

MEMBERS PRESENT: BALDWIN, REYNOLDS, CRAWFORD, BRADLEY AND BRUCKNER
 MEMBERS ABSENT: KELLY AND KISH
 ALSO PRESENT: LARRY OSBORN, FIRE DEPARTMENT MEMBER
 LISA SHAGENA, ASSISTANT ASSESSOR AND BILL SHAGENA, ORDINANCE ENFORCEMENT OFFICER

Motion by Bradley, seconded by Bruckner, to approve the Minutes of the REGULAR MEETING of February 17th, 2016, as printed and posted. Vote, Unanimous. **MOTION PASSED.**

CITIZENS WISHING TO ADDRESS THE BOARD: * NONE

APPROVAL OF AGENDA:

Motion by Reynolds, seconded by Bruckner to approve the Agenda, as printed and posted. Vote, Unanimous, **MOTION PASSED.**

TREASURER'S REPORT:

GENERAL FUND	\$	<u>1,968,734.64</u>
FIRE DEPARTMENT FUND	\$	<u>53,298.66</u>
POLICE PROTECTION FUND	\$	<u>539,840.98</u>
TRASH/RECYCLING FUND	\$	<u>197,026.77</u>
BUILDING DEPARTMENT FUND	\$	<u>82,669.65</u>
UTILITY RECEIVING FUND	\$	<u>1,148,539.31</u>
TOTAL	\$	<u>3,990,110.01</u>
MISCELLANEOUS PROJECTS	\$	<u>1,347,955.44</u>
GENERAL INVESTMENTS	\$	<u>41,649.57</u>
PUBLIC IMPROVEMENT	\$	<u>152,805.70</u>
UTILITY BOND MONEY MARKET	\$	<u>42,803.41</u>
GRAND TOTAL	\$	<u>5,575,324.13</u>

Motion by Bruckner, seconded by Bradley, to receive the Treasurer's Report, as given. Roll Call Vote, 5/0. **MOTION PASSED. TOTAL TREASURER'S REPORT APPROVED IN THE AMOUNT OF \$ 5,575,324.13.**

BILLS PRESENTED FOR APPROVAL:

GENERAL FUND	\$	<u>25,326.90</u>
FIRE DEPARTMENT FUND	\$	<u>4,185.14</u>
POLICE PROTECTION FUND	\$	<u>0.00</u>
TRASH/RECYCLING FUND	\$	<u>0.00</u>
BUILDING DEPARTMENT FUND	\$	<u>3,245.24</u>
UTILITY RECEIVING FUND	\$	<u>192,822.18</u>
TOTAL	\$	<u>225,579.46</u>
MISCELLANEOUS PROJECTS (MUNICIPAL BLDG. CONST.)	\$	<u>66,703.46</u>
GRAND TOTAL	\$	<u>292,282.92</u>

Motion by Reynolds, seconded by Bruckner, to pay bills, as presented. Roll Call Vote, 5/0. **MOTION PASSED. BILLS APPROVED IN THE AMOUNT OF \$ 292,282.92.**

CORRESPONDENCE:

1. Copy of Notice of Letting and Day of Review of Apportionments from St. Clair County Drain Commissioner regarding Forrest Manor Storm Sewer and Branches. Hearing to be held March 22, 2016 at 11:00 a.m. at the St. Clair County Drain Office, 21 Airport Drive, St. Clair, Michigan 48079. (810)364-5369.
2. Comcast notification of changes to channel line-up, effective April 12, 2016.
3. Upcoming Meetings / Seminars / Workshops / Events:
 - 2016 MTA Capital Conference, April 12 & 13, 2016 in Lansing. (Cost - \$125.00 per person by 03/25/2016), plus lodging.
 - Public Hearing in Sarnia regarding Blue Water Bridge Toll on March 10, 2016.

Motion by Bradley, seconded by Reynolds, to accept correspondence, as given. Vote, Unanimous. **MOTION PASSED.**

* According to Section 6 of the Charter Township of Fort Gratiot By-Laws adopted 02/20/2003.

PUBLIC HEARING: NONE

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

1. ADOPTION OF FORT GRATIOT FIRE DEPARTMENT STANDARD OPERATING GUIDELINES (SOG's):

- POINTS OF DISCUSSION: * Revised SOG's have been promised for years
* SOG's are guidelines to reflect the way the Fire Department operates
* December 28, 2015 Chief Smith was assigned to present the revised SOG's to the Board of Trustees at the March 2, 2016 meeting

Motion by Crawford, seconded by Bruckner, to postpone consideration to approve the Fort Gratiot Fire Department's revised Standard Operating Guidelines (SOG's), until the April 6th, 2016 Regular Meeting. Vote, Unanimous. **MOTION PASSED.**

2. Motion by Bruckner, seconded by Bradley, to accept the Personnel Committee's recommendation to hire Mike MaVeety, at a rate of \$10.50/hour; and Bo Devroy, at a rate of \$10.15/hour, for the position of Part-Time/Seasonal Grounds Maintenance Workers, from April 1st, 2016 thru October 31st, 2016. Roll Call Vote, 5/0. **MOTION PASSED.**

3. Motion by Baldwin, seconded by Reynolds, to approve Dave Jewell's request to attend Michigan Association of Municipal Cemeteries, Inc., 56th Annual MAMC Conference June 8th - 10th, 2016, in Traverse City, Michigan, at a cost of \$95.00, plus lodging (\$216.00 for 2 nights) and expenses.

POINTS OF DISCUSSION: * Future attendance every other year to allow another employee an opportunity to attend.

Roll Call Vote, 5/0. **MOTION PASSED.**

4. Motion by Crawford, seconded by Bradley, to approve the DPW Superintendent's request to send Tyler Peters to the Michigan Rural Water Association's *S2 Water Certification Review Course* in Novi, Michigan on April 14th & 15th, 2016, at a cost of \$225.00, plus expenses. Roll Call Vote, 5 /0. **MOTION PASSED.**

5. Motion by Bradley, seconded by Bruckner, to approve Lisa Shagena's request to attend the St. Clair County Association's *How to Defend Your Assessment at a Tax Tribunal Small Claims Hearing* class (6 Hour Renewal Course - Credit for 2017), at the St. Clair County Building in Port Huron on April 22, 2016, at a cost of \$30.00, plus mileage. Roll Call Vote, 5/0. **MOTION PASSED.**

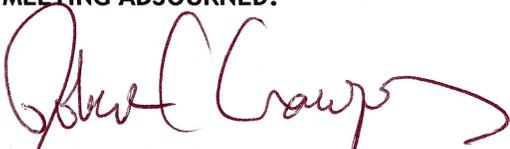
BOARD DISCUSSION:

- Updates on: Completion of new Township Municipal Center;
Dog Park;
Little League Field
- Preliminary Injunction of "Gag Order" (HB5219 / PA269)
- PHASD Ballot Proposal, May 2nd, 2016 Election - Presentation at March 16th, 2016 Regular Meeting.

CITIZENS WISHING TO ADDRESS THE BOARD: NONE

Motion by Baldwin, seconded by Bruckner, to adjourn. Time, 7:54 o'clock p.m. Vote, Unanimous. **MOTION PASSED.**

MEETING ADJOURNED.



ROBERT C. CRAWFORD, CMMC
FORT GRATIOT CHARTER TOWNSHIP

JORJA BALDWIN, SUPERVISOR
FORT GRATIOT CHARTER TOWNSHIP