

## Fort Gratiot Charter Township PLANNING COMMISSION

The schedule lists the filing fees for applications submitted for Planning Commission review. A **cash deposit** is required prior to any review process, the initial amount to be determined by Township staff. This deposit is intended to cover any charges incurred by our outside consultants and any other fees associated with the project, including restoration of the site. Any remaining portion of this deposit may be returned upon completion or withdrawal of the proposed project. The filing fee is non-refundable.

The Township encourages developers to request a **pre-planning** meeting. Time and costs can be reduced by allowing the developers to meet with Township staff, engineers and planning consultants to discuss what is expected. After the application, filing fee and/or review fee, and a preliminary plan are received, contact the Planning Department to schedule a meeting. Please allow 7-10 days for staff to make arrangements.

<b>2016 MEMBERS &amp; FEE SCHEDULE</b>				
<b>COMMISSIONER</b>	<b>APPOINTED</b>	<b>EXPIRES</b>	<b>REQUEST</b>	<b>FILING FEE</b>
Wayne Bland	09/15/2006	12/31/2017	Rezoning (\$1,000 + public hearing)	\$ 1,500.00
Randy Martinek	03/02/2011	12/31/2017	Special Land Use (\$1,000 + public hearing)	\$ 1,500.00
Rick Mills	01/03/2007	12/31/2018	Site Plan	\$ 1,000.00
Charles Koob	12/16/2015	12/31/2018	Site Plan and Special Land Use	\$ 1,500.00
Rob Crawford, Clerk	01/18/2006	11/20/2016	Public Hearing (additional)	\$ 500.00
Kathy Wurmlinger	03/19/2008	12/31/2016	Special Meeting (additional)	\$ 400.00
Robert Buechler	12/18/2013	12/31/2016	Pre-Planning meeting w/staff & consultants	<i>Review deposit only</i>
<i>Commissioners are appointed to a three (3) year term. Board member appointment to correspond with elected term.</i>			<i>Review deposit due upon submittal of application or prior to a pre-planning meeting w/staff &amp; outside consultants</i>	

<b>JANUARY 2016 – FEBRUARY 2017 MEETING DATES &amp; DEADLINES</b>					
<b>MEETING DATE</b> <small>(Tuesday unless otherwise posted)</small>	<b>INFO DUE</b>	<b>NOTICE/PUBLICATION DATE (DEADLINE)</b>	<b>MEETING DATE</b> <small>(Tuesday unless otherwise posted)</small>	<b>INFO DUE</b>	<b>NOTICE/PUBLICATION DATE (DEADLINE)</b>
January 12, 2016	<b>December 14</b>	December 28 (12/23)	August 9	<b>July 11</b>	July 25 (07/21)
February 9	<b>January 11</b>	January 25 (01/21)	September 13	<b>August 15</b>	August 29 (08/25)
March 8	<b>February 15</b>	February 22 (02/18)	October 11	<b>September 12</b>	September 26 (09/22)
April 12	<b>March 14</b>	March 28 (03/24)	November 8	<b>October 17</b>	October 24 (10/20)
May 10	<b>April 11</b>	April 25 (04/21)	December 13	<b>November 14</b>	November 28(11/24)
June 14	<b>May 16</b>	May 30 (05/26)	January 10, 2017	<b>December 12</b>	December 26 (12/22)
July 12	<b>June 13</b>	June 27 (06/23)	February 14, 2017	<b>January 16</b>	January 30 (01/26)
<i>*Meetings are held at the Twp Hall the 2<sup>nd</sup> Tuesday of each month at 7:00 PM unless otherwise posted. Meetings will be posted in accordance with the Open Meetings Act PA 267 of 1976, as amended, and business will be conducted in accordance with the Zoning Enabling Act, PA 110 of 2006, as amended.</i>					

All correspondence should be sent directly to the Planning Department. The staff will forward all necessary information to other reviewing Township agencies (i.e., planner, engineer, etc.) However, if the project requires permits from outside agencies (i.e., MDEQ, MDOT, MDNR, St. Clair County Drain Commission, St. Clair County Road Commission, etc.), the developer is responsible for acquiring such and providing proof of those permits to the Township.

The zoning ordinances can be found at the website below in **CHAPTER 38**. The online code is current through ordinance 183. Updated zoning maps and ordinances can be emailed upon request.

**Any questions, requests, etc. can be forwarded to:**

**Planning Department**

**3720 Keewahdin Road**

**Fort Gratiot, Michigan 48059**

**Phone (810) 385-4489 x1113 ~ Facsimile (810) 385-9010**

**Email: [kjones@fortgratiottwp.org](mailto:kjones@fortgratiottwp.org) Online Code of Ordinances: [www.municode.com](http://www.municode.com)**