

MEMBERS PRESENT: REYNOLDS, CRAWFORD, BRADLEY, KISH AND BRUCKNER

MEMBERS ABSENT: BALDWIN AND KELLY

ALSO PRESENT: PAT SMITH, FIRE CHIEF
 LISA SHAGENA, ASSISTANT ASSESSOR
 LOWELL MARLAR, ZONING BOARD OF APPEALS MEMBER

Motion by Reynolds, seconded by Bradley, to appoint Clerk Crawford as acting Chairperson in the absence of Supervisor Baldwin. Vote, Unanimous. **MOTION PASSED.**

Motion by Bradley, seconded by Bruckner, to approve the Minutes of the **REGULAR MEETING** of December 16th, 2015, as printed and posted. Vote, Unanimous. **MOTION PASSED.**

CITIZENS WISHING TO ADDRESS THE BOARD: * NONE

APPROVAL OF AGENDA:

Motion by Bradley, seconded by Kish, to approve the Agenda, with the addition of NEW BUSINESS: #7, Postpone January 20th, 2016 meeting; and pay bills; and #8, St. Clair County Road Commission Right-of-Way Permit Application. Vote, Unanimous. **MOTION PASSED. AGENDA APPROVED, AS AMENDED.**

TREASURER'S REPORT:

GENERAL FUND	\$	<u>1,821,813.99</u>
FIRE DEPARTMENT FUND	\$	<u>137,769.68</u>
POLICE PROTECTION FUND	\$	<u>96,141.54</u>
TRASH/RECYCLING FUND	\$	<u>91,450.70</u>
BUILDING DEPARTMENT FUND	\$	<u>90,881.85</u>
UTILITY RECEIVING FUND	\$	<u>1,099,194.98</u>
TOTAL	\$	<u>3,337,252.74</u>
MISCELLANEOUS PROJECTS	\$	<u>1,426,391.28</u>
GENERAL INVESTMENTS	\$	<u>41,636.86</u>
PUBLIC IMPROVEMENT	\$	<u>152,760.62</u>
UTILITY BOND MONEY MARKET	\$	<u>42,801.52</u>
GRAND TOTAL	\$	<u>5,000,843.02</u>

Motion by Kish, seconded by Bruckner, to receive the Treasurer's Report, as given. Roll Call Vote, 5/0. **MOTION PASSED. TOTAL TREASURER'S REPORT APPROVED IN THE AMOUNT OF \$ 5,000,843.02.**

BILLS PRESENTED FOR APPROVAL:

GENERAL FUND	\$	<u>92,315.12</u>
FIRE DEPARTMENT FUND	\$	<u>49,761.55</u>
POLICE PROTECTION FUND	\$	<u>39.01</u>
TRASH/RECYCLING FUND	\$	<u>0.00</u>
BUILDING DEPARTMENT FUND	\$	<u>1,342.49</u>
UTILITY RECEIVING FUND	\$	<u>51,858.78</u>
TOTAL	\$	<u>195,316.95</u>
MISCELLANEOUS PROJECTS (MUNICIPAL BLDG. CONST.)	\$	<u>71,017.30</u>
GRAND TOTAL	\$	<u>266,334.25</u>

Motion by Bradley, seconded by Kish, to pay bills, as presented. Roll Call Vote, 5/0. **MOTION PASSED. BILLS APPROVED IN THE AMOUNT OF \$ 266,344.25.**

* According to Section 6 of the Charter Township of Fort Gratiot By-Laws adopted 02/20/2003.

CORRESPONDENCE:

1. Michigan Department of Licensing and Regulatory Affairs Public Service Commission's *Advisory to Michigan Municipalities and Video/Cable Providers - Michigan Public Service Commission Ceases Video Franchise Operations - Effective December 31, 2015.*
2. Letter, from Michigan Department of Treasury, regarding the new Audit of Minimum Assessing Requirements (AMAR) and that Fort Gratiot has been selected to be reviewed as part of their 2015/16 Audit Program.
3. COMCAST notification of changes to channel line-up.
4. Upcoming Meetings / Seminars / Workshops / Events:
 - Michigan Townships Association's Official Notice of 2016 Annual Meeting, January 20-22, 2016 at the Detroit Marriott Renaissance Center.
 - St. Clair County Chapter Michigan Townships Association's 2016 Annual Meeting/Dinner on February 18, 2016 at the Solitude Links Banquet Center (formerly Fore Lakes Golf Club), Kimball, Michigan. (Cost - \$30.00 / person).

Motion by Kish, seconded by Bradley, to accept correspondence, as given. Vote, Unanimous. **MOTION PASSED.**

PUBLIC HEARING: NONE

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

1. Motion by Kish, seconded by Bradley, to accept the sealed bid, from Justin Smith, in the amount of \$2,600.00, for 2001 Ford F-150 Crew Cab 4x4 Pick-up Truck in "AS IS" Condition.

POINTS OF DISCUSSION: * Minimum Bid considered: \$2,000.00
* Broken Odometer (Last Read - 166,099)
* Sealed bids accepted up to 4:30 p.m., January 5, 2016.
* Bids received:

Dave Klei	\$ 2,125.00
Dave Klei	\$ 2,226.00
Hassan Garcia	\$ 2,351.00
Jerry Woolman	\$ 2,400.00
Justin Smith	\$ 2,600.00

Roll Call Vote, 5/0. **MOTION PASSED.**

2. Motion by Bradley seconded by Kish, to accept the Cleaning Proposal from M.C. Shine Cleaning Services, LLC, at a cost of \$185.00 per Bi-Weekly Service.

POINTS OF DISCUSSION: * Bi-Weekly Service at \$185.00 per clean in accordance to Cleaning Specifications list. (Page 3).

Roll Call Vote, 5/0. **MOTION PASSED.**

3. Motion by Kish, seconded by Bruckner, to approve payment of \$25.00 to the St. Clair County Chapter of Michigan Townships Association for 2016 Dues. Roll Call Vote, 5/0. **MOTION PASSED.**
4. Motion by Bruckner, seconded by Reynolds, to approve the Clerk's request to attend the Michigan Association of Municipal Clerk's Master Academy on March 29-31, 2016 at the Comfort Inn Hotel & Conference Center in Mt. Pleasant, Michigan, at a cost of \$450.00, plus Lodging (\$75.00/night) and expenses. Roll Call Vote, 5/0. **MOTION PASSED.**
5. Motion by Bradley, seconded by Crawford, to approve the DPW request to send Maurice Roe and Ryan Radigan to the MRWA *Basic Electrical Training Seminar* in Mason, Michigan, at a cost of \$165.00 (\$330.00 total), plus expenses. Roll Call Vote, 5/0. **MOTION PASSED.**

NEW BUSINESS, CONTINUED:

6. Motion by Bruckner, seconded by Bradley, to approve the 2016 Pond & Lake Maintenance Program (REVOLVING SERVICE AGREEMENT #293742) with the **Pondguy** for treatment every 2-4 weeks from April thru October (10 Treatments), at a cost of \$4,495.00; or \$4,360.00 if paid by 01/31/2016.

POINTS OF DISCUSSION: * This also includes the required DEQ Permit Application
* No increase in cost from 2015 Agreement
* Cost of clean-up of big pond
* Possible availability of Grants

Roll Call Vote, 5/0. **MOTION PASSED.**

7. Motion by Crawford, seconded by Kish, to postpone the Regular Meeting of January 20th, 2016, until the Regular Meeting of February 3, 2016, due to the fact that there will not be a quorum because of the Annual MTA Convention; and pay bills. Roll Call Vote, 5/0. **MOTION PASSED.**
8. Motion by Reynolds, seconded by Bruckner, to adopt the *Service Structure Application* Resolution requesting a permit with the St. Clair County Road Commission to operate and maintain Public Water Lines and Public Sanitary Sewer Lines along and upon the Right-of-Way of certain St. Clair County Highways for the period beginning January 31, 016 and ending January 31, 2017; and saving harmless and indemnifying the County of St. Clair and Board of County Road Commissioner's and their successors against all liability which arises or which might arise either during operation or maintenance of the Public Water Lines and Public Sanitary Sewer Lines along St. Clair County Highways. Roll Call Vote, 5/0. **MOTION PASSED.**

BOARD DISCUSSION:

- Floor and Budget
- BWATC

CITIZENS WISHING TO ADDRESS THE BOARD: NONE

Motion by Kish, seconded by Bruckner, to adjourn. Time, 7:38 o'clock p.m. Vote, Unanimous. **MOTION PASSED. MEETING ADJOURNED.**


ROBERT C. CRAWFORD, CMMC
FORT GRATIOT CHARTER TOWNSHIP

JORJA BALDWIN, SUPERVISOR
FORT GRATIOT CHARTER TOWNSHIP