

MEMBERS PRESENT: BALDWIN, REYNOLDS, CRAWFORD, BRADLEY, KISH, BRUCKNER AND KELLY
 MEMBERS ABSENT: NONE
 ALSO PRESENT: GREG MASON, CHMP, INC.
 BILL ANGERBRANDT, HURON CONSULTANTS
 REPRESENTATIVES FROM SORENSEN GROSS CONSTRUCTION SERVICES
 PAT SMITH, FIRE CHIEF
 MELLISSA HAYDUK, ASSESSOR
 LISA SHAGENA, ASSISTANT ASSESSOR
 JERRY WOOLMAN AND BRENT WOOLMAN, FIRE DEPARTMENT MEMBERS

Motion by Kelly, seconded by Reynolds, to approve the Minutes of the **REGULAR MEETING** of March 19th, 2014, as printed and posted. Vote, Unanimous. **MOTION PASSED.**

CITIZENS WISHING TO ADDRESS THE BOARD: * NONE

APPROVAL OF AGENDA:

Motion by Kish, seconded by Kelly, to approve the Agenda, as printed and posted. Vote, Unanimous. **MOTION PASSED.**

TREASURER’S REPORT:

GENERAL FUND	\$	1,018,391.90
UTILITY RECEIVING FUND	\$	2,003,410.47
FIRE DEPARTMENT FUND	\$	146,041.94
BUILDING DEPARTMENT FUND	\$	16,541.37
POLICE PROTECTION FUND	\$	649,212.07
TRASH FUND / RECYCLING	\$	111,139.30
TOTAL	\$	3,944,737.05
MISCELLANEOUS PROJECTS	\$	2,873,961.01
GENERAL INVESTMENTS	\$	2,202,272.22
UTILITY RECEIVING MONEY MARKET	\$	171,898.26
UTILITY BOND MONEY MARKET	\$	42,758.75
GRAND TOTAL	\$	9,235,627.29

Motion by Kelly, seconded by Bradley, to receive the Treasurer’s Report, as given. Roll Call Vote, 7/0. **MOTION PASSED. TOTAL TREASURER’S REPORT APPROVED IN THE AMOUNT OF \$ 9,235,627.29.**

BILLS PRESENTED FOR APPROVAL:

GENERAL FUND	\$	43,047.99
UTILITY RECEIVING FUND	\$	137,751.61
FIRE DEPARTMENT FUND	\$	12,885.83
BUILDING DEPARTMENT FUND	\$	280.00
POLICE PROTECTION FUND	\$	0.00
TRASH FUND / RECYCLING	\$	40,414.49
TOTAL	\$	234,379.92
MISCELLANEOUS PROJECTS (UTILITY MAINT. & IMP.)	\$	36,961.10
GRAND TOTAL	\$	271,341.02

Motion by Reynolds, seconded by Bruckner, to pay bills, as presented. Roll Call Vote, 7/0. **MOTION PASSED. BILLS APPROVED IN THE AMOUNT OF \$ 271,341.02.**

* According to Section 6 of the Charter Township of Fort Gratiot By-Laws adopted 02/20/2003.

CORRESPONDENCE:

1. Copy of Letter sent from Norman Beauchamp, PLLC to County Drain Commissioner regarding objection to Sandy Oaks Condominium Association being include in the Forrest Manor Storm Sewer Drainage District. (DATED: MARCH 17, 2014)
2. Comcast's notification of changes to channel lineup, effective April 29, 2014.
3. Upcoming Meetings / Seminars / Workshops / Events:
 - *Townships Matter* - MTA's Legislative Advocacy Day, May 1, 2014 in Lansing.

Supervisor Baldwin referred to Correspondence Item #1 and stated that after final engineering, it has been determined by the Drain Commission that Sandy Oaks Condominium Association will **not** be included within the Forrest Manor Storm Sewer Drainage District.

Motion by Bradley, seconded by Kelly, to accept correspondence, as given. Vote, Unanimous. **MOTION PASSED.**

PUBLIC HEARING(S): NONE

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

1. Motion by Kish, seconded by Reynolds, accept low bid of \$3,754,650 from Sorenson Gross Construction Services; and authorize Township Attorney and Building Selection Committee to review and approve the final contract with Sorenson Gross Construction Services for the Fort Gratiot Charter Township Municipal Office Center.

POINTS OF DISCUSSION: * Mr. Mason was present and explained the Bid Opening. Bids ranged from \$6,795,827 (highest) to \$4,074,000 (lowest). After the final process of Value Engineering, Sorensen Gross Construction Services (lowest) & Boddy Construction (4th lowest) were final considerations.
* Letter of Recommendation received from Mr. Greg Mason of CHMP, Inc. to begin final negotiations with Sorensen Gross Construction Services to serve as General Contractor for the new Municipal Center.
* Local participation & fiscal responsibility

Roll Call Vote, 7/0. **MOTION PASSED.**

2. Motion by Baldwin, seconded by Bradley, to approve the DTE Line Extension Agreement (No. 1448302173) for the installation of a new Pole/Transformer for the new Pump Station going in on the Northeast Corner of Keewahdin Road at Parker Road, at a cost of \$4,728.92; and to authorize the Township Clerk and Township Supervisor to sign the Agreement. Roll Call Vote, 7/0. **MOTION PASSED.**
3. Motion by Crawford, seconded by Bruckner, to approve the DTE Agreement (No.37392391) for the relocation of overhead power lines at 3720 Keewahdin Road, for the construction of the new Municipal Office Center, at a cost of \$54,182.00; and to authorize the Township Clerk and/or Township Supervisor to sign the Agreement. Roll Call Vote, 6/1, Kish voting no. **MOTION PASSED.**
4. Motion by Kish, seconded by Bruckner, to approve the Proposed Video Service Local Franchise Agreement with AT&T Michigan at a rate of five (5%) percent; and authorize the Township Clerk to sign the Agreement.

POINTS OF DISCUSSION: * To allow AT&T to come into the Township and make services available, similar to Comcast.
* Agreement has been reviewed by Township Attorney.
* Fees will be the same as what the Township collects from Comcast; five (5%) percent of gross profit.

Roll Call Vote, 7/0. **MOTION PASSED.**

5. Motion by Bradley, seconded by Baldwin, to approve the *State of Michigan Department of State and the Township of Fort Gratiot Grant Agreement for Qualified Voter File (QVF) Oracle/Equipment Upgrade Project*, funded by Help America Vote Act (HAVA), Title II, Section 251; and authorize the Township Clerk to sign the Agreement. Roll Call Vote, 7/0. **MOTION PASSED.**

NEW BUSINESS, CONTINUED:

6. Motion by Kish, seconded by Bruckner, to charge funds for Police Protection by Special Assessment against all Real Property within the Charter Township of Fort Gratiot; and begin the process of creating the Special Assessment District for Police Protection.

POINTS OF DISCUSSION: * Filing Deadline for Millage Proposal is May 13.
* Special Assessment would require two (2) Public Hearings with notification sent to all property owners effected; and publications. After initial Public Hearings, Special Assessment can be renewed, annually.
* Currently, the Fire Protection is charged as a Special Assessment and Police is a Voted Millage.
* Special Assessment reviewed and calculated on an annual basis.

Roll Call Vote, 7/0. **MOTION PASSED.**

7. Motion by Kish, seconded by Reynolds, to approve the request to send Jorja Baldwin, Mellissa Hayuk, Lisa Shagena and Colleen Cargo to the St. Clair County Assessor's Association's *Defending an Appeal Before the MTT-How to Review a Petitioner's Appraisal Poverty Exemptions* (6 Hour Credit Renewal) Seminar at the County Administration Building on May 1, 2014, 9:00 a.m.-4:00 p.m., at a total cost of \$56.00, plus mileage. Roll Call Vote, 7/0. **MOTION PASSED.**

8. Motion by Bradley, seconded by Kish, to approve the request to send Lisa Shagena to the MAA Spring School five (5) day course *Comm./Ind. Valuation (MAAO) & Exam*, May 5-9, 2014 at the Holiday Inn & Conference Center in Okemos, MI, at a cost of \$350.00, plus expenses. Roll Call Vote, 7/0. **MOTION PASSED.**

9. Motion by Reynolds, seconded by Baldwin, to approve the request to send Mellissa Hayduk, Lisa Shagena & Colleen Cargo to the St. Clair County Assessor's Association's *BS&A.Net Commercial and Industrial Class*, July 30, 2014, at St. Clair County Community College M-TEC Building from 9 a.m. - 4 p.m., at a total cost of \$135.00, plus mileage. Roll Call Vote, 7/0. **MOTION PASSED.**

10. Motion by Bradley, seconded by Kish, to adopt the *2014 Blue Water Area Transportation 2014 Millage Levy Resolution*, to collect 0.6214 Mills / \$1,000 TV, on the December, 2014 Property Tax Notice. Roll Call Vote, 7/0. **MOTION PASSED.**

CITIZENS WISHING TO ADDRESS THE BOARD: NONE

BOARD DISCUSSION:

- Municipal Office Center - Value Engineering and oversight of possible work change orders
- Commercial corridor - Visible debris after recent snow melt.

Motion by Bradley, seconded by Reynolds, to adjourn. Time, 7:59 o'clock p.m. Vote, Unanimous. **MOTION PASSED. MEETING ADJOURNED.**



ROBERT C. CRAWFORD, CLERK
CHARTER TOWNSHIP OF FORT GRATIOT

JORJA BALDWIN, SUPERVISOR
CHARTER TOWNSHIP OF FORT GRATIOT