

MEMBERS PRESENT: BALDWIN, REYNOLDS, KISH, BRUCKNER AND KELLY
MEMBERS ABSENT: CRAWFORD AND BRADLEY
ALSO PRESENT: GREG RANDALL, DPW SUPERINTENDENT
MAURICE ROE, ASSISTANT DPW SUPERINTENDENT
PAT SMITH, FIRE CHIEF
LISA SHAGENA, ASSISTANT ASSESSOR
JERRY WOOLMAN AND BRENT WOOLMAN, FIRE DEPARTMENT MEMBERS

Motion by Kish, seconded by Kelly, to approve the Minutes of the **REGULAR MEETING** of March 5th, 2014, as printed and posted. Vote, Unanimous. **MOTION PASSED.**

CITIZENS WISHING TO ADDRESS THE BOARD: * NONE

APPROVAL OF AGENDA:

Motion by Kish, seconded by Reynolds, to approve the Agenda, with the addition of item #6, NEW BUSINESS: Request to Purchase F-250 Pick-Up Truck & Accessories. Vote, Unanimous. **MOTION PASSED AGENDA APPROVED AS AMENDED.**

TREASURER'S REPORT:

GENERAL FUND	\$	1,070,367.56
UTILITY RECEIVING FUND	\$	1,967,008.17
FIRE DEPARTMENT FUND	\$	167,868.00
BUILDING DEPARTMENT FUND	\$	16,841.01
POLICE PROTECTION FUND	\$	703,444.53
TRASH FUND / RECYCLING	\$	154,688.18
TOTAL	\$	4,080,217.45
MISCELLANEOUS PROJECTS	\$	2,903,859.57
GENERAL INVESTMENTS	\$	2,202,168.45
UTILITY RECEIVING MONEY MARKET	\$	171,898.26
UTILITY BOND MONEY MARKET	\$	42,756.93
GRAND TOTAL	\$	9,400,900.66

Motion by Kelly, seconded by Bruckner, to receive the Treasurer's Report, as given. Roll Call Vote, 5/0. **MOTION PASSED. TOTAL TREASURER'S REPORT APPROVED IN THE AMOUNT OF \$ 9,400,900.66.**

BILLS PRESENTED FOR APPROVAL:

GENERAL FUND	\$	24,432.35
UTILITY RECEIVING FUND	\$	10,629.67
FIRE DEPARTMENT FUND	\$	925.46
BUILDING DEPARTMENT FUND	\$	125.00
POLICE PROTECTION FUND	\$	54,180.11
TRASH FUND / RECYCLING	\$	43,693.09
TOTAL	\$	133,985.68

Motion by Reynolds, seconded by Kish, to pay bills, as presented. Roll Call Vote, 5/0. **MOTION PASSED. BILLS APPROVED IN THE AMOUNT OF \$ 133,985.8.**

SHERIFF DEPARTMENT REPORT: Given by representative of Sheriff Department: Sergeant Hernandez.

Total Calls for Service for the month of February, 2014, (397). Number of Patrol Hours, (881). 8 Animal Complaint; 3 Assault & Battery; 24 Assist Other Depts.; 42 Assist Public; 2 B&E/Building; 1 B&E/Vehicle; 34 B&E/Alarm; 6 Disorderly Persons; 7 Domestic Assault; 8 Fraud; 17 Harassment & Threats; 5 Juvenile; 9 Larceny; 1 MDOP; 1 Narcotics; 3 PI Traffic Crash; 41 PD Traffic Crash; 12 Retail Fraud; 3 Sex Offense; 1 Stolen Vehicle; 29 Suspicious Incidents; 4 Trespasser; 136 Misc. Warrant Arrests/Follow-up/BOL, 911 Hangups, etc...; 132 Traffic Stops; 58 Tickets Issued; 25 Township Tickets Issued.

FIRE DEPARTMENT REPORT: Total runs for the month of February, 2014, (109). Fort Gratiot Township: 72 Medical Emergencies; 2 Fire/Structure; 6 Alarm/Fire; 1 Alarm/CO; 8 Wire Down/Arcing; 3 Fire/Misc.; 3 Personal Injury Accidents; 10 Mutual Aid. Clyde Township: 4 Medical Emergencies. Total Personnel, 1,110. Total Cost, \$ 20,212.50.

Chief Smith noted that Unit 34 is Out of Service for repair until approximately Friday.

PLUMBING/MECHANICAL INSPECTOR'S REPORT: Total permits issued for the month of February, 2014, (6). 5 Mechanical; 1 Plumbing. Total Fees, \$ 1,065.00.

BUILDING DEPARTMENT REPORT: Total permits issued for the month of February, 2014, (3). 2 New Residential Homes (Val. \$364,000); 1 Commercial Zoning Compliance. Total Valuation, \$ 364,000.00. Total Fees, \$ 2,635.00.

ELECTRICAL DEPARTMENT REPORT: Total permits issued for the month of February, 2014, (9). Total Fees, \$ 1,796.00.

ORDINANCE ENFORCEMENT OFFICER REPORT: NONE

CORRESPONDENCE:

1. St. Clair County's Northeastern Watersheds Advisory Group Meeting Agenda for March 20, 2014.
2. St. Clair County Drain Commissioner's Notice of Meeting of Board of Determination in the matter of Forrest Manor Storm Sewer.
3. St. Clair County Board of Public Works and Board of Road Commissioners Meeting Minutes of February 18th, 2014 Regular Meeting; and February 26th, 2014 Special Meeting.

Motion by Baldwin, seconded by Kelly, to accept report(s) and correspondence, as given. Vote, Unanimous.
MOTION PASSED.

PUBLIC HEARING, CONTINUED: NONE

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

1. HURON CONSULTANTS PROPOSAL (#14-11068) AT AN ESTIMATED TOTAL OF \$18,637.50, FOR THE FOLLOWING:

QUANTITY	ITEM	UNIT	RATE	ESTIMATED COST
40	TWO MAN SURVEY CREW	HRS	135.00	5,400.00
90	GPS ONE MAN SURVEY CREW	HRS	110.00	9,900.00
35	AUTOCAD DRAWING - AS BUILT DEVELOPMENT	HRS	70.00	2,450.00
ADMINISTRATION FEE (5% CONTINGENCY)				887.50
ESTIMATED TOTAL				18,637.50

POINTS OF DISCUSSION: * Laying out of the new building.

Motion by Kish, seconded by Kelly, to approve the Proposal (#14-11068) from Huron Consultants, at an estimated cost of \$18,637.50, for the above described work. Roll Call Vote, 5/0. **MOTION PASSED.**

NEW BUSINESS, CONTINUED:

2. Motion by Reynolds, seconded by Bruckner, to accept the 2014 Proposal from Carl's Septic Service, for Township Sites, as follows:

REGULAR UNITS	\$ 85.00	PER UNIT PER MONTH
HANDICAP UNITS	\$ 145.00	PER UNIT PER MONTH

PRICE INCLUDES ONE (1) CLEANING/PUMPING PER UNIT PER WEEK
ADDITIONAL CLEANING/PUMPING IS \$18.00 PER UNIT PER SERVICE

ADDITIONAL UNITS FOR SPECIAL EVENTS		
REGULAR UNITS	\$ 75.00	PER UNIT PER WEEKEND
HANDICAP UNITS	\$ 125.00	PER UNIT PER WEEKEND

PUMPING OF TOWNSHIP SEPTIC TANK WHICH IS TO BE USED AS A HOLING TAKE DURING THE CONSTRUCTION OF THE NEW MUNICIPAL CENTER \$ 200.00 PER PUMP OUT (UP TO 1250 GAL.)

*** Reserves the right to add a fuel surcharge if diesel fuel exceeds \$4.50 per gallon.

Roll Call Vote, 5/0. **MOTION PASSED.**

3. ST. CLAIR COUNTY ROAD COMMISSION AGREEMENT TO REMOVE AND REPLACE CURB & SIDEWALK LOCATED ON THE EAST SIDE OF 24TH AVENUE (M-25) IN FRONT OF THE HERITAGE GROVE APARTMENTS, AT A COST OF \$ 6,858.00, TO MEET ADA STANDARDS:

POINTS OF DISCUSSION:

- * Township Clerk has been trying to get this project done by MDOT or funded from other sources for the last two or three years.
- * How previously upgraded sidewalks have been funded.
- * Township has no ownership of sidewalks; they are owned by property owner.
- * METRO Funds, received from the State of Michigan Department of Energy (Next Agenda Item).
- * Sidewalks on the East side of M-25 are not part of the Townships Bike Path.
- * Heavy foot traffic in this area / Problematic area with curbs.

Motion by Baldwin, seconded by Reynolds, to approve the St. Clair County Road Commission Agreement to remove and replace curb and sidewalk on the East side of 24th Avenue (M-25), in front of the Heritage Grove Apartments, at a cost of \$ 6,858.00, to meet American's With Disabilities Standards (ADA). Roll Call Vote, 4/1, Kish voting no. **MOTION PASSED.**

4. Motion by Reynolds, seconded by Kelly, to approve using the State of Michigan Department of Energy, Labor & Economic Growth, Metro Authority Funds, in the amount of \$3,512.85, to bring the sidewalk, located on the East side of 24th Avenue (M-25) at the entrance to Heritage Grove Apartments, to ADA Standards.

POINTS OF DISCUSSION: * Monies will be used towards St. Clair County Road Commission Agreement.

Roll Call Vote, 4/1, Kish voting no. **MOTION PASSED.**

5. Motion by Kish, seconded by Baldwin, to approve the Invoice (#4774) from Ready, Set, Mail, in the amount of \$2,848.62, for the printing and mailing of the March, 2014 Township Newsletter. Roll Call Vote, 5/0. **MOTION PASSED.**

NEW BUSINESS, CONTINUED:

6. Motion by Kish, seconded by Kelly, to approve the purchase of an F-250 Pick-Up Truck from Bill MacDonald Ford, with accessories, for the Township Department of Public Works (DPW), at a total cost of \$32,712.00.

POINTS OF DISCUSSION: * F-250 Pick-up Truck \$25,412.00 / With Accessories \$32,712.00
(Accessories include: Boss V Plow from Jones Equipment; Rhino Liner Lockable Bed Liner Cover and dealer installed Running Boards).
* 2014 Budgeted Item
* 2012 F-250 Pick-up trade-in was available at Moran's (24,000 miles) that included the plow at a cost of \$34,900.00.

Roll Call Vote, 5/0. **MOTION PASSED.**

CITIZENS WISHING TO ADDRESS THE BOARD:

Mr. Marlar, Wooded Twiggs Drive, regarding damage to yards by the County Road Commission.

Supervisor will contact County Road Commission tomorrow, but noted that anytime damage is caused the homeowner should contact the Road Commission immediately to let them know. They usually put it on their schedule and give an idea of when repairs will be made.

BOARD DISCUSSION:

- Results of bid opening for new Municipal Office Center.

Motion by Kish, seconded by Baldwin, to adjourn. Time, 7:27 o'clock p.m. Vote, Unanimous. **MOTION PASSED. MEETING ADJOURNED.**

Submitted by: Jorja Baldwin, acting Secretary



ROBERT C. CRAWFORD, CLERK
CHARTER TOWNSHIP OF FORT GRATIOT

RCC/JB/vo

JORJA BALDWIN, SUPERVISOR
CHARTER TOWNSHIP OF FORT GRATIOT