENFORCEMENT OFFICER AND LISA SHAGENA, ASSESSOR
JERRY WOOLMAN, FIRE DEPARTMENT
LARRY OSBORN, FIRE DEPARTMENT

Motion by Kish, seconded by Bradley, to approve the Minutes of the **REGULAR MEETING** of March 16th, 2016, as printed and posted. Vote, Unanimous. **MOTION PASSED.**

CITIZENS WISHING TO ADDRESS THE BOARD: *

David Carr, North River Road, regarding proposed millage for PHASD. Opposes the millage.

Harry Tillotson, Maplewood Drive, questioned the difference in assessment per parcel, for Forest and Manor Subdivision, by Drain Commission. Asking the township to look into the assessment.

James Freed, City of Port Huron City Manager, thanked the Township for working with the city. Asking the Township to support the *Agreement* to dredge the canal.

Douglas MacLean, Maplewood Drive, questioned the Forest and Manor Drain Commission assessment.

Motion by Kish to ask the Township Attorney look into the Drain Assessment, failed for lack of support.

Lowell Marlar, North River Road, regarding \$156 million millage request by the PHASD. Opposes the millage.

APPROVAL OF AGENDA:

Motion by Bradley, seconded by Kish to approve the Agenda, as printed and posted. Vote, Unanimous. **MOTION PASSED.**

TREASURER'S REPORT:

GENERAL FUND	\$	<u>2,003,804.44</u>
FIRE DEPARTMENT FUND	\$	<u>229,942.70</u>
POLICE PROTECTION FUND	\$	<u>544,144.46</u>
TRASH / RECYCLING FUND	\$	<u>150,631.17</u>
BUILDING DEPARTMENT FUND	\$	<u>90,034.08</u>
UTILITY RECEIVING FUND	\$	<u>1,149,267.59</u>
TOTAL	\$	<u>4,167,824.44</u>
MISCELLANEOUS PROJECTS	\$	<u>1,306,624.20</u>
GENERAL INVESTMENTS	\$	<u>41,649.57</u>
UTILITY RECEIVING MONEY MARKET	\$	<u>152,805.70</u>
UTILITY BOND MONEY MARKET	\$	<u>42,803.41</u>
GRAND TOTAL	\$	<u>5,711,707.32</u>

Motion by Kish, seconded by Reynolds, to receive the Treasurer's Report, as given. Roll Call Vote, 5/0. **MOTION PASSED. TOTAL TREASURER'S REPORT APPROVED IN THE AMOUNT OF \$ 5,711,707.31.**

* According to Section 6 of the Charter Township of Fort Gratiot By-Laws adopted 02/20/2003.

BILLS PRESENTED FOR APPROVAL:

GENERAL FUND	\$	35,600.21
FIRE DEPARTMENT FUND	\$	9,603.45
POLICE PROTECTION FUND	\$	302.90
TRASH / RECYCLING FUND	\$	47,731.29
BUILDING DEPARTMENT FUND	\$	1,511.92
UTILITY RECEIVING FUND	\$	11,615.33
TOTAL	\$	106,365.10
MISCELLANEOUS PROJECTS (MUNICIPAL BLDG. CONST.)	\$	666.89
(UTILITY MAINT. & IMP.)	\$	5,531.50
GRAND TOTAL	\$	112,563.49

Motion by Bradley, seconded by Kish, to pay bills, as presented. Roll Call Vote, 5/0. **MOTION PASSED.**
BILLS APPROVED IN THE AMOUNT OF \$ 112,563.49.

CORRESPONDENCE:

- Upcoming Meetings / Seminars / Workshops / Events:
 - Department of The Army, Detroit District Corps of Engineers Invitation to attend "Waterways, Wetlands and You!" Outreach Event, April 27, 2016 at 1:00 p.m. in Clinton Township.
 - MTA's Double Feature: *Election Tips & Trucks* and *Your Township as a Workplace Class(es)*, May 12 in Mt. Pleasant.

Motion by Reynolds, seconded by Kish, to accept correspondence, as given. Vote, Unanimous. **MOTION PASSED.**

PUBLIC HEARING: NONE

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

- Motion by Crawford, seconded by Reynolds, to accept the 2016 Proposal from Carl's Septic Service, for Township Sites, as follows:

REGULAR UNITS	\$	85.00	PER UNIT PER MONTH
HANDICAP UNITS	\$	145.00	PER UNIT PER MONTH
<i>PRICE INCLUDES ONE (1) CLEANING/PUMPING PER UNIT PER WEEK</i>			
<i>ADDITIONAL CLEANING/PUMPING IS \$18.00 PER UNIT PER SERVICE</i>			
ADDITIONAL UNITS FOR SPECIAL EVENTS			
REGULAR UNITS	\$	75.00	PER UNIT PER WEEKEND
HANDICAP UNITS	\$	135.00	PER UNIT PER WEEKEND

POINTS OF DISCUSSION: * Prices are the same as they were in 2015

Roll Call Vote, 5/0. **MOTION PASSED.**

- Motion by Kish, seconded by Bradley, to approve Lisa Shagena's request to attend the Michigan Assessor's Association (MMA) Class, "Journey to a Signed Assessment Roll", May 24th - May 26th, 2016, at the Holiday Inn & Conference Center in Okemos, Michigan, at a cost of \$150.00, plus Hotel (\$85.00/2 Nights), mileage and expenses.

POINTS OF DISCUSSION: * Counts toward 2017 Continuing Education Certification

Roll Call Vote, 5/0. **MOTION PASSED.**

NEW BUSINESS, CONTINUED:

3. Motion by Kish, seconded by Bradley, to approve the *Intergovernmental Agreement for Sharing Expenses for Dredging of Black River Canal*, at a cost not to exceed \$7,500.00 per calendar year.

POINTS OF DISCUSSION: * 25% of the costs - Annual Cap of \$7,500.00 per calendar year.

Roll Call Vote, 5/0. **MOTION PASSED.**

4. Motion by Baldwin, seconded by Crawford, to approve the Fire Chief's request that retired Assistant Chief, Carl Johnson's Salary now be paid to Assistant Chief, in the amount of \$153.85 bi-weekly.

POINTS OF DISCUSSION: * \$153.85 bi-weekly.

Roll Call Vote, 4 /1, Kish voting no. **MOTION PASSED.**

5. REVIEW OF FORT GRATIOT FIRE DEPARTMENT STANDARD OPERATING GUIDELINES (SOG's), AS RECOMMENDED BY THE DEPARTMENT'S SOG COMMITTEE AND MEMBERSHIP:

Section 100 - Personnel Policies

Section 500 - Maintenance (Not complete at this time and not approved by Membership)

Section 900 - Safe Delivery

POINTS OF DISCUSSION: * Committee worked on the SOGs and presented to the Membership.
The Membership has approved sections 100, 500 and 900 SOGs.
* Reviewing Job Descriptions, beginning May 5th at 6:00 p.m.

BOARD DISCUSSION:

- Update on Assessing Department and Lisa Shagena's status as Assessor.
- Election Updates

CITIZENS WISHING TO ADDRESS THE BOARD: NONE

Motion by Kish, seconded by Reynolds, to adjourn. Time, 8:38 o'clock p.m. Vote, Unanimous. **MOTION PASSED.**
MEETING ADJOURNED.



ROBERT C. CRAWFORD, CMMC
FORT GRATIOT CHARTER TOWNSHIP

JORJA BALDWIN, SUPERVISOR
FORT GRATIOT CHARTER TOWNSHIP

RCC/JB/vo