

Issue Date: \_\_\_\_\_

Permit #: **PM16-**\_\_\_\_\_

Parcel #: **74-20-**\_\_\_\_\_

*Charter Township of Fort Gratiot*

**MECHANICAL PERMIT APPLICATION**

AUTHORITY: P.A. 230 OF 1972, AS AMENDED

COMPLETION: MANDATORY TO OBTAIN PERMIT

PENALTY: PERMIT CANNOT BE ISSUED

**I. JOB LOCATION**

Name of Owner/Agent:	Has a Building Permit been obtained for this project? <input type="checkbox"/> <b>Yes</b> Permit #: _____ <input type="checkbox"/> <b>No</b> Submitted On: _____ <input type="checkbox"/> <b>Not Required</b>
Street Address:	

**II. APPLICANT INFORMATION (CONTRACTOR or HOMEOWNER)**

<input type="checkbox"/> <b>Contractor</b>	Name:	License #:	Expiration Date:		
<input type="checkbox"/> <b>Homeowner</b>					
Address:		City:	State:	Zip Code:	Telephone #: ( )
Secondary Telephone #: ( )	Email address:		Federal Employer I.D. # or reason for exemption:		
MESOC Employer I.D. # or reason for exemption:			Workers Compensation Insurance Carrier or reason for exemption:		

**III. TYPE OF JOB**

<input type="checkbox"/> <b>Single Family</b>	<input type="checkbox"/> <b>New</b>	<input type="checkbox"/> <b>Special Inspection</b>	<input type="checkbox"/> <b>Pre-Manufactured Home Setup (State Approved)</b>	<input type="checkbox"/> <b>State Owned</b>
<input type="checkbox"/> <b>Other</b>	<input type="checkbox"/> <b>Alteration</b>	<input type="checkbox"/> <b>LP Tank</b>	<input type="checkbox"/> <b>Manufactured Home Setup (HUD)</b>	<input type="checkbox"/> <b>School</b>

**IV. PLAN REVIEW REQUIRED**

**See below for plan review requirements before completing this section.** Plans and Specifications must be submitted for one- and two-family dwellings when the output rating of the building heating/cooling system exceeds 375,000 Btu's. What is the square footage of the building? \_\_\_\_\_. What is the input rating of the heating system in this building? \_\_\_\_\_.

**Have Plans been submitted?**  **Yes**  **No**  **Not Required**

**Plans are required for all building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act No. 299 of the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal, except:**

1. One- and two-family dwellings when the total building heating/cooling system input rating is 375,000 Btu's or less.
2. Alterations and repair work determined by the Mechanical Inspector to be of minor nature.
3. Business, mercantile, and storage buildings having HVAC equipment only, with one fire area and not more than 3,500 square feet.
4. Work completed by a governmental subdivision or state agency costing less than \$15,000.00

**PLANS MUST BE SUBMITTED BEFORE A PERMIT CAN BE ISSUED.**

**V. APPLICANT SIGNATURE**

**Section 23a of the State Construction Code Act of 1972, 1972 PA 230, MCL125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or residential structure. Violators of Section 23a are subjected to civil fines.**

\_\_\_\_\_  
Signature of Licensee or Homeowner (Homeowner signature indicates compliance with Section VI below, Homeowner Affidavit)

\_\_\_\_\_  
Date

**VI. HOMEOWNER AFFIDAVIT**

I hereby certify the mechanical work described on this permit application shall be installed **by myself in my own home** in which I am living or about to occupy. All work shall be installed in accordance with the State Mechanical Code and **shall not be enclosed, covered, or put into operation** until it has been **inspected and approved** by the Mechanical Inspector. I will cooperate with the Mechanical Inspector and assume the responsibility to arrange for all necessary and required inspections.



**VII. FEE SCHEDULE**

Enter the number of items being installed & multiply by the unit price for total fee.	FEE	#	TOTAL
1. Non-Refundable Application Fee	50.00	1	50.00
2. Residential Heating System (includes duct and pipe)	50.00		
3. Gas/Oil Burning Equipment – New and/or Conversion Units	30.00		
4. Residential Boiler	30.00		
5. Water Heater	5.00		
6. Flue/Vent Damper	5.00		
7. Solid Fuel Equipment (includes chimney) <input type="checkbox"/> Gas Burning Fireplace <input type="checkbox"/> Wood Burning Stove	30.00		
8. Chimney, Factory Built – installed separately	25.00		
9. Solar – set of 3 panels (includes piping)	20.00		
10. Gas Piping – new installation, Each Opening	5.00		
11. Air Conditioning (includes split systems)	30.00		
12. Heat Pumps – Complete Residential	30.00		
13. Bath and Kitchen Exhaust	5.00		
14. Tanks – Aboveground	20.00		
15. Tanks – Underground	25.00		
16. Humidifier	10.00		
17. Piping – Minimum \$25.00	.05/foot		
18. Duct – Minimum \$25.00	.10/foot		
19. Heat Pumps – Commercial (pipe not included)	20.00		
20. Air Handlers/Heat Wheels – Under 10,000 CFM	20.00		
21. Air Handlers/Heat Wheels – Over 10,000 CFM	60.00		
22. Commercial Hood	15.00		
23. Heat Recovery Units	10.00		
24. V.A.V. Boxes	10.00		
25. Unit Ventilators	10.00		
26. Unit Heaters (Terminal Units)	15.00		
27. Fire Suppression/Protection – Minimum \$20.00	.75/head		
28. Evaporator Coils	30.00		
29. Refrigeration (Split System) OR Roof Top Units (please circle one)	30.00		
30. Chiller	30.00		
31. Cooling Towers	30.00		
32. Compressor	30.00		
33. Special/Safety Inspection (includes Certification Fee) or Plan Review Fee (per hour)	50.00		
34. Additional Inspection	50.00		
35. Final Inspection	50.00	1	50.00
36. Registration Fee	5.00		
Make checks payable to <b>Charter Township of Fort Gratiot</b>		<b>TOTAL FEES:</b>	

**VIII. INSTRUCTIONS FOR COMPLETING APPLICATION**

GENERAL: Items, quantities and inspections that are overlooked, unforeseen, or omitted from the original permit application will be billed to the permit holder. These additional fees must be paid prior to a final inspection being conducted. Mechanical work shall not be started until the application for permit has been approved by the Charter Township of Fort Gratiot. All installations shall be in conformance with the State Mechanical Code. No work shall be concealed until it has been inspected and approved. To schedule an inspection, contact the Building Department a minimum of 24 hours prior and be ready to provide the property address, permit number and type of inspection requested.

EXPIRATION OF PERMIT: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six (6) months of the permit being issued or if the authorized work is suspended or abandoned for a period of six (6) months after work has commenced. **A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX (6) MONTHS OF THE ISSUE DATE OR WITHIN SIX (6) MONTHS OF THE DATE OF THE LAST INSPECTION. CANCELLED PERMITS WILL NOT BE REFUNDED OR REINSTATED.**

RECEIPT # \_\_\_\_\_ CREDIT CARD: MC  VISA  DISCOVER  CASH  CHECK  CHECK NUMBER: